

# City of Glenns Ferry

110 East 2nd Avenue ~ P. O. Box 910 ~ Glenns Ferry, ID 83623  
208-366-7418 ~ fax 208-366-2238

MAYOR  
Monty R. White

CITY COUNCIL  
Susan Case, President  
Ken Thompson  
Scott Smith  
Dani Martinez

Welcome, Please Silence Cell Phones during the Meeting

## AGENDA

**TUESDAY, JULY 14, 2020 at 7:00 PM**

"Although the City of Glenns Ferry no longer requires sworn testimony, all presentations before the Mayor and Council are expected to be truthful and honest to the best of the ability of the presenter."

- Item 1. **OPEN MEETING/ROLL CALL:**  
\_\_\_ Susan Case \_\_\_ Scott Smith \_\_\_ Dani Martinez \_\_\_ Ken Thompson  
\_\_\_ Mayor Monty White
- Item 2. **PLEDGE OF ALLEGIANCE:**
- Item 3. **MOTION TO: [ACTION ITEM]: Adopt Agenda:**
- Item 4. **PUBLIC COMMENTS: Please Sign in to Speak: For information purposes only on items not placed on the agenda. No action or decision can be made on public comments. Comments are limited to 3 minutes. \*\*\*SEE BELOW\*\*\***
- Item 5. **MOTION TO: [ACTION ITEM] Consent Agenda.**  
A. City Council Meeting Minutes for June 23, 2020.  
B. Accounts Payables for June 2020.  
C. Payroll June 2020.  
D. Library Board Minutes June 1, 2020.
- Item 6. **ITEMS MOVED FROM CONSENT AGENDA FOR FURTHER DISCUSSION:**
- Item 7. **DISCUSSION/MOTION: [ACTION ITEM] Kim Middleton. Elmore County Domestic Violence Council: Budget Request.**
- Item 8. **DISCUSSION/MOTION: [ACTION ITEM] Mayor White. Alice Darrington Resignation from the Library Board.**
- Item 9. **DISCUSSION/MOTION: [ACTION ITEM] Adopt: Resolution No. Rural Idaho Economic Development Professional Grant. (ROLL CALL VOTE).**
- Item 10. **PRESENTATION: By Jennifer Trail. Librarian: Budget Year 2020-21 Preparation. Library Fund**
- Item 11. **DISCUSSION/MOTION: [ACTION ITEM] Mayor White: COVID-19 Update.**
- Item 12. **DISCUSSION/MOTION: DEPARTMENT/COMMITTEE MEMBER REPORT: [ACTION ITEM]**  
A. Sheriff Office – Sheriff Hollinshead/Lieutenant Burnett:  
B. Fire Chief – Derik Janousek:  
C. Public Works – Johnny Hernandez:  
D. City Engineer – Keller Associates, Inc – Donn Carnahan, PE:  
E. Clerk/Treasurer – Teresa Parsons:  
F. Economic Development – Christy Acord:  
G. Librarian – Jennifer Trail:  
H. Animal Control – Dena Marchant:  
I. Airport Manager – Justin Wootan:  
J. Historical Museum – Donna Carnahan:  
K. Planning & Zoning – Kt Carpenter:
- Item 13. **MAYOR AND CITY COUNCIL COMMENTS:**
- Item 14. **ADJOURN: [ACTION ITEM]**

# *City of Glenns Ferry*

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**To observe appropriate social distancing guidelines, as recommended by the Center for Disease Control and Prevention (CDC), the public is encouraged to listen to the City Council Meeting remotely from your computer, tablet or smartphone.**

**\*\*\* Public Comments can be submitted in advanced. Use the drop box located outside of City Hall, emails can be sent to [teresanelson@rtci.net](mailto:teresanelson@rtci.net) or mailed to City Hall and will be taken into the same consideration as any in-persons statement.\*\*\***

**Please join from your computer, tablet or smartphone.**

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***Any persons(s) needing an interpreter or special accommodations to participate in the above noticed meeting can contact Glenns Ferry City Hall 208-366-7418 at least two working days before the meeting.***

Glenns Ferry City Council Regular Meeting

June 23, 2020

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**City of Glenns Ferry City Council Meeting June 23, 2020**

The regular City Council meeting of the City of Glenns Ferry was opened and called to order at 7:00 pm on Tuesday, June 23, 2020, by Mayor Monty White.

Members Present: Susan Case, Dani Martinez, Kenny Thompson, Mayor Monty White

Staff Present: Teresa Parsons, Johnny Hernandez, Derik Janousek, Jennifer Trail, Christy Acord, Geoffrey Schroeder

Others Present: Michael & Lois Huskisson, John & Lisa Jensen, Monica Janousek, Wren Hernandez, Mickie Zuiderveld, Donn Carnahan, Sheriff Hollinshead

***To observe appropriate social distancing guidelines, as recommended by the Center for Disease Control and Prevention (CDC), the public joined the City Council Meeting remotely from their computer, tablet or smartphone.***

***Public was invited to join from their computer, tablet or smartphone.***

<https://global.gotomeeting.com/join/389191373>

***Or by phone.***

***United States: +1 (571) 317-3122      Access Code: 389-191-373***

***Or by app: New to GoToMeeting***

<https://global.gotomeeting.com/install/389191373>

**Item 1. OPEN MEETING/ROLL CALL:**

Parsons: Roll call.

Susan Case     Scott Smith     Dani Martinez     Ken Thompson  
 Mayor Monty White

For the Record:      Councilman Smith – Absent.

**Item 2. PLEDGE OF ALLEGIANCE:**

**Item 3. MOTION TO: [ACTION ITEM]: Adopt Agenda:**

Thompson: I'll make that motion to adopt the agenda.

Martinez: Second.

Mayor White: All in favor, all-ayes.

**Item 4. PUBLIC COMMENTS: Please Sign in to Speak: For information purposes only on items not placed on the agenda. No action or decision can be made on public comments. Comments are limited to 3 minutes. \*\*\*SEE BELOW\*\*\***

Mickie Zuiderveld: Working on possible manning the Visitor Center, with limited people in the Visitor Center at a time. Myself and Christy Acord are cleaning up the Chamber Corner, giving it a fresh coat of paint on the inside, fix the ceiling tiles, shooting to open at least a couple of hours every weekend.

**Item 5. MOTION TO: [ACTION ITEM] Consent Agenda.**

**A. Special City Council Meeting Minutes for June 11, 2020.**

**B. Accounts Payables for June 2020.**

Martinez: I'll make that motion.

Thompson: I'll second.

Mayor White: All in favor, all -ayes.

**Item 6. ITEMS MOVED FROM CONSENT AGENDA FOR FURTHER DISCUSSION:**

**Item 7. DISCUSSION/MOTION: [ACTION ITEM] John & Lisa Jensen: 2050 W Madison. Request for City Water Connection.**

Mayor: It is my recommendation to the Council: to agree to this and allow the Jensen's to hook up to the City water with the agreement that if the City moves in that direction for annexation that they would be annexed in.

Schroeder: The City would have to approve the agreement at a separate Council meeting.

Thompson: I'll make that motion.  
Martinez: I'll second.  
Mayor White: All in favor, all-ayes.

**Item 8. DISCUSSION/MOTION: [ACTION ITEM] Mayor White: Recommendation of Appointment of Public Works Director. Confirmation by City Council.**

Mayor: The official appointment starts September 1<sup>st</sup>. That will be his first day as the Public Works Director.  
Case: I'll make that motion.  
Martinez: I'll second.  
Mayor White: All in favor, all-ayes.

**Item 9. DISCUSSION/MOTION: [ACTION ITEM] Mayor White: COVID-19 Update.**

Mayor: Depends on what you look at, it seems like we are getting a spike. We've actually had our first cases here in Glenns Ferry and Hammett. I suspect we will have more, as time goes on. I want to have a discussion with you guys, if your comfortable, if you want to stay in this kind of an atmosphere or if you want to move back to call in only.  
Martinez: I like this atmosphere.  
Thompson: Me, too.  
Case: I'd like to meet at City Hall.  
Mayor: I think we can maintain. If we have a large crowd, we will have to address that at that time. There is no limit to how many people can be in here, except that they recommend that we maintain our distance.

**Item 10. DISCUSSION/MOTION: DEPARTMENT/COMMITTEE MEMBER REPORT: [ACTION ITEM]**

**A. Sheriff Office – Sheriff Hollinshead/Lieutenant Burnett:** Mayor: Sheriff was in town today, but something came up. Code Enforcer started today. A group of people came to me about the DMV down here, that person is going to be retiring shortly, they heard a rumor that, that position was going to be abolished and moved to Mountain Home. I can report to you that the Sheriff and the Assessor said the office may not be open for while they are training the person, but they intend to have a full-time person down here. Their goal is to keep it long term.

**B. Fire Chief – Derik Janousek:** N/A

**C. Public Works – Johnny Hernandez:** We've been really busy between King Hill Irrigation, our own Irrigation. We sealed and oiled roads. Areas around the Park and the Boat docks striped. Bleachers at the Park, some renovation on it, new wood paneling, painting. We are working with Elmore County Rec on that. We are a little short-handed right now; we have one guy retiring/semi-retired and one guy that is no longer with us.

**D. City Engineer – Keller Associates, Inc – Donn Carnahan, PE:** We continue to work on the Airport, sunk holes: Justin felt like in a couple of days we will know more, and we can proceed from there. I have had continuing dialog on the 4<sup>th</sup> Street Bridge with Cannon Builders, we are still trying to work things out there.

**E. Clerk/Treasurer – Teresa Parsons:** N/A

**F. Economic Development – Christy Acord:** I haven't anything about the Grant at the Park yet, they are saying maybe mid-July. Working on opening that Camber Corner for a little while.

**G. Librarian – Jennifer Trail:** N/A

**H. Animal Control – Dena Marchant:** Absent.

**I. Airport Manager – Justin Wootan:** Absent.

**J. Historical Museum – Donna Carnahan:** Absent.

**K. Planning & Zoning – Kt Carpenter:** Absent.

**Item 11. MAYOR AND CITY COUNCIL COMMENTS:**

Case – N/A, Martinez – N/A, Thompson – N/A,  
Schroeder: Code Enforcement guy reached out to me today, to go through some of the Ordinances, give him some pointers.

Sheriff Hollinshead just joined the meeting: I apologize for being late, I had an incident I had to take care of. The Code Enforcer we are looking forward to him starting. I heard through the grape vine about a situation with the DMV. That is not controlled by the Sheriff office, it falls under the Assessor's Office.  
Mayor: I briefed them on that.

Schroeder: When we added Dena to write Tickets, here is City Tickets vs the Sherriff Tickets, we need to give the Code Enforcement Guy Badge #2, he will have to put that on their so we know.

**Item 12. ADJOURN: [ACTION ITEM]**

Thompson: I'll make the motion.

Martinez: I'll second.

Mayor White: All in favor, all -ayes.

Meeting was adjourned at 7:29 pm.

Approved by the City Council: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_  
Monty R. White – Mayor

Attest: \_\_\_\_\_  
Teresa Parsons - Clerk/Treasurer

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

| Vendor                               | Vendor Name               | Invoice Number | Description               | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|--------------------------------------|---------------------------|----------------|---------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>ACORD GROUP, LLC</b>              |                           |                |                           |              |                       |             |            |        |
| 8045                                 | ACORD GROUP, LLC          | 06/2020        | ECONOMIC DEVELOPMENT PRO  | 06/01/2020   | 2,833.33              | 2,833.33    | 06/30/2020 |        |
| 8045                                 | ACORD GROUP, LLC          | 06-2020-005    | HOTEL/MEETING PINE        | 06/01/2020   | 135.00                | 135.00      | 06/30/2020 |        |
| 8045                                 | ACORD GROUP, LLC          | 06-2020-005    | INK/FOLDERS/OFFICE CHAIR  | 06/01/2020   | 138.86                | 138.86      | 06/30/2020 |        |
| Total ACORD GROUP, LLC:              |                           |                |                           |              | 3,107.19              | 3,107.19    |            |        |
| <b>ACTION MEDICAL, INC</b>           |                           |                |                           |              |                       |             |            |        |
| 7062                                 | ACTION MEDICAL, INC       | PS10-1162      | FIRST AID                 | 06/15/2020   | 43.85                 | 43.85       | 06/18/2020 |        |
| 7062                                 | ACTION MEDICAL, INC       | PS10-1162      | FIRST AID                 | 06/15/2020   | 43.85                 | 43.85       | 06/18/2020 |        |
| Total ACTION MEDICAL, INC:           |                           |                |                           |              | 87.70                 | 87.70       |            |        |
| <b>ARBON, LUCAS</b>                  |                           |                |                           |              |                       |             |            |        |
| 3550                                 | ARBON, LUCAS              | 06-2020        | TRANSLATED DOCUMENTS      | 06/01/2020   | 11.25                 | 11.25       | 06/30/2020 |        |
| Total ARBON, LUCAS:                  |                           |                |                           |              | 11.25                 | 11.25       |            |        |
| <b>ASPHALT SYSTEMS INC</b>           |                           |                |                           |              |                       |             |            |        |
| 4026                                 | ASPHALT SYSTEMS INC       | GLENN'S 3319   | STREET OILING/AGGREGATE/B | 06/11/2020   | 35,421.15             | 35,421.15   | 06/30/2020 |        |
| 4026                                 | ASPHALT SYSTEMS INC       | GLENN'S 3324   | FREIGHT/FUEL SURC/DEMURR  | 06/18/2020   | 2,641.00              | 2,641.00    | 06/30/2020 |        |
| Total ASPHALT SYSTEMS INC:           |                           |                |                           |              | 38,062.15             | 38,062.15   |            |        |
| <b>BEAN INSURANCE</b>                |                           |                |                           |              |                       |             |            |        |
| 451                                  | BEAN INSURANCE            | 07/2020        | INSURANCE                 | 06/16/2020   | 28.90                 | 28.90       | 06/30/2020 |        |
| Total BEAN INSURANCE:                |                           |                |                           |              | 28.90                 | 28.90       |            |        |
| <b>ELMORE CO AUDITOR/RECORDER</b>    |                           |                |                           |              |                       |             |            |        |
| 1253                                 | ELMORE CO AUDITOR/RECOR   | 2020-7         | COUNTY LAW ENFORCEMENT    | 07/01/2020   | 15,519.82             | 15,519.82   | 06/30/2020 |        |
| Total ELMORE CO AUDITOR/RECORDER:    |                           |                |                           |              | 15,519.82             | 15,519.82   |            |        |
| <b>IDAHO POWER</b>                   |                           |                |                           |              |                       |             |            |        |
| 1900                                 | IDAHO POWER               | 06/2020.02     | PARK IRR/GAZEBO/LIGHTS    | 06/15/2020   | 173.49                | 173.49      | 06/18/2020 |        |
| 1900                                 | IDAHO POWER               | 06/2020.02     | CEMETERY PUMPS            | 06/15/2020   | 264.87                | 264.87      | 06/18/2020 |        |
| 1900                                 | IDAHO POWER               | 06/2020.02     | BANNOCK                   | 06/15/2020   | 7.42                  | 7.42        | 06/18/2020 |        |
| 1900                                 | IDAHO POWER               | 06/2020.02     | WTP/WATER TANK 184        | 06/15/2020   | 7.43                  | 7.43        | 06/18/2020 |        |
| 1900                                 | IDAHO POWER               | 06/2020.02     | SEWER /PRK SW IDE         | 06/15/2020   | 10.30                 | 10.30       | 06/18/2020 |        |
| 1900                                 | IDAHO POWER               | 2206199487 07  | WTP/WATER TANK 184        | 06/17/2020   | 2,927.06              | 2,927.06    | 06/30/2020 |        |
| Total IDAHO POWER:                   |                           |                |                           |              | 3,390.57              | 3,390.57    |            |        |
| <b>IDAHO RURAL WATER ASSOCIATION</b> |                           |                |                           |              |                       |             |            |        |
| 1935                                 | IDAHO RURAL WATER ASSOCIA | 16310          | MEMBERSHIP DUES           | 05/07/2020   | 445.00                | 445.00      | 06/30/2020 |        |
| Total IDAHO RURAL WATER ASSOCIATION: |                           |                |                           |              | 445.00                | 445.00      |            |        |
| <b>INTERMOUNTAIN GAS CO</b>          |                           |                |                           |              |                       |             |            |        |
| 2100                                 | INTERMOUNTAIN GAS CO      | 07/2020        | CITY HALL GAS/HEATING     | 06/15/2020   | 37.29                 | 37.29       | 06/30/2020 |        |
| 2100                                 | INTERMOUNTAIN GAS CO      | 07/2020        | FIRE DEPT BUILDING 1&2    | 06/15/2020   | 21.70                 | 21.70       | 06/30/2020 |        |

| Vendor                                | Vendor Name                 | Invoice Number | Description                | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|---------------------------------------|-----------------------------|----------------|----------------------------|--------------|--------------------|-------------|------------|--------|
| 2100                                  | INTERMOUNTAIN GAS CO        | 07/2020        | LIBRARY                    | 06/15/2020   | 10.31              | 10.31       | 06/30/2020 |        |
| 2100                                  | INTERMOUNTAIN GAS CO        | 07/2020        | 680 W IDAHO                | 06/15/2020   | 19.84              | 19.84       | 06/30/2020 |        |
| Total INTERMOUNTAIN GAS CO:           |                             |                |                            |              | 89.14              | 89.14       |            |        |
| <b>JOHN DEERE FINANCIAL</b>           |                             |                |                            |              |                    |             |            |        |
| 700                                   | JOHN DEERE FINANCIAL        | 510001777939   | TRACTOR LOAN 4052R         | 06/15/2020   | 700.00             | 700.00      | 06/30/2020 |        |
| Total JOHN DEERE FINANCIAL:           |                             |                |                            |              | 700.00             | 700.00      |            |        |
| <b>KEVIN CLARK</b>                    |                             |                |                            |              |                    |             |            |        |
| 1190                                  | KEVIN CLARK                 | 839858         | BLEACHERS                  | 06/25/2020   | 3,000.00           | 3,000.00    | 06/30/2020 |        |
| Total KEVIN CLARK:                    |                             |                |                            |              | 3,000.00           | 3,000.00    |            |        |
| <b>NCPERS GRP LIFE INS - IDAHO</b>    |                             |                |                            |              |                    |             |            |        |
| 3005                                  | NCPERS GRP LIFE INS - IDAHO | C25200000000   | INSURANCE                  | 06/15/2020   | 16.00              | 16.00       | 06/30/2020 |        |
| Total NCPERS GRP LIFE INS - IDAHO     |                             |                |                            |              | 16.00              | 16.00       |            |        |
| <b>OVERDRIVE, INC</b>                 |                             |                |                            |              |                    |             |            |        |
| 5248                                  | OVERDRIVE, INC              | 4258-004 H-00  | IDAHO DIGITAL CONSORTIUM   | 06/11/2020   | 750.00             | 750.00      | 06/30/2020 |        |
| Total OVERDRIVE, INC:                 |                             |                |                            |              | 750.00             | 750.00      |            |        |
| <b>ROAD WORK AHEAD</b>                |                             |                |                            |              |                    |             |            |        |
| 7098                                  | ROAD WORK AHEAD             | 46242          | LAW/ROAD CLOSED            | 06/15/2020   | 604.80             | 604.80      | 06/18/2020 |        |
| Total ROAD WORK AHEAD :               |                             |                |                            |              | 604.80             | 604.80      |            |        |
| <b>RURAL TELEPHONE CO</b>             |                             |                |                            |              |                    |             |            |        |
| 3545                                  | RURAL TELEPHONE CO          | 130066 07/202  | CITY HALL INTERNET         | 06/15/2020   | 139.70             | 139.70      | 06/30/2020 |        |
| 3545                                  | RURAL TELEPHONE CO          | 130598 07/202  | INTERNET @ LIBRARY         | 06/15/2020   | 54.45              | 54.45       | 06/30/2020 |        |
| 3545                                  | RURAL TELEPHONE CO          | 130856 07/202  | MUSEUM INTERNET            | 06/15/2020   | 43.55              | 43.55       | 06/30/2020 |        |
| Total RURAL TELEPHONE CO:             |                             |                |                            |              | 237.70             | 237.70      |            |        |
| <b>SLENDER PAVING INC</b>             |                             |                |                            |              |                    |             |            |        |
| 2621                                  | SLENDER PAVING INC          | 20909          | BOAT RAMP STRIPS           | 06/15/2020   | 2,313.00           | 2,313.00    | 06/18/2020 |        |
| Total SLENDER PAVING INC:             |                             |                |                            |              | 2,313.00           | 2,313.00    |            |        |
| <b>SMITH'S HOMETOWN HARDWARE, LLC</b> |                             |                |                            |              |                    |             |            |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | A CONTROL KEY              | 06/15/2020   | 4.48               | 4.48        | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | PARKS/GRIP KNIFE/SPRINKLER | 06/15/2020   | 49.94              | 49.94       | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | PARKS/DIFFUSR/PUMP/BOL CL  | 06/15/2020   | 234.63             | 234.63      | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | PARK/MARKER FLAG/WASP SP   | 06/15/2020   | 87.17              | 87.17       | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | CEMETERY/LINE              | 06/15/2020   | 14.50              | 14.50       | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | CEMETERY/GOPHER BAIT       | 06/15/2020   | 5.99               | 5.99        | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | CEMETERY CONNECTOR         | 06/15/2020   | 32.98              | 32.98       | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | SHOP TOILET CLEANER        | 06/15/2020   | 16.85              | 16.85       | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | DIGLINE PAINT              | 06/15/2020   | 10.94              | 10.94       | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | IRRIGATION/COMPRESSOR/CO   | 06/15/2020   | 65.82              | 65.82       | 06/18/2020 |        |
| 7085                                  | SMITH'S HOMETOWN HARDWA     | 124-25 MAY 20  | DIGLINE PAINT              | 06/15/2020   | 10.93              | 10.93       | 06/18/2020 |        |
| Total SMITH'S HOMETOWN HARDWARE, LLC: |                             |                |                            |              | 534.23             | 534.23      |            |        |

| Vendor                       | Vendor Name          | Invoice Number | Description          | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|------------------------------|----------------------|----------------|----------------------|--------------|-----------------------|-------------|------------|--------|
| <b>STATE INSURANCE FUND</b>  |                      |                |                      |              |                       |             |            |        |
| 3680                         | STATE INSURANCE FUND | 25480 2309644  | INSTALLMENT PREMIUM  | 06/15/2020   | 2,015.00              | 2,015.00    | 06/18/2020 |        |
| Total STATE INSURANCE FUND:  |                      |                |                      |              | 2,015.00              | 2,015.00    |            |        |
| <b>STU CAMPBELL</b>          |                      |                |                      |              |                       |             |            |        |
| 1129                         | STU CAMPBELL         | 142857         | BOOKS                | 06/15/2020   | 30.32                 | 30.32       | 06/30/2020 |        |
| Total STU CAMPBELL:          |                      |                |                      |              | 30.32                 | 30.32       |            |        |
| <b>UNITED OIL</b>            |                      |                |                      |              |                       |             |            |        |
| 3750                         | UNITED OIL           | 30012-941403   | WATER FUEL           | 06/15/2020   | 95.32                 | 95.32       | 06/30/2020 |        |
| 3750                         | UNITED OIL           | 30012-941403   | SEWER FUEL           | 06/15/2020   | 54.06                 | 54.06       | 06/30/2020 |        |
| 3750                         | UNITED OIL           | 30012-941403   | PARKS FUEL           | 06/15/2020   | 124.97                | 124.97      | 06/30/2020 |        |
| 3750                         | UNITED OIL           | 30012-941403   | CEMETERY FUEL        | 06/15/2020   | 124.97                | 124.97      | 06/30/2020 |        |
| 3750                         | UNITED OIL           | 30012-941403   | STREETS FUEL         | 06/15/2020   | 58.39                 | 58.39       | 06/30/2020 |        |
| 3750                         | UNITED OIL           | 30012-941403   | ANIMAL FUEL VHCL 9   | 06/15/2020   | 31.31                 | 31.31       | 06/30/2020 |        |
| Total UNITED OIL:            |                      |                |                      |              | 489.02                | 489.02      |            |        |
| <b>VISION SERVICE PLAN</b>   |                      |                |                      |              |                       |             |            |        |
| 6000                         | VISION SERVICE PLAN  | 07105572 8095  | VISION INSURANCE     | 06/15/2020   | 247.61                | 247.61      | 06/30/2020 |        |
| Total VISION SERVICE PLAN:   |                      |                |                      |              | 247.61                | 247.61      |            |        |
| <b>WARE &amp; ASSOCIATES</b> |                      |                |                      |              |                       |             |            |        |
| 3800                         | WARE & ASSOCIATES    | 1208 31857     | AUDIT 2019           | 06/20/2020   | 6,050.00              | 6,050.00    | 06/30/2020 |        |
| 3800                         | WARE & ASSOCIATES    | 1208 31857     | AUDIT 2019           | 06/20/2020   | 1,000.00              | 1,000.00    | 06/30/2020 |        |
| 3800                         | WARE & ASSOCIATES    | 1208 31857     | AUDIT 2019           | 06/20/2020   | 1,000.00              | 1,000.00    | 06/30/2020 |        |
| 3800                         | WARE & ASSOCIATES    | 1208 31857     | AUDIT 2019           | 06/20/2020   | 1,000.00              | 1,000.00    | 06/30/2020 |        |
| 3800                         | WARE & ASSOCIATES    | 1208 31857     | AUDIT 2019           | 06/20/2020   | 2,500.00              | 2,500.00    | 06/30/2020 |        |
| Total WARE & ASSOCIATES:     |                      |                |                      |              | 11,550.00             | 11,550.00   |            |        |
| <b>WATER DEPOSIT REFUND</b>  |                      |                |                      |              |                       |             |            |        |
| 4600                         | WATER DEPOSIT REFUND | 25661.4        | WATER DEPOSIT REFUND | 06/22/2020   | 99.24                 | 99.24       | 06/30/2020 |        |
| Total WATER DEPOSIT REFUND:  |                      |                |                      |              | 99.24                 | 99.24       |            |        |
| <b>WINN AND COMPANY</b>      |                      |                |                      |              |                       |             |            |        |
| 8021                         | WINN AND COMPANY     | 6292           | WINTER PATCH MIX     | 06/19/2020   | 1,722.50              | 1,722.50    | 06/30/2020 |        |
| Total WINN AND COMPANY:      |                      |                |                      |              | 1,722.50              | 1,722.50    |            |        |
| Grand Totals:                |                      |                |                      |              | 85,051.14             | 85,051.14   |            |        |

Approved by City Council: \_\_\_\_\_

Mayor Monty White: \_\_\_\_\_

Attested Clerk/Treasurer: \_\_\_\_\_



| Employee Number   | Check Number | M | Pay Period End Date | Check Issue Date | Net       |
|-------------------|--------------|---|---------------------|------------------|-----------|
| <b>06/15/2020</b> |              |   |                     |                  |           |
| 111               | 6152008      |   | 06/15/2020          | 06/15/2020       | 1,456.83- |
| 23                | 9491         |   | 06/15/2020          | 06/15/2020       | 1,161.27- |
| 109               | 6152006      |   | 06/15/2020          | 06/15/2020       | 248.58-   |
| 27                | 6152001      |   | 06/15/2020          | 06/15/2020       | 171.99-   |
| 99                | 6152009      |   | 06/15/2020          | 06/15/2020       | 1,870.68- |
| 88                | 6152004      |   | 06/15/2020          | 06/15/2020       | 392.49-   |
| 91                | 6152002      |   | 06/15/2020          | 06/15/2020       | 449.80-   |
| 36                | 6152010      |   | 06/15/2020          | 06/15/2020       | 1,242.84- |
| 110               | 6152011      |   | 06/15/2020          | 06/15/2020       | 1,071.06- |
| 107               | 6152005      |   | 06/15/2020          | 06/15/2020       | 1,061.58- |
| 81                | 6152003      |   | 06/15/2020          | 06/15/2020       | 1,423.69- |
| 115               | 9492         |   | 06/15/2020          | 06/15/2020       | 823.79-   |
| 80                | 6152007      |   | 06/15/2020          | 06/15/2020       | 573.33-   |

Total 06/15/2020

Employee Hash: 1077

Employee Count: 13

| Employee Number | Check Number | Pay Period M | Check End Date | Check Issue Date | Net |
|-----------------|--------------|--------------|----------------|------------------|-----|
|-----------------|--------------|--------------|----------------|------------------|-----|

06/15/2020 Hours/Units/Types Summary

| PC                   | Title            | Hours         | Units       | Net Type           | Amount            | D | Info Type          | Amount     |
|----------------------|------------------|---------------|-------------|--------------------|-------------------|---|--------------------|------------|
| 1-00                 | Regular          | 848.00        | .00         | Direct Deposit Net | 9,962.87          | D | Informational      | .00        |
| 2-00                 | Overtime         | 33.50         | .00         | Net                | 2,005.06          |   | Info Tips Reported | .00        |
| 7-00                 | Weekend          | .00           | 6.00        |                    |                   |   | Fringe Benefit     | .00        |
| 8-01                 | CV19 Admin Leave | 10.00         | .00         |                    |                   |   |                    |            |
| 8-02                 | CV19 Comp Earned | 10.00         | .00         |                    |                   |   |                    |            |
| 8-03                 | CV19 Comp Used   | 20.75         | .00         |                    |                   |   |                    |            |
| 9-02                 | Comp Earned      | 2.00          | .00         |                    |                   |   |                    |            |
| <b>Grand Totals:</b> |                  | <b>924.25</b> | <b>6.00</b> |                    | <b>11,967.93-</b> |   |                    | <b>.00</b> |

06/15/2020 Pay Code Totals

| PC    | Title           | Amount    | PC    | Title         | Amount  | PC    | Title          | Amount    | PC    | Title        | Amount    |
|-------|-----------------|-----------|-------|---------------|---------|-------|----------------|-----------|-------|--------------|-----------|
| 1-00  | Regular         | 14,953.74 | 2-00  | Overtime      | 901.50  | 7-00  | Weekend        | 75.00     | 8-01  | CV19 Admin   | 275.80    |
| 8-02  | CV19 Comp       | .00       | 8-03  | CV19 Comp     | 396.50  | 9-02  | Comp Eame      | .00       | 40-01 | State Retire | 1,051.67- |
| 40-05 | 401K PERSI      | 650.00-   | 60-03 | Colonial Pret | 13.30-  | 60-04 | Colonial Ins - | 83.33-    | 60-06 | NCPERS Aft   | 8.00-     |
| 60-08 | Aflac - After T | 43.42-    | 60-09 | Aflac Pretax  | 71.99-  | 74-00 | Social Securi  | 1,024.07- | 75-00 | Medicare     | 239.50-   |
| 76-00 | Federal With    | 1,030.00- | 77-00 | State Withhol | 419.33- | 85-00 | Net Pay        | 2,005.06- | 86-00 | DIRECT DEP   | 9,962.87- |

06/15/2020 Account Summary

| GL Account           | Debit            | Credit            | GL Account | Debit    | Credit    |
|----------------------|------------------|-------------------|------------|----------|-----------|
| 01-10190             | .00              | 11,967.93-        | 10-22200   | .00      | 1,263.57- |
| 10-22220             | .00              | 1,030.00-         | 10-22230   | .00      | 419.33-   |
| 10-22250             | .00              | 1,701.67-         | 10-22290   | .00      | 220.04-   |
| 10-44-110            | 1,484.96         | .00               | 10-61-110  | 425.00   | .00       |
| 10-80-110            | 1,202.00         | .00               | 20-40-110  | 970.00   | .00       |
| 22-40-110            | 1,202.00         | .00               | 23-40-110  | 2,992.08 | .00       |
| 51-40-110            | 4,839.61         | .00               | 52-40-110  | 3,666.89 | .00       |
| <b>Grand Totals:</b> | <b>16,602.54</b> | <b>16,602.54-</b> |            |          |           |

06/15/2020 Fund Summary

| Fund                 | Debit            | Credit            | Fund | Debit    | Credit    |
|----------------------|------------------|-------------------|------|----------|-----------|
| 01                   | .00              | 11,967.93-        | 10   | 3,111.96 | 4,634.61- |
| 20                   | 970.00           | .00               | 22   | 1,202.00 | .00       |
| 23                   | 2,992.08         | .00               | 51   | 4,839.61 | .00       |
| 52                   | 3,666.89         | .00               |      |          |           |
| <b>Grand Totals:</b> | <b>16,602.54</b> | <b>16,602.54-</b> |      |          |           |

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| Fund | Debit | Credit |
|------|-------|--------|
|------|-------|--------|

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| Fund | Debit | Credit |
|------|-------|--------|
|------|-------|--------|

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| Employee Number   | Check Number | M | Pay Period End Date | Check Issue Date | Net       |
|-------------------|--------------|---|---------------------|------------------|-----------|
| <b>06/30/2020</b> |              |   |                     |                  |           |
| 62                | 6302006      |   | 06/30/2020          | 06/30/2020       | 136.30-   |
| 111               | 6302011      |   | 06/30/2020          | 06/30/2020       | 1,128.53- |
| 23                | 9493         |   | 06/30/2020          | 06/30/2020       | 1,181.27- |
| 109               | 6302009      |   | 06/30/2020          | 06/30/2020       | 340.93-   |
| 27                | 6302001      |   | 06/30/2020          | 06/30/2020       | 171.99-   |
| 99                | 6302012      |   | 06/30/2020          | 06/30/2020       | 1,755.67- |
| 54                | 9498         |   | 06/30/2020          | 06/30/2020       | 716.80-   |
| 88                | 6302004      |   | 06/30/2020          | 06/30/2020       | 392.49-   |
| 114               | 6302007      |   | 06/30/2020          | 06/30/2020       | 56.45-    |
| 91                | 6302002      |   | 06/30/2020          | 06/30/2020       | 468.54-   |
| 36                | 6302013      |   | 06/30/2020          | 06/30/2020       | 1,310.73- |

| Employee Number | Check Number | M | Pay Period End Date | Check Issue Date | Net       |
|-----------------|--------------|---|---------------------|------------------|-----------|
| 110             | 6302014      |   | 06/30/2020          | 06/30/2020       | 1,803.83- |
| 107             | 6302005      |   | 06/30/2020          | 06/30/2020       | 949.07-   |
| 81              | 6302003      |   | 06/30/2020          | 06/30/2020       | 1,423.69- |
| 34              | 9494         |   | 06/30/2020          | 06/30/2020       | 69.37-    |
| 115             | 9495         |   | 06/30/2020          | 06/30/2020       | 799.55-   |
| 73              | 9496         |   | 06/30/2020          | 06/30/2020       | 136.30-   |
| 83              | 6302008      |   | 06/30/2020          | 06/30/2020       | 135.60-   |
| 77              | 9499         |   | 06/30/2020          | 06/30/2020       | 419.77-   |
| 80              | 6302010      |   | 06/30/2020          | 06/30/2020       | 482.24-   |
| 94              | 9497         |   | 06/30/2020          | 06/30/2020       | 255.57-   |

Total 06/30/2020

Employee Hash: 2765

Employee Count: 34

| Employee Number | Check Number | Pay Period M | Check End Date | Check Issue Date | Net |
|-----------------|--------------|--------------|----------------|------------------|-----|
|-----------------|--------------|--------------|----------------|------------------|-----|

06/30/2020 Hours/Units/Types Summary

| PC            | Title            | Hours  | Units | Net Type           | Amount     | D | Info Type          | Amount |
|---------------|------------------|--------|-------|--------------------|------------|---|--------------------|--------|
| 1-00          | Regular          | 743.00 | .00   | Direct Deposit Net | 10,356.06- | D | Informational      | .00    |
| 2-00          | Overtime         | 34.00  | .00   | Net                | 3,578.63-  |   | Info Tips Reported | .00    |
| 4-01          | Vacation         | 20.00  | .00   |                    |            |   | Fringe Benefit     | .00    |
| 5-01          | Sick             | 10.00  | .00   |                    |            |   |                    |        |
| 7-00          | Weekend          | .00    | 6.00  |                    |            |   |                    |        |
| 8-01          | CV19 Admin Leave | 34.00  | .00   |                    |            |   |                    |        |
| 8-03          | CV19 Comp Used   | 55.00  | .00   |                    |            |   |                    |        |
| 9-01          | Comp Time Used   | 20.00  | .00   |                    |            |   |                    |        |
| 9-02          | Comp Earned      | 5.00   | .00   |                    |            |   |                    |        |
| Grand Totals: |                  | 921.00 | 6.00  |                    | 13,934.69- |   |                    | .00    |

06/30/2020 Pay Code Totals

| PC    | Title         | Amount    | PC    | Title          | Amount    | PC    | Title       | Amount     | PC    | Title           | Amount    |
|-------|---------------|-----------|-------|----------------|-----------|-------|-------------|------------|-------|-----------------|-----------|
| 1-00  | Regular       | 15,077.07 | 2-00  | Overtime       | 816.00    | 4-01  | Vacation    | 390.00     | 5-01  | Sick            | 250.00    |
| 7-00  | Weekend       | 75.00     | 8-01  | CV19 Admin     | 873.96    | 8-03  | CV19 Comp   | 1,345.30   | 9-01  | Comp Time       | 320.00    |
| 9-02  | Comp Eame     | .00       | 40-01 | State Retire   | 1,107.18- | 40-02 | Emergency R | 84.93-     | 40-05 | 401K PERSI      | 650.00-   |
| 60-03 | Colonial Pret | 13.30-    | 60-04 | Colonial Ins - | 184.02-   | 60-06 | NCPERS Aft  | 8.00-      | 60-08 | Aflac - After T | 43.42-    |
| 60-09 | Aflac Pretax  | 158.45-   | 74-00 | Social Securi  | 1,176.49- | 75-00 | Medicare    | 275.17-    | 76-00 | Federal With    | 1,073.87- |
| 77-00 | State Withhol | 437.81-   | 85-00 | Net Pay        | 3,578.63- | 86-00 | DIRECT DEP  | 10,356.06- |       |                 |           |

06/30/2020 Account Summary

| GL Account    | Debit     | Credit     | GL Account | Debit    | Credit    |
|---------------|-----------|------------|------------|----------|-----------|
| 01-10190      | .00       | 13,934.69- | 10-22200   | .00      | 1,451.66- |
| 10-22220      | .00       | 1,073.87-  | 10-22230   | .00      | 437.81-   |
| 10-22250      | .00       | 1,842.11-  | 10-22290   | .00      | 407.19-   |
| 10-44-110     | 2,540.04  | .00        | 10-55-110  | 1,435.29 | .00       |
| 10-61-110     | 425.00    | .00        | 10-80-110  | 1,102.50 | .00       |
| 20-40-110     | 950.00    | .00        | 22-40-110  | 1,102.50 | .00       |
| 23-40-110     | 3,066.08  | .00        | 51-40-110  | 4,759.40 | .00       |
| 52-40-110     | 3,766.52  | .00        |            |          |           |
| Grand Totals: | 19,147.33 | 19,147.33- |            |          |           |

06/30/2020 Fund Summary

| Fund | Debit    | Credit     | Fund | Debit    | Credit    |
|------|----------|------------|------|----------|-----------|
| 01   | .00      | 13,934.69- | 10   | 5,502.83 | 5,212.64- |
| 20   | 950.00   | .00        | 22   | 1,102.50 | .00       |
| 23   | 3,066.08 | .00        | 51   | 4,759.40 | .00       |
| 52   | 3,766.52 | .00        |      |          |           |

| Fund          | Debit            | Credit            |
|---------------|------------------|-------------------|
| Fund          | Debit            | Credit            |
| Grand Totals. | <u>19,147.33</u> | <u>19,147.33-</u> |

**Library Board Minutes**  
**Regular Meeting**  
**Monday June 1, 2020**  
**4 pm**

Members present: Alice, Lena, Juanita, Erica, Jenn  
Public present: none

Alice calls meeting to order at 4:01

Erica reads Minutes from the Special Meeting May 29, 2020. Lena makes a motion to approve, Juanita seconds, no opposed.

Lena gives the Treasurer's Report reviewing all the revenues and expenses, concluding with the fund balance is \$66,388. Erica makes a motion to approve Treasurer's Report Juanita seconds, no opposed.

Jenn gives the Director's Report stating that even though according to the state we are considered closed if only offering curbside service we circulated 232 adult fiction books, 47 juvenile books, 21 movies, had 10 computer users, \$187.50 in revenues/donations, and handed out 85 curbside pickups. No programs were offered. Juanita makes a motion to approve, Erica seconds, no opposed

Jenn gives Librarian's Report which in summary says that based off the direction the last couple board meetings have gone she would like to turn in her resignation, with a final day of June 25. She is grateful for the opportunity to have worked at the library but doesn't feel that her goals for the library align with the board, she would also like to spend more time with her family. After board discussion Erica makes a motion to table the issue until the next meeting. Lena seconds, no opposed. Jenn agreed to reconsider a compromise for everyone to get back in alignment. If Jenn still decides to move on she agrees to give ample notice for a replacement to be found.

**Board Comments:**

Juanita has decided it is time for her to resign from the board and focus on her work. This will be her last meeting.

Erica states that she feels the communication between Board and Jenn is a good thing, and even though it may be hard at times it is critical to do.

Board offered Jenn to take some time off if needed to be with her family and make a decision.

Discussion of potential new board members, Alice will make a recommendation to the Mayor.

Erica makes a motion to adjourn 5:15, Lena seconds, no opposed

Next Meeting Monday July 6, 2020



**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENNS FERRY, ELMORE COUNTY, IDAHO, ACCEPTING THE RURAL ECONOMICAL DEVELOPMENT PROFESSIONAL GRANT OFFER FROM THE STATE OF IDAHO DEPARTMENT OF COMMERCE, FOR THE RURAL IDAHO ECONOMIC DEVELOPMENT PROFESSIONAL PROGRAM; AND AUTHORIZING THE MAYOR TO SIGN THE STATEMENT OF ACCEPTANCE AND THE CLERK TO ATTEST.

WHEREAS, the City Council of the City of Glens Ferry is interested in the economic health of the community and its citizens; and

WHEREAS, the City Council wishes to support and encourage the appropriate efforts within the community that promote economic development of the community and the economic well-being of its citizenry; and

WHEREAS, the Idaho Department of Commerce is offering a program specifically designed to help Idaho communities help themselves prepare for and sustain an effective economic and community development programs.

NOW, THEREFORE, be it resolved by the Mayor and City Council of the City of Glens Ferry, Elmore County, Idaho, as follows:

Section 1. That the Mayor shall accept the Grant Offer from the State of Idaho Department of Commerce, in the amount of \$20,000.00, on behalf of the Rural Idaho Economic Development Professional Program; and

Section 2. That the Mayor of the City of Glens Ferry is hereby authorized and directed to sign the statement of Acceptance of said Grant Offer on behalf of the Rural Idaho Economic Development Professional Program. The City Clerk is hereby authorized and directed to attest the signature of the Mayor; and

Section 3. A true copy of the Grant Agreement referred to herein be attached hereto and made a part thereof.

PASSED by the City Council and APPROVED by the Mayor this 14<sup>h</sup> day of July 2020.

APPROVED:

\_\_\_\_\_  
Monty R White – Mayor

ATTEST:

\_\_\_\_\_  
Teresa Parsons – City Clerk/Treasurer

Library FY20-21 Budget Presentation

3% Decreases, Plus 3% Wage Increase

| REVENUE                 |                  | EXPENDITURES              |                  |                       |
|-------------------------|------------------|---------------------------|------------------|-----------------------|
| Property Tax            | \$ 29,973        | Salaries                  | \$ 29,900        | plus 3% Wage Increase |
| Book Donations          | \$ 1,500         | Payroll Taxes             | \$ 5,400         |                       |
| Fees                    | \$ 300           | Employee Benefits         | \$ -             |                       |
| Library Project Grants  | \$ 10,000        | Building Maintenance      | \$ 1,000         |                       |
| Interest Rev Allocation | \$ 500           | Professional/Tech Serv    | \$ 1,500         |                       |
| Misc Revenue            | \$ 400           | Travel/Training/Meetings  | \$ 50            |                       |
| <b>FUND BALANCE</b>     | <b>\$ 17,727</b> | Utilities                 | \$ 3,200         |                       |
|                         |                  | Internet/Phone            | \$ 1,600         |                       |
|                         |                  | Equipment                 | \$ 1,000         |                       |
|                         |                  | Equipment Repair/Maint    | \$ 500           |                       |
|                         |                  | Office Exp/InterLibrary   | \$ 750           |                       |
|                         |                  | Unforeseen Exp            | \$ 500           |                       |
|                         |                  | Books/Subscribe/Membersh  | \$ 4,000         |                       |
|                         |                  | Library Project Grant Exp | \$ 10,000        |                       |
|                         |                  | Library Programs          | \$ 1,000         |                       |
|                         |                  | <b>Exp Total</b>          | <b>\$ 60,400</b> |                       |
| <b>Rev TOTAL</b>        | <b>\$ 60,400</b> |                           |                  |                       |