

City of Glenns Ferry City Council Regular Meeting March 28, 2017

The regular City Council meeting of the City of Glenns Ferry was opened and called to order at 7:00 pm on Tuesday, March 28, 2017, by Mayor Connie Wills.

Members Present: Larry Stevenson, Susan Case, Robert Janousek, Kenny Thompson, Mayor Connie Wills

Staff Present: Debbie Rowan, Jeff Cook, Jennifer Trail, Christy Acord, Lt Wade,

Others Present:

Item 1. *OPEN MEETING / ROLL CALL ATTENDANCE:*

Mayor Wills: I'd like to call meeting to order. I ask Debbie to take roll call.

Rowan: Roll call taken.

X ____	Kenny Thompson	X ____	Robert Janousek
X ____	Larry Stevenson	X ____	Susan Case
	X ____		Mayor Connie Wills

Item 2. *PLEDGE OF ALLEGIANCE:*

Mayor Wills: Please join us for the flag salute.

Item 3. *MOTION TO: Adopt Agenda:*

Mayor Wills: I have a couple of changes to the agenda.

Item 9., Table, until all the information is here and complete.

After Item 8., add Item. ***DISCUSSION/MOTION:*** Cemetery Irrigation Bid for the East Side.

Case: I make motion to adopt the (amended) agenda.

Janousek: Second

Mayor Wills: All in favor, all-ayes.

Item 4. *PUBLIC COMMENTS: Please Sign-In to Speak: (For informational purposes only on items not placed on the meeting agenda. No actions or decisions can be made on public comments. Please limit comments to three (3) minutes):*

Hollinshead: Sheriff, Mike Hollinshead, Elmore County. The drag racing is a real Concern. We had a meeting with the people today on it. I would like to present some information and concerns. The concerns is the protection of the people, we have a map here of how they are going to do it, they're actually going to be using a portion of it and blocking off a lot of the road right in front of the hamburger place, (The Stop), and in front of Campbell Tractor. From what we have found out the road that is in front of Campbell Tractor is a state highway because it is designated as a truck route.

Mayor Wills: When we investigated that for this committee we found out that, that really belongs to the city.

Cook: When you get off the interstate that is Bannock, that is ITD's.

Mayor Wills: Where they are going to race, that's Old Highway 30.

Hollinshead: That's correct, but they're wanting to shut that part down as well because they're going to be driving on Bennett, driving the cars back down that road as a cool off.

Mayor Wills: We know that Bannock is a state highway, I thought that committee avoided that.

Hollinshead: No they did not. The other thing is you've got the two hundred plus people in a little area that they are only going to put up a mess type fence, no concrete barriers, no nothing and they are going to have cars down side by side during the drag race. That's just an accident waiting to happen. If one of those cars bump another from the back they lose control, the safety. They are saying two hundred plus up the five hundred people is what they are talking about and that is a concern. I was told the city had approved it and the city attorney has blessed it.

Mayor Wills: We approved using that piece of road that is the old highway 30 that the city owns, we approved using that, other than that it is not a city function.

Hollinshead: Okay, who can give authority to do it then, because a sheriff can't and county commissioners can't? It's within your boundaries.

Mayor Wills: It's a private function in our boundaries that we approved the place, the location of it.

Hollinshead: But you haven't sanctioned the actual drag race, is what you are saying?

Mayor Wills: What would you say council?

Thompson: I don't know that anybody has come to us directly to say how it is, how it is going to be, what's going on.

Mayor Wills: I will check with our attorney and make sure that the wording on city sanction, let me just check with our attorney and make sure on that, because in my opinion, it's not a city event, we didn't sanction it, they came to us to use this piece of city road and we gave the okay, providing that they meet all those other safety issues, that's how we did it.

Hollinshead: The only thing that I want to caution on, in your incorporated city you have to sanction it, you have to give permission to hold the drag racing on the street, if you don't then they are breaking the law.

The other thing that I would like to say on that is, that they're going to have people at the corners blocking traffic, they're not a security. My question to the City Council is that, who is going to provide that security for this? I don't have the man power to send all my deputies up here.

Mayor Wills: We understand that, our understanding is the sponsors of the event are providing all of that, the safety people, everything. That was our understanding.

Hollinshead: No ma'am, that's why I am coming to ya all.

Mayor Wills: I will bring up these concerns with the sponsors of the event, we can stay afterwards. I believe Rusty Howard would be glad to stay and answer questions and concerns, he would be the person to talk to and the cities part of it, I can run the sanction by the attorney and see what we need to do. We want to address the concerns, we want it to be a positive event if it does happen.

Hollinshead: My concern is the security of it as for as law enforcement, I do not have the man power and if it calls for overtime I have to find somebody that will help pay for that overtime. I just want to get all the facts out for everybody to make a clear decision.

Case: If in fact that the city has to sanction it, I think that's going to change the insurance liability to where the city will be shouldering that.

Mayor Wills: The attorney was here the night we talked about it, she didn't bring up other things, but we will address it with her and make sure where we stand and where our liability is.

Hollinshead: Okay and I'd like to be invited up here when that happens so I can be here to talk about it.

Mayor Wills: Once I get with her and get an answer, we definitely will, it might need to be on the agenda again for our next meeting, if there's more to it than we thought.

Acord: *CAN'T HEAR*

Howard: *CAN'T HEAR*

Item 5. *ITEMS MOVED FROM CONSENT AGENDA FOR FURTHER DISCUSSION:*

Item 6. *MOTION TO: Consent Agenda (Roll-Call Vote):*
A. City Council Meeting Minutes for March 14, 2017:
B. Payables for March, 2017:

Thompson: So made to accept the consent agenda.

Case: Second.

Mayor Wills: Roll call vote: Janousek-aye, Case-aye, Stevenson-aye, Thompson-aye

Item 7. *PRESENTATION: Mayors Youth Advisory Committee City Clean Up Week Alley Project:*

Mayor Wills: I would like to welcome Brady Turner, from the Mayor Youth Advisory Council, he has an update for us for a project they are looking at.

Turner: Brady Turner, we came up with an idea, it's a community service project that us as students and also community members can participate in and that would be alley clean-up. All the city would be broken down into four different sections, we'll go through and see which alleys are the most needed for care, after that we'll get groups of four (possibly) students with an adult and go through the alleyways notifying the people that own the half and the other half of the alley and make sure it's all right that we go down and clean up. I think that is well needed for our community.

Mayor Wills: Tell us what ideas that you've worked with Jeff on helping with the project.

Turner: He said which alleyways need the most care.

Mayor Wills: Brady is going to work with the Honor Society.

Turner: Yes, we have a meeting next week, I'm the President of that, so I'll bring it to the new agenda.

Mayor Wills: They need service hours and it's really convenient that you can bring it up to them.

Turner: Yes, there is about 12-15 in that group. Alley cleanup is May 6, 2017, Saturday morning. We are going meet here at 10:00 am and start at 10:30 am.

Item 8. PRESENTATION: Jennifer Trail, Librarian, Library Learning Center:

Trail: This is the first of my thoughts along the way to gather community input on what we are going to put in the learning center and why we're doing it, what it's going to have to offer, which will evolve as we go. I think one of the monstrous for our library, or that I've seen, and that I would like to vehicle is 'Good libraries build collections, great libraries build relationships, and exceptional libraries transform communities'. That's my goal, that's the Boards goal, that's why we are here, what we are doing and why we are doing what we're doing. We don't have control over what the future holds but we can influence. I would like to align Library's goals with what the city's long term plan is and hopefully get that all working together and build partnerships between all of the areas and the city. Hoping that the Library can be a part of that and transform our community for the better.

The long term goal of the Library, I believe, what the Board believes also, is we want to build partnerships between the school, senior center, with the city, girl scouts, boy scouts, all of the different groups in town and know that they can come to the library and use the assets that we have and provide a place for them all. We are unique because we can provide a safe and affordable place for wi-fi, internet and places to go for kids after school that don't have maybe a safe place to go.

Join together the collective intelligent our community. We have it we just have to find it. We need to work to maintain value in our community.

The library is unique because it services babies, to the elderly, there aren't very many other services in town that serve the wide range of our community, so we have access to everybody in our community that wants to come. We don't have educational standards or test, so kids can come and learn and feel comfortable. We have different learning styles then the school has to offer. We offer an opportunity to sail forward. Making and tinkering. Makers and tinkers are people that are curious, they explore, they pursue projects they find interesting, they're playful, willing to take risk, persistent, and optimistic. All of these things will happen in our learning center. The learning area, I am hoping, will keep residence of Glenns Ferry competitive with the larger towns and schools and offer visitor services.

Where do we go from here, I gather community input by meeting with all these different groups and being at the school on Thursday, I'll have the surveys, I'll have the stickers and I am going to try to take in all that I can of what people want and that is part of my end of the deal on the grant process. During the spring and summer we will start trying to design our new area and make some decisions on what that will include, towards the end of summer and throughout the winter we will transform the area which will include opening up some spaces and completely redoing one of the back rooms and then late this winter it should be done. That's where we are and that's what I hope to accomplish. I would like to know from the council what you would like to see and how the library can fit in to the city's plan, what you think would be most beneficial.

DISCUSSION/MOTION: Cemetery Irrigation Bid for the East Side:

Cook: You have in front of you the two bids of the interested parties, the others I contacted didn't submit anything, so I guess I just need your approval to go with the one you see fit best. JTS was at \$28,443.56

Thompson: I find these bids really hard to compare.

Cook: As far as?

Thompson: What we are getting.

Cook: Because one has a map and the other don't?

Thompson: JTS doesn't price out any of his cost, just that total. He is pricing out his cost so you can go along and know this is this, you can't compare the sprinklers against each other.

Cook: The sprinklers are the same, I made sure of that. They were given the same parameters. I talked to both of them as we did this.

Stevenson: They are both using the same size pipe?

Cook: There is a little difference, JTS opted to do some different sizing in the pipe as they went down the line, whereas King Hill is pretty much the 6" main with 2" feeders going off of it. JTS were going to reduce size but then on the feeder lines to the sprinklers they would start with a 3" line, as they got to the end they reduce down to 2" based on the flow characteristics of the pipe and the amount of sprinklers of both sections. There is a little bit difference in the way they actually want to set it up, JTS is going more east and west, King Hill is going more north and south. The end product will be the same, the sprinklers that I spec'd., is what they used.

Stevenson: I make motion to except the low bid.

Case: Second.

Mayor Wills: All in favor, all-ayes.

Item 9. DISCUSSION/MOTION: Continued From Tabled Item During Council Meeting 12-13-16 Traci Stewart – Survey and Application for Property Boundary Line Adjustment:

Mayor Wills: Tabled.

Item 10. DISCUSSION/MOTION: City of Glenns Ferry Curly Schamber Airport Runway Grant Project:

Wootan: We are pretty close to submitting that grant off. I've been working with Don Carnahan, he's done most of the leg work, getting all the numbers prepared. The in-kind match we're currently about \$260,000 that we'd match with a force account. That doesn't mean there's still some dollars there used to purchase gravel and some of the community members have volunteered to haul the gravel and what not, we're pushing forward through that. We've been working with ITD Department of Aeronautics with the grant so they know where we are at right now. As soon as Don gets back we'll probably have that finished up and turned in.

We can force account, that we can feel good about, up to this point, up to the \$260,000. That leaves another roughly \$80,000 that we need to figure out what to do with. The airport does have some money in its budget aside from the water main that was there I

believe it's right at \$35 to \$40,000, so there's some money there that would be saved for this also, so there will be some money there that will be used as well. We are still looking to see what our options are, we're getting pretty close.

One thing is the state encouraged us to maximize the materials because they can be calculated at a federal rate and not at what we paid for them.

Jones: Ralph Jones, 206 West Idaho. I'm really excited for this project to finally get moving further than just a discussion which we've had for the last four years. I would like to remind the mayor and council that you have surveying to be done to square off your easement and to expand the ability later to be able to expand the runway. I think during this project if that doesn't happen, if the surveying doesn't get done and the surveying for the property that needs to be traded eventually to the state park at this time if you've got \$250,000 worth of in-kind you can certainly utilize all that but some of the hard cost you're going to spend, one of which would be surveying, really needs to be done before the project goes down the road too far. So you have the airport, all the legal boundaries are there, all the things are ready for you to start your project.

Mayor Wills: Have you got that part of it?

Wootan: There's still, he's been down and surveyed, I don't know exactly where he's at in his process. I visited with the state park earlier, last week actually, and that was one thing that we spoke about. They are on board with making all that happen, so it's just a matter of keep pushing to get it done.

Probably one of the sticky situations of the surveying is offered as a service and not a paid service, so that's why it is taking a little longer.

Gorrell: Jerry Gorrell, 350 South Star Lane. I really compliment Justin on his project I think it's highly needed. Our airport is a very valuable asset to this community and probably the most underutilized asset that we have. What I would like to talk about probably isn't pertinent to this conversation. I would like to talk about an airport community. There are several very successful airports in the state of Idaho and hundreds around the nation. Very few of them have what we have to offer, the setting, the snake river, the state park, the interpretive center, the golf course, the winery, this little town. It would be a tremendous asset to this city, the tax revenues and the sale of city services coming off of that, what a shot in the arm it could be to this community to do that and it's very possible. We have two struggling businesses out there right now that we need to try to help somehow.

Mayor Wills: That's part of our vision, that's part of what we've been working on with meeting with the state park and so forth, it's all part of the ground work from this vision and then this came about and that was exciting to us.

Huskisson: Michael Huskisson, owner of the Trail Break RV Park and I wear two hats because I'm also the Chamber President. So I have to look at everything from two points of view. What's your timeframe on the construction for the airport?

Wootan: I believe the fiscal year for the state when they can award this grant starts in July of this year, 2017. We have up to three years to complete the project. So, depending on when city council feels comfortable moving forward it's really when we will.

Huskisson: We're fixing to rip up that runway, right? So now I'm going to put my Chamber hat on because I am trying to solve two problems here. I don't really want racing cars in my front yard wrecking my fence. If we are going to tear up the runway anyway why don't we think about letting the gentleman's cars tear up the runway. We're trying to have a win/win here.

Wootan: If they want to put off the race till right before that'd be fine.

Janousek: You really can't do that because it's an active runway.

Huskisson: Right so we'd have to close it down. I'm trying to solve some problems here, just close it down a little earlier and then we're going to run cars on it, it's going to get torn up anyway so who cares if the cars tear it up cause we're fixing to rip it up ourselves.

Wootan: It'd have to be timed at the same time because the last thing we need is to tear it up before. They approached us prior about having it out at the airport and the runway is just not in the condition to race cars on.

Huskisson: But it's in condition enough to run airplanes on?

Wootan: Well, yes it is, they're not racing. I appreciate what you are saying but I think it's probably in every bodies best interest if they want to race right before we tear it out that's probably fine but up until then I don't see how it would be good.

Item 11. MAYOR AND COUNCIL COMMENTS:

Mayor Wills: Our photo op got cancelled tonight but it's on for two week from tonight at 6:30 pm, we'll call and remind you again, and we'll get the council picture to go on our website, and each individual council member is up there except for one and we will take care of that at the same time to get that on the website also, along with a little bio.

Stevenson: We did get our surveys, Jeff and I have looked at them. We're going to try and have a meeting next week some time, for the irrigation, before our next council meeting.

Item 12. DEPARTMENT/COMMITTEE MEMBER REPORT:

A. Economic Development – Christy Acord:

Acord: Christy Acord, I'm the Economic Development person for the Southwestern Idaho Rural Development. What I just handed the City Council and the Mayor is a copy of the Buxton Market overview. They do a retail marketing analysis of your city, they have leakage reports which says exactly how much money goes out of our city, they gain this information through charges with your credit cards. The overview gives detailed information of the demographic of our town within a twenty minute drive of Glenns Ferry. The leakage report is a report detailing the amount of potential our town has if we were to find retailers to fill this need. Right now we have three vacant retail spaces in town that are not being utilized. It's projected with the closing of Seeds and another business we will have five (5) vacant business properties that are not listed as being for sale, Seeds is. We need to get the ball rolling, talking to the people who own these vacant business retail spaces in order to get them listed, cleaned up, and to get them rolling to where we can actually move business into town. I am hoping to attract attention in the city through the marketing of our historical and tourism potentials

through promoting Three Island Days, the Opera Theater, Charles Dickens Festival, things like that and creating more tourist friendly atmosphere in town. Some of the ideas for stores that I am shooting after to try to bring to town is a sports store, hotels, clothing retailers, art store, handmade crafts. These stores that we bring in also have to be focused on and be marketed through the internet. One of the biggest thing is positivity and building on what we already have currently within our community. Right now our help that we need is in our current infrastructure issues. Always go by your first impression, first impression is your lasting impression. If I drive into town what is my first impression of Glenns Ferry, that is what I go off of. If I bring a business or I bring someone to look into town what is the first impression of Glenns Ferry that this business will receive. That's a huge thing that I am trying to push. If a business were to look into locating to our town we need to make a huge impression at first glance. Drive down main street, it looks like our city cares about our city, care is taken with everything. That's one of the things that I am pushing is road repair, signage and town clean-up. Show our incoming business that our city government and our city itself cares about the town. How am I going to do this, Jeff and I are going to Idaho Communitive Development Block Grant Program training and then I'm going to sit down and start writing grants for our road repair, etc., but I need something from you, I need five (5) projects that need to be done in order for me to write block grants for them. That's going to take a lot of research, it's going to take a lot of work and they have to be projects with some meat not just piddly stuff.

Another thing I've been doing besides this, Southwest Idaho Business Directory questionnaires, yes I adapted the questionnaire from Mountain Home, it works. We need to use our history and promote our area, that's the biggest answer I'm receiving from everyone. How can I help them, everyone says help with grants, promote my business through advertising and signs, they want large industry coming in. Large industry requires large tracks of land or industrial buildings. Do we have any open right now in our town, no. Which is a good thing, because, they've all been rented or leased out. But, it's also a bad thing, because, we have nothing else to offer. So, we have to start small and go big. One of the biggest questions I've been asking the businesses is, to promote our assets, our history, our talented and gifted in people in town. People need to believe in a plan. They need to have ownership in our community activities, business owners, Chamber of Commerce members, city council members. If we grab hold of a plan, an event or anything like that, we have to stop stepping on it, we have to promote our town and try to bring good things into our town, which also brings revenue, marketing and businesses.

B. Police – Lieutenant Bobby Wade:

Hollinshead: We had a town hall meeting this past week which had a good turnout. One of the questions is you all want to know more about what the sheriff's office is doing for the City of Glenns Ferry. So, once a month we're going to come in and give you a report on what we are doing, within your city limits. What's happening, what kind of crimes we are facing, I won't be able to get specific if it's an investigation but I will read it up here once a month. We were asked, a lot of speeders going down Commercial street, so if you notice, we've had a lot of patrol cars coming up in this area

more than before, what was the outcome, how many stops, how many warnings, what was their speed, how many citations, things like that, it's going to be a report of what's going on. The Mini Store just got broken into, we've got our detective already on it, investigating it. We have a school resource officer, so you actually have an officer up here to handle calls. There is a lot of things I am trying to help in Glenns Ferry. We're really caring about the city. One of the things I'd like to do is code enforcement. The contract says that the sheriff's office will help with a part time code enforcer from the city. We can't pick and chose what kind of code enforcements we're going to enforce, either we're going to enforce them all or we're not going to enforce any of them, that's just being fair. What I'd like to propose is when we start negotiating a contract let me hire a city code enforcement officer part time. It doesn't have to be a certified officer, it can be a civilian, we don't have to pay benefits, we don't have to have the certifications to pay extra dollars. That city code enforcer will be down here working with you all, they write the citation, they sign the citation, my deputy comes in delivers the citation, goes to court, you all get the revenue, I think it's a win/win. I would like to get with Debbie, get a lunch and would like to have a lunch with you Madam Mayor, my undersheriff and I can talk over some other things that we would like to support you and the city.

C. Fire Chief – Derik Janousek:

D. Public Works – Jeff Cook:

Cook: Update on West Garfield Project, the waterline insulation other than Commercial Street tie in is complete. It passed pressure test and the bacteria test, they started hooking residence up to it today. Hopefully next week they are going to do a quick dig in Commercial just to verify, make sure they got all the part they need to make that tie in, then they will go in there and get it tied in and tie the sewer end of the manhole, they've got to replace the manhole in Commercial and then tie that portion in too, to complete those two lines.

They do have concrete workers on site working on all the ADA ramps and the curbs that either fell off during construction or ones that we assigned to be replaced, those sections.

We need to get some pricing back from them on replacing the irrigation main, the old AC four foot pieces that crosses Garfield down on the other side of Pacific. \$8,800, talking with Donn, he thought it was a great price, he was figuring well over \$10,000. I visited with the Mayor on that and gave them the go ahead to get that replaced and get rid of the old line and have everything brand new underneath the asphalt.

E. Clerk/Treasurer – Debra Rowan:

F. City Engineer – Keller Associates, Inc – Donn Carnahan, PE:

G. Librarian – Jennifer Trail:

H. Building Inspector – Vance Pruett:

I. Airport/Manager – Justin Wootan:

J. Southwest Idaho RC&D Council/Member – Ralph Jones:

Jones: Just a brief update, we had a meeting on the last Tuesday, I have a copy of the agenda, I'll give it to Debbie. The meeting went very well. They are looking at some other avenues of funding sources. In the next several months I'd like to be able to take our Economic Development Officer with me to the meetings because in long

range I would like to see her in that position to represent us at those meetings if it's something that she can follow through with and have time for, once a month, third Tuesday for about two hours in the afternoon. The funding availability from them is going to continue if we have projects that she's been identified with it's more logical for her to be able to go directly to the sources of the grant writers for those two organizations. Eventually I'd like to phase out myself from this committee. Thank you very much.

Item 13. ADJOURN:

Thompson: I make motion to go home.

Janousek: Second.

Mayor Wills: All in favor, all-ayes

Approved by the City Council: _____ / _____ / _____

Connie Wills – Mayor

Attest: _____
Deb Rowan-Clerk/Treasurer