

City of Glenns Ferry

110 East 2nd Avenue ~ P. O. Box 910 ~ Glenns Ferry, ID 83623
208-366-7418 ~ fax 208-366-2238

MAYOR
Monty R. White

CITY COUNCIL
Susan Case, President
Kenneth Thompson
Danielle Martinez
William Galloska

Welcome, Please Silence Cell Phones during the Meeting

AGENDA

TUESDAY, February 23, 2021 at 7:00 PM

"Although the City of Glenns Ferry no longer requires sworn testimony, all presentations before the Mayor and Council are expected to be truthful and honest to the best of the ability of the presenter."

- Item 1. **OPEN MEETING/ROLL CALL:**
___ Susan Case ___ Dani Martinez ___ Ken Thompson ___ Billy Galloska
___ Mayor Monty White
- Item 2. **PLEDGE OF ALLEGIANCE:**
- Item 3. **MOTION TO: [ACTION ITEM]: Adopt Agenda:**
- Item 4. **PUBLIC COMMENTS: Please Sign in to Speak: For information purposes only on items not placed on the agenda. No action or decision can be made on public comments. Comments are limited to 3 minutes. ***SEE BELOW*****
- Item 5. **MOTION TO: [ACTION ITEM] Consent Agenda.**
A. City Council Meeting Minutes for February 9, 2021.
B. Accounts Payables for February 2021.
C. Library Board Minutes for January 12, 2021.
- Item 6. **ITEMS MOVED FROM CONSENT AGENDA FOR FURTHER DISCUSSION:**
- Item 7. **DISCUSSION/MOTION: [ACTION ITEM] Mayor White: Resolution: A Resolution Declaring the City of Glenns Ferry, Idaho to be a Second Amendment Sanctuary City.**
- Item 8. **MOTION: [ACTION ITEM] EXECUTIVE SESSION: [Idaho Code §74-206 (f)] Discuss Pending Litigation. (Roll Call Vote)**
- Item 9. **MOTION: [ACTION ITEM] Approve Waiver of Building Code Requirements.**
- Item 10. **DISCUSSION/MOTION: [ACTION ITEM] Donn Carnahan, PE. Keller Associates: Glenns Ferry Waterline Improvements Airport: Project #216044-008: Invoice 0210262, \$7,250.00.**
- Item 11. **DISCUSSION/MOTION: [ACTION ITEM] Donn Carnahan, PE. Keller Associates: Airport (U89) Improvements: Project #216044-004: Invoice 0210267, \$677.50.**
- Item 12. **DISCUSSION/MOTION: [ACTION ITEM] Susan Case: Information on Elmore County Recreation District for Glenns Ferry Fire Department.**
- Item 13. **DISCUSSION/MOTION: [ACTION ITEM] Mayor White: Irrigation Assessments.**
- Item 14. **DISCUSSION/MOTION: [ACTION ITEM] King Hill Irrigation Water Transfer.**
- Item 15. **DISCUSSION/MOTION: [ACTION ITEM] DEPARTMENT/COMMITTEE MEMBER REPORT:**
A. Sheriff Office – Sheriff Hollinshead/Lieutenant Burnett:
B. Fire Chief – Derik Janousek:
C. City Engineer – Keller Associates, Inc – Donn Carnahan, PE:
D. Public Works – Johnny Hernandez:
E. Clerk/Treasurer – Teresa Parsons:
F. Economic Development – Christy Acord:

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- G. Librarian – Jennifer Trail:
- H. Animal Control – Dena Marchant:
- I. Airport Manager – Justin Wootan:
- J. Historical Museum – Donna Carnahan:
- K. Planning & Zoning – Kt Carpenter:

Item 16. **MAYOR AND CITY COUNCIL COMMENTS:**

Item 17. **ADJOURN: [ACTION ITEM]**

To observe appropriate social distancing guidelines, as recommended by the Center for Disease Control and Prevention (CDC), the public is encouraged to listen to the City Council Meeting remotely from your computer, tablet or smartphone.

***** Public Comments can be submitted in advanced. Use the drop box located outside of City Hall, emails can be sent to teresanelson@rtci.net or mailed to City Hall and will be taken into the same consideration as any in-persons statement.*****

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City of Glenns Ferry City Council Meeting February 9, 2021

The regular City Council meeting of the City of Glenns Ferry was opened and called to order at 7:00 pm on Tuesday, February 9, 2021, by Monty White, Mayor.

Members Present: Susan Case, Dani Martinez, Kenny Thompson, Mayor Monty White

Staff Present: Lori Freeman, Michael McCain, Johnny Hernandez, Derik Janousek

Others Present: Ben Ware, Ware & Associates

To observe appropriate social distancing guidelines, as recommended by the Center for Disease Control and Prevention (CDC), the public joined the City Council Meeting remotely from their computer, tablet, or smartphone.

Public was invited to join from their computer, tablet, or smartphone.

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Item 1. OPEN MEETING/ROLL CALL:

Freeman: Roll call.

Susan Case Dani Martinez Ken Thompson Billy Galloska
 Mayor Monty White

For the record: Billy Galloska is absent

Item 2. PLEDGE OF ALLEGIANCE:

Mayor: Before we get down to business, I want to thank Susan for stepping in for me during my surgery. I heard a lot of good things, the city, crew, and everybody was working hard, and you were right there, and I appreciate that. It's nice, I did not have to worry, with the department heads we have and the city council and President Case at the helm things were going to get done and I felt like I didn't have to get back and that is always a good thing when you're not feeling well, is to know that somebodies running the things for you, I think you did a wonderful job for me, Susan, thank you.

Susan: Thank you and it is good to have you back.

Item 3. MOTION TO: [ACTION ITEM]: Adopt Amended Agenda:

Case: I make a motion to adopt the agenda.

Martinez: I will second.

Mayor White: I have a motion and a second all in favor, all-ayes, those oppose, none.

Item 4. PUBLIC COMMENTS: Please Sign in to Speak: For information purposes only on items not placed on the agenda. No action or decision can be made on public comments. Comments are limited to 3 minutes. ***SEE BELOW***

Item 5. MOTION TO: [ACTION ITEM] Consent Agenda:

A. City Council Meeting Minutes for January 12, 2021:

B. City Council Meeting Minutes for January 26, 2021:

C. Accounts Payables for January 2021:

D. Payroll for January 2021:

E. Library Board Minutes for November 2, 2020:

F. Library Board Minutes for December 8, 2020:

Thompson: I make the motion approve consent agenda.

Case: Second

Mayor White: I have a motion and a second to accept the consent agenda, all in favor, all-ayes, those oppose, none, motion carries.

Item 6. ITEMS MOVED FROM CONSENT AGENDA FOR FURTHER DISCUSSION:

Item 7. PRESENTATION: [ACTION ITEM] Ware & Associates, Ben Ware, City of Glenns Ferry 2020 Audit:

Ben Ware: Good evening Mayor, members of the Council. My name is Ben Ware and I represent Ware & Associates. We conducted your 2019 through 2020 fiscal yearend audit. In doing so, we went through your books, your records, your policy and procedures, some of the procedures that we perform, third party verification whether it be through your property tax, revenues that you receive, match them to your books, we do the same thing with the expenditures, we pull them off the bank statements compare them to the GL and then we test the checks to the transactions and we look at the invoice from the third party vendors, we go through your minutes, we tie down payroll for what was reported and what actually was held out from the federal government, in other words we put the city through a rigorous test to come up with an opinion on how well your financials are stated and we found them to be in good working order. Of the opinions we gave you the highest, which is an unmodified opinion. With 2020 and the pandemic and everything that has been going on, it's been an interesting year as an auditor. We've had to change some of our procedures, some of our approaches and found some interesting things throughout the year, but I am happy to report, and this reflects well those working here at the city, you guys are in good working order. It was a smooth audit, uneventful, compared to everywhere else ____ audits throughout the year. Which is really awesome because of the transition you've had, even in the front office. I know it has been a couple of years since Debbie's been gone, but it speaks well of you, Lori, for helping and training. Teresa has done a good job. Kristian, it was just really smooth for us. The stuff was ready to go, we were able to tie down the documents, that just hasn't been the case for most of the year, with most of the audits, because of the pandemic. I am not beating up any other entity, but I am here to unprofessionally toot you guys horn because it's been really awesome to come in and have an audit go as smooth as your audit did. We went through minutes, no violation of Idaho Code, so you are set there. I am going to point out some page's you guys can look at, if you look at them later and have questions you can holler at me. I do want to talk about, more towards the end, some changes coming down through the state that we want to make you aware of. Where I will start is page 8, this is a snapshot of the City of Glenns Ferry, if we were to take a picture of you guys as of September 30, 2020, this is what you would look like. What you are more interested in looking at is on page 10. This represent more of what you operate off, which is more of a zoomed-out picture of the City of Glenns Ferry. If we took it from October 1, 2019 all the way through to September 30, 2020, looking at your revenues and expenditures. General Fund, Street & Alley Fund, and then that Expendable Trust Fund, which I think is so cool, I think nine (9) cities in the entire United States that has this fund, once that goes away it is eliminated forever and there are only nine (9) cities that so it, for my it's historical and you guys are one of the nine (9) in the US. Other Governmental Funds, (library, museum), and Total Governmental Funds is everything combined, minus water & sewer. Page 13 is water and sewer funds in the same manner. Page 38; this is your bread and butter. If you are looking at making changes, you are looking for a history page 38 is the start of that. If you are looking for a page that helps you the most you are looking for page 38. Page 40 is the exact break down for the streets and alley fund. The other governmental column that was on page 10 is broken down on page 46. Page 48, General Fund – Fund Balance, this is a 10 yr. trend. If we were to stop all revenue you could operate for 13 months and that is what the state is looking at. The state is assigned an audit that is going around looking at every governmental entity and looking at their fund balances. We have already had two that we have had to deal with, help them allocate their funds and reserve it for projects they have going forward so they weren't subject to the state taking their money, but in addition to that the proposal, three proposals the main one just got announced today. I haven't read through it all. I will call you Mayor or have Raymond call you, they have not voted on it yet, but they are in our opinion and with everybody we have talked to, it is going to go through. What they are looking at is limiting to a 3-to-6-month projects

reserved. We can do projects that you already have or are thinking of and we make sure that we line those out and we will help list them in the audit so they can see it that way and the other thing you can do is you are allowed to come up with a few future projects and you want to start saving money for that and so you allocate for those listed items on there and you are allowed to change your mind as a council and allocate that money to another project. That is a way as a council can spell from the state coming in and allocating that money back into the state. They took our input, we have a lot of governmental audits, nobody was happy, to hear from our end and that is what we reported, if you have something, they are still taking our input, that is our resounding feedback, they are going to pass it anyways.

Thompson: So, they are going to take it?

Ware: No, I am going to help you protect it. They did this to the Highway Districts in the 80's and they allocated the Highway User Funds back to the Boise roads. It is a very similar thing. We may have to spend a little time during the budget workshop, coming down, make sure we have that mitigated. That's the big news from the state. They are hitting the counties first, they have looked at a few cities, if it is not on your doorstep, it is coming.

Everything else you guys are fantastic.

Mayor White: I certainly want to go on record, thanking Teresa (Parsons). She works hard. She has had a hard year with this pandemic, trying to work from home. I just want to make everyone understand we have a good staff.

Ware: That is my viewpoint from the three days we came in, we were in contact with Lori, she stepped in where Teresa wasn't there, Teresa was hitting me up with emails, phone calls. It was nice because we have had lots of hiccups trying to do the same thing with other entities, we were anticipating it and we just hit the ground running and we all looked at each other and this is awesome, so, we really do appreciate it and it speaks to your hard work. It was very apparent how diligent the employees of the city were being, really taking care of and being mindful with the public, with the pandemic and so it was fun to watch from my standpoint from an outsider for the three days it was impressive. For what that is worth I want you to know that.

Item 8. DISCUSSION/MOTION: [ACTION ITEM] Record Retention Destruction:

Thompson: I make to motion to destroy.

Case: I really appreciate all the columns the orderliness, the explanations, and the annotations, the years, it made it very easy to go line item, to go back and forth. Nothing jump out at me, everything looks so orderly, I am just really impressed because record retention is one of the worse jobs, short of the pooper scooper in San Francisco, it's right up there for being one of the worse jobs.

Mayor White: We have a motion to go ahead and destroy the records that we can, do I have a second?

Case: Second

Mayor White: I have a motion to destroy and a second. All in favor, all-ayes. Those opposed-none. Motion carries.

Item 9. DISCUSSION/MOTION: DEPARTMENT/COMMITTEE MEMBER REPORT: [ACTION ITEM]

A. **Sheriff Office** – Sheriff Hollinshead/Lieutenant Burnett:

B. **Fire Chief** – Derik Janousek: Nothing currently.

C. **City Engineer** – Keller Associates, Inc – Donn Carnahan, PE:

D. **Public Works** – Johnny Hernandez:

Hernandez: Slide Presentation, Control box for a lift station on the west side of town behind the city park. I just received a quote to replace the pumps, \$99,000.00. I need them to break it down because it is very generic, I was going to call around trying to get more quotes, but it is very limited especially in Idaho. To get it mounted and a sensor.

We are doing maintenance on the Animal Control vehicle.

This is IRWD, he is doing apprenticeship up in my office with Scott and I, how to calculate volume, to take the test to get licensed. Calculations from cylinders, cubic squares calculations, how much water weighs. We have safety training in my office with the tv.

We are working on our jetter, every time we pull it out to use it, we have to do something to it.

Here is maintenance and training at the water plant. Our cells that help create electricity which creates bleach/chlorine we had to order two, about \$15,000 to replace. They have done a lot of

great stuff at the water treatment plant but there are a lot of things that have not been done and unfortunately it is coming.

Setter/Meter need to be upgraded soon; it is better to be proactive than reactive.

Showing Derik how to do the DMR with the DPA and DEQ, how to do the paperwork.

It is good for all the guys to know this information; it is not good to hoarder info. We make sure everyone on the team can do at any time.

We flushed and tested the fire hydrants on the outer perimeters of the city.

E. **Clerk/Treasurer** – Teresa Parsons: Absent

F. **Development** – Christy Acord: Absent

G. **Librarian** – Jennifer Trail: Absent (but trying to get on GoToMeeting)

Mayor White: Lena Fry is on the Library Board, she has resigned. Library Board is going to meet and talk about a recommendation to me and I will recommend to you guys, to replace that position on the Board.

H. **Animal Control** – Dena Marchant: Absent

I. **Airport Manager** – Justin Wootan: Absent

J. **Historical Museum** – Donna Carnahan: Absent

K. **Planning & Zoning** – Kt Carpenter: Absent

Code Enforcer – Mike McCain:

McCain: Mayor, Council, writing more letters, most of them have complied, I have about ten (10) people I am working with right now, they are in the process of getting things cleaned up, most of the people are doing good. I have neighbors calling on other neighbor anonymously but if it goes to court, they do not have an option, they don't get to stay anonymous. I don't like to write citations unless I absolutely must because if it does go to court then the complainer will get drug into it and they don't like it.

If I run into some ordinances the way they are right now, I have been working with Geoff (city attorney) trying to make definition clearer, I could probably write a letter to at least 60% of the people right now on ordinance that are on the books right now, weeds, branched, vehicle not parking correctly, blocking the sidewalk, certain things like that that is already in the ordinances.

I am down here for a short time; I can only put in so many hours and I like to keep those for summer months when there is a lot more things going on.

Item 10. MAYOR AND CITY COUNCIL COMMENTS:

Case: Just for feedback purposes, I would like permission to approach the rec. district and see if they will work a deal with us to get a discount for our firefighters to use the weight room and maybe the city could help pitch in the cost. I do know there is some interest, the younger members of the firefighters and they want to do a buddy system with the older members of the fire department.

If it could be on the agenda for next time. I will move forward on this and get some information, feedback and costs.

Martinez: Susan had brought this up before, about the second amendment here in Glenns Ferry to be a sanctuary city for that.

Mayor White: Yes, today I sat down, and I drafted an ordinance that I will be sending to the council shortly. There are a few more T's and dots that I am going to do, and I have called some cities and they are sending me those ordinances that they have passed. I have been talking with our council, but I haven't gotten to where I would be comfortable bringing it to you guys, yet. When I bring it forward then we can debate it? I have had maybe six calls from citizens that are very concerned with the second amendment rights. I understand their concerns. I want to make sure that we have some open meetings to discuss this, people can voice their concerns or agreement and then we can go back and work some more on it. I am glad you brought this up, Councilwoman Martinez. The council is welcome to write your own ordinance and I would certainly entertain that. There is a lot of concern in town on this matter. I did have quite a few phone calls on this.

Thompson: All the council has one of these things (notebook) and I appreciate getting it home and I can read all the stuff, but I can do it on my computer. So, if we are not using these at our meeting, I don't see any sense in having them.

Mayor White: We bought them because everyone seemed to want them. I didn't want one because I am good with my iPhone at home.

Case: We were really going through ordinances at the time and I voted for it because we bring up an ordinance and it was like, well I don't have that do you have that and then we would table it where instead of just going, 'Well there its is' and so at the time it made a lot of sense.

Mayor White: I think what happen is we were going to try to go paperless but I think Teresa found that people weren't using the iPad and we were continually asking for it and so it evolved into giving you guys paper copies too.

Mayor White: You guys have them, we can not give them back, we can't get our money back, so when they don't work anymore then it will be up to the council to decide if we want to replace them or not, because it was a council decision, and I was all for it if that was what you guys wanted.

Item 11. ADJOURN: [ACTION ITEM]

Case: I make a motion to adjourn.

Martinez: Second

Mayor White: all in favor, all-eyes

Meeting was adjourned at 7:56 pm.

Approved by the City Council: _____ / _____ / _____

Monty R. White - Mayor

Attest: _____
Teresa Parsons - Clerk/Treasurer

Report Criteria:
Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC								
5300	AFLAC	MTQ40 243309	SUPPLEMENTAL INSURANCES	02/01/2021	317.28	317.28	02/04/2021	
Total AFLAC:					317.28	317.28		
ANDREW MOORE								
281	ANDREW MOORE	2000	LIBRARY - I.T.SUPPORT	02/01/2021	160.00	160.00	02/04/2021	
Total ANDREW MOORE:					160.00	160.00		
BEAN INSURANCE								
451	BEAN INSURANCE	02/2021	INSURANCE	02/01/2021	28.90	28.90	02/04/2021	
Total BEAN INSURANCE:					28.90	28.90		
BIOLYNCEUS								
8043	BIOLYNCEUS	8667	PROBIOTIC SCRUBBER II - 30 G	02/01/2021	3,021.35	3,021.35	02/04/2021	
Total BIOLYNCEUS:					3,021.35	3,021.35		
COLONIAL LIFE INS. CO.								
875	COLONIAL LIFE INS. CO.	E8765521-020	INSURANCE	02/01/2021	346.94	346.94	02/04/2021	
875	COLONIAL LIFE INS. CO.	E8765521-020	INSURANCE FIREMAN	02/01/2021	134.25	134.25	02/04/2021	
Total COLONIAL LIFE INS. CO.:					481.19	481.19		
D & B SUPPLY								
957	D & B SUPPLY	C55003 01/31/	SCRUSHER W/PORTABLE BAS	02/01/2021	44.99	44.99	02/04/2021	
957	D & B SUPPLY	C55003 01/31/	SCRUSHER W/PORTABLE BAS	02/01/2021	44.99	44.99	02/04/2021	
957	D & B SUPPLY	C55003 01/31/	WOOK BOOT ALLOTMENT RS	02/01/2021	159.99	159.99	02/04/2021	
Total D & B SUPPLY:					249.97	249.97		
DELTA DENTAL								
960	DELTA DENTAL	0101-0000 2/2	DENTAL INS	02/01/2021	694.58	694.58	02/04/2021	
Total DELTA DENTAL:					694.58	694.58		
GLENNS FERRY AUTO & AG								
1351	GLENNS FERRY AUTO & AG	2310 02/2021	AIRFILTER/OIL/SPARK PLUG	02/01/2021	35.12	35.12	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	CONNECTOR/PRIM WIRE/CIR T	02/01/2021	30.63	30.63	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	ELE FUEL PUMP/HOSE END	02/01/2021	73.73	73.73	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	BATTERY SAVER KIT/WIRE CRU	02/01/2021	81.53	81.53	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	COUPLER/HEXAGON PIPE/BUS	02/01/2021	27.95	27.95	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	DRIP PAN	02/01/2021	24.00	24.00	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	LAMP/PLUG/GROMMET/OIL FIL	02/01/2021	66.22	66.22	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	SAF VALV/AIR COMPRESSOR	02/01/2021	15.99	15.99	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	SWITCH	02/01/2021	38.94	38.94	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	22PC SAE METRIC HEX	02/01/2021	16.99	16.99	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	OIL/FILTER	02/01/2021	18.58	18.58	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	IND WALNUT SCRUB HC	02/01/2021	27.89	27.89	02/04/2021	
1351	GLENNS FERRY AUTO & AG	2310 02/2021	LUB FIL	02/01/2021	7.96	7.96	02/04/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1351	GLENN'S FERRY AUTO & AG	2310 02/2021	FIRE DEP/FPPSHELM	02/01/2021	79.99	79.99	02/04/2021	
1351	GLENN'S FERRY AUTO & AG	2310 02/2021	FIRE DEP/AIR COMPRESSOR	02/01/2021	1,214.15	1,214.15	02/04/2021	
Total GLENN'S FERRY AUTO & AG:					1,759.67	1,759.67		
IDAHO POWER								
1900	IDAHO POWER	02/2021.1	IDAHO POWER/WTP	02/01/2021	3,238.29	3,238.29	02/04/2021	
1900	IDAHO POWER	02/2021.1	IDAHO POWER/SEWER LAGOO	02/01/2021	442.79	442.79	02/04/2021	
1900	IDAHO POWER	02/2021.1	CITY HALL POWER	02/01/2021	188.21	188.21	02/04/2021	
1900	IDAHO POWER	02/2021.1	IDAHO POWER/FIRE STATION	02/01/2021	26.33	26.33	02/04/2021	
1900	IDAHO POWER	02/2021.1	IDAHO POWER/ACONTROL	02/01/2021	77.75	77.75	02/04/2021	
1900	IDAHO POWER	02/2021.1	IDAHO POWER/LIBRARY	02/01/2021	229.44	229.44	02/04/2021	
1900	IDAHO POWER	02/2021.1	IDAHO POWER/STREETS	02/01/2021	1,955.89	1,955.89	02/04/2021	
1900	IDAHO POWER	02/2021.1	IDAHO POWER/MUSEUM	02/01/2021	5.20	5.20	02/04/2021	
Total IDAHO POWER:					6,163.90	6,163.90		
JOHN DEERE FINANCIAL								
700	JOHN DEERE FINANCIAL	510001777939	TRACTOR LOAN 4052R	02/01/2021	700.00	700.00	02/04/2021	
Total JOHN DEERE FINANCIAL:					700.00	700.00		
KING HILL IRRIGATION DISTRICT								
2400	KING HILL IRRIGATION DISTRICT	370 02/2021	ANNUAL ASSESSMENT/204 E 2	02/01/2021	154.20	154.20	02/04/2021	
2400	KING HILL IRRIGATION DISTRICT	501.1 02/2021	ANNUAL ASSESSMENT SKATEB	02/01/2021	157.68	157.68	02/04/2021	
2400	KING HILL IRRIGATION DISTRICT	542 02/20201	ANNUAL ASSESSMENT MUSEU	02/01/2021	172.80	172.80	02/04/2021	
2400	KING HILL IRRIGATION DISTRICT	74 02/2021	ANNUAL ASSESSMENT/PARK/C	02/01/2021	1,786.00	1,786.00	02/04/2021	
2400	KING HILL IRRIGATION DISTRICT	74 02/2021	ANNUAL ASSESSMENT/PARK/C	02/01/2021	650.00	650.00	02/04/2021	
2400	KING HILL IRRIGATION DISTRICT	XXX 02/2021	CARRIAGE AGREEMENT	02/01/2021	18,000.00	18,000.00	02/04/2021	
Total KING HILL IRRIGATION DISTRICT:					20,920.68	20,920.68		
MINERT & ASSOCIATES, INC								
2750	MINERT & ASSOCIATES, INC	303498	PRE-EMPLOYMENT DJ	02/01/2021	59.00	59.00	02/04/2021	
2750	MINERT & ASSOCIATES, INC	303498	NON DOT DRUG SCREEN CC	02/01/2021	59.00	59.00	02/04/2021	
2750	MINERT & ASSOCIATES, INC	303498	NON DOT DRUG SCREEN RS	02/01/2021	59.00	59.00	02/04/2021	
Total MINERT & ASSOCIATES, INC:					177.00	177.00		
MSBT								
2800	MSBT	C1342-01 7069	P&Z	02/01/2021	150.00	150.00	02/04/2021	
2800	MSBT	C1342-01 7069	ADMIN	02/01/2021	62.50	62.50	02/04/2021	
Total MSBT:					212.50	212.50		
NORCO SUPPLIES								
3050	NORCO SUPPLIES	02921 3436917	HARD HAT/RATCHET SUSPENS	02/01/2021	166.99	166.99	02/04/2021	
Total NORCO SUPPLIES:					166.99	166.99		
PETTY CASH								
3350	PETTY CASH	02/2021	ADMIN - POSTAGE	02/01/2021	73.85	73.85	02/04/2021	
3350	PETTY CASH	02/2021	WATER- POSTAGE	02/01/2021	27.78	27.78	02/04/2021	
3350	PETTY CASH	02/2021	SEWER-POSTAGE	02/01/2021	27.77	27.77	02/04/2021	
3350	PETTY CASH	02/2021	CEMETERY POSTAGE	02/01/2021	2.40	2.40	02/04/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total PETTY CASH:					131.80	131.80		
SMITH'S HOMETOWN HARDWARE, LLC								
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	WATER CONNECTOR/TAPE/LUB	02/01/2021	274.17	274.17	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	CHALL AIR FILTER	02/01/2021	55.16	55.16	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	CHALL CLEANER	02/01/2021	31.77	31.77	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	CEMETERY MARKING PAINT	02/01/2021	78.73	78.73	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	STREET SWEEPER NOZZLE	02/01/2021	10.49	10.49	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	WATER HEATGUN/COUPLER/PL	02/01/2021	122.80	122.80	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	WATER PENCIL/SHARPNER	02/01/2021	5.38	5.38	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	WATER CLAMP/MARKER PAINT	02/01/2021	43.06	43.06	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	WATER SOAP/FABREEZ	02/01/2021	24.37	24.37	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	SEWER GLOVES	02/01/2021	17.49	17.49	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	SEWER BUSHING/ELBOW/NIPP	02/01/2021	29.12	29.12	02/04/2021	
7085	SMITH'S HOMETOWN HARDWA	124-25 JAN 21	SEWER MARKING PAINT/KERO	02/01/2021	61.03	61.03	02/04/2021	
Total SMITH'S HOMETOWN HARDWARE, LLC:					753.57	753.57		
SNAKE RIVER RUBBISH LLC								
3639	SNAKE RIVER RUBBISH LLC	0151 54345	GARBAGE SERVICE	02/01/2021	55.00	55.00	02/04/2021	
Total SNAKE RIVER RUBBISH LLC:					55.00	55.00		
SOUTHWEST IDAHO RC&D COUNCIL								
3656	SOUTHWEST IDAHO RC&D CO	2150	SOUTHWEST IDAHO RC&D CO	02/01/2021	65.40	65.40	02/04/2021	
Total SOUTHWEST IDAHO RC&D COUNCIL :					65.40	65.40		
STATE TAX COMMISSION								
3682	STATE TAX COMMISSION	01/2021	PAYROLL TAX	02/01/2021	634.00	634.00	02/04/2021	
Total STATE TAX COMMISSION:					634.00	634.00		
SWEET'S SEPTIC TANK SERVICE								
3670	SWEET'S SEPTIC TANK SERVIC	WO-0060589	SEPTIC PUMPS 660 W IDAHO	02/01/2021	1,340.39	1,340.39	02/04/2021	
Total SWEET'S SEPTIC TANK SERVICE:					1,340.39	1,340.39		
VERIZON WIRELESS								
934	VERIZON WIRELESS	342266448-00	ADMIN 3CELL/4DESK/FAX/AUT	02/01/2021	285.67	285.67	02/04/2021	
934	VERIZON WIRELESS	342266448-00	ADMIN 4IPADS	02/01/2021	160.04	160.04	02/04/2021	
934	VERIZON WIRELESS	342266448-00	LIBRARY 1 CELL/1DESK	02/01/2021	71.11	71.11	02/04/2021	
934	VERIZON WIRELESS	342266448-00	WTP 1OFFICE/2CELL/1WKEND	02/01/2021	142.22	142.22	02/04/2021	
934	VERIZON WIRELESS	342266448-00	SEWER 2 CELLS	02/01/2021	83.46	83.46	02/04/2021	
934	VERIZON WIRELESS	342266448-00	STREETS 2 CELLS	02/01/2021	83.46	83.46	02/04/2021	
934	VERIZON WIRELESS	342266448-00	A.CONTROL CELL	02/01/2021	41.73	41.73	02/04/2021	
934	VERIZON WIRELESS	342266448-00	LIBRARY 3HOTSPOTS	02/01/2021	120.03	120.03	02/04/2021	
Total VERIZON WIRELESS:					987.72	987.72		
VISION SERVICE PLAN								
6000	VISION SERVICE PLAN	07105572 8113	VISION INSURANCE	02/01/2021	208.37	208.37	02/04/2021	
Total VISION SERVICE PLAN:					208.37	208.37		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER DEPOSIT REFUND								
4600	WATER DEPOSIT REFUND	1405.2	WATER DEPOSIT REFUND	02/01/2021	75.00	75.00	02/04/2021	
4600	WATER DEPOSIT REFUND	2053.2	WATER DEPOSIT REFUND	02/01/2021	75.00	75.00	02/04/2021	
Total WATER DEPOSIT REFUND:					150.00	150.00		
WESTERN FIRST AID & SAFETY								
3630	WESTERN FIRST AID & SAFETY	BO11-000295	FIRST AID	02/01/2021	75.97	75.97	02/04/2021	
3630	WESTERN FIRST AID & SAFETY	BO11-000295	FIRST AID	02/01/2021	75.96	75.96	02/04/2021	
Total WESTERN FIRST AID & SAFETY:					151.93	151.93		
Grand Totals:					39,532.19	39,532.19		

Approved by City Council: _____

Mayor Monty White: _____

Attested Clerk/Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Library Board Minutes
Regular Library Board of Trustees Meeting
January 12th, 2021 at 5:30pm

Call to Order: at 5:45pm by E. Ross Adjourned: at 6:25pm by K. Zupsic

ROLL CALL:

- **Members Present:** Erica Ross, Chairman; Kathryn Zupsic, Vice Chair; Nicole Askew, Administrative Manager; Katie Olsen, Financial Supervisor;
- **Members Absent:** Lena Fry, Trustee
- **Staff Present:** Jenn Trail, Library Director;
- **Public Present:**
Technical Difficulties did not allow for public to join via video this month

APPROVAL OF MINUTES:

from the regular meeting on December 8th, 2020.

MOTION TO APPROVE MINUTES made by K. Zupsic, E. Ross Seconded.

REPORTS:

1. Financial Report:

Given by K. Olsen

Documents available to all trustees. \$79,312.63. Numbers will increase after property taxes come in at the end of the year.

***MOTION TO APPROVE REPORT made by N. Askew, K. Zupsic
Seconded.***

2. Director's Report:

Given by J. Trail

- Employee Evaluation conducted
- Director's
- Candy Cane Hunt. Candy donations were great, and with 40 participants, it was a success.
- Welcoming Grant plans are underway
- Requests for searchable catalogs for the community
- Survey needing to be created
- Shopping/research for shelves and tubs and kits is the next step

***MOTION TO APPROVE REPORT made by K. Zupsic, K. Olsen
Seconded.***

3. Activities Report:

Given by J. Trail

- Attendance: 103 Tech Usage: 155
- Total Circulation: 307 items; Ebook: 73 Movies:7
- Membership: New: 4 Renewal: 3
- Total Revenue \$63.25
- Volunteer Hours: 11
- Programs: 1 (CandyCane Hunt);
- Total Participants: 40 Grab and Go bags: 8
- Days Open: 20 Days Closed: 3 (holidays)

MOTION TO APPROVE REPORT made by E. Ross , K. Zupsic Seconded.

PUBLIC COMMENTS:

No Public Present

BOARD COMMENTS:

1. Covid-19 Library Reopening Plan Amendment approval.
 - a. Current Update: No Change.
 - Library remains in category Yellow and Phase 3
 - 21.81 projected by the CDH

OPEN BUSINESS:

1. Collection Development Review (by K. Zupsic)
 - a. Working with Jenn and Nicole
 - b. Emergency exit sign needed
 - c. Copyright notice posted by copy machine (lawyer)
 - d. Challenged titles policy update
 - e. 10% of annual funds allotted to new materials needing update. Change wording to reflect the additions, but remove the %
 - f. catalog/inventory of physical assets at the library (besides books)
 - g. Broaden Ethnic collection
 - h. Add information about how the consortium the Ebook collection is developed
 - i. Catalog accessible to public
 - j. Add wording plan for new collection/areas
 - k. Policy for future goals
 - i. Conducting and audit of materials

2. Chromebook Lending Policy

Motion to Adopt by K. Zupsic, N. Askew Seconded.

ACTION Vote to Adopt Policy results:

In Favor: 4 Opposed: 0

ACCEPTED

NEW BUSINESS:

1. Review By-Laws Revision
 - a. Terms in need of Update
 - b. Moving the annual meeting date

ACTION: Tabled for continued research of bylaws

2. Schedule Annual Employee Evaluations
 - a. Librarian Evaluation set for February 2021
 - b. Employee Evaluation set for February 2021

3. Welcoming Libraries Grant

Given by J. Trail

 - a. \$500 for community audit
 - b. Mailer/survey to find out who is using the library, why or why not?
 - c. K. Zupsic volunteering to assist
 - d. Needs to focus on a specific group without exclusion of all patrons

4. Library Update Timeline for 2021
 - a. Calendar to be created after new year.

AGENDA FOR NEXT MEETING:

1. Annual Meeting (Elections)
2. ByLaw Revision
3. Chromebook Lending Policy
4. Collection Development Strategy

ADJOURNMENT:

MOTION to adjourn meeting by K. Zupsic, Seconded by K. Olsen

ACTION to Adjourn Meeting results:

In Favor: 4 Opposed: 0

ACCEPTED

Meeting Adjourned at 6:24 pm

- *Next Meeting Will Be:*

Tuesday, February 9th, 2021 at 5:30pm

298 S. Lincoln St, Glens Ferry, ID 83623, video and dial in options available

Minutes submitted by:	Nicole Askew	Date: 02/09/2021
Approved by:	Glens Ferry Library Board of Trustees	Date: 02/09/2021

Monty R. White, Mayor

____/____/____
Date

Attest: Teresa Parsons, Clerk/Treasurer

____/____/____
Date

RESOLUTION No. _____

A RESOLUTION DECLARING THE CITY OF GLENN'S FERRY, IDAHO TO BE A
SECOND AMENDMENT SANCTUARY CITY.

WHEREAS, the Right of the People to Keep and Bear Arms is guaranteed as an Individual Right under the Second Amendment to the United States Constitution and under the Constitution of the State of Idaho, Article 1, Section 1 1, and;

WHEREAS, the Right of the People to Keep and Bear Arms for defense of Life, Liberty, and Property is regarded as an Inalienable Right by the People of the City of Glenn's Ferry, Idaho, and;

WHEREAS, the Glenn's Ferry, Idaho City Council, has been elected to represent the People of Glenn's Ferry, Idaho and being duly sworn by their Oath of Office to uphold the United States Constitution and the Constitution of the State of Idaho, and;

WHEREAS, the citizens of Glenn's Ferry are opposed to any legislation considered by the Idaho State Legislature or the United States Congress that would infringe upon the right to keep and bear arms and would ban the possession and use of any firearms, magazines, high capacity magazines, ammunition, or accessories now employed by individual citizens of Glenn's Ferry, Idaho for defense of life, liberty and property or would require a firearms owners ID card or tax the possession of the firearms or ammunition within Glenn's Ferry, Idaho.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Glenn's Ferry City Council hereby declares the City of Glenn's Ferry to be a Second Amendment Sanctuary City.

BE IT FURTHER RESOLVED that Glenn's Ferry City Council does hereby oppose the enactment of any legislation that would infringe upon the rights of the People to keep and bear arms.

DATED this day of _____, 2021.

Monty White, Mayor

ATTEST:

Teresa Parsons, City Clerk



131 SW 5th Ave, Suite A
Meridian, ID 83642

(208) 288-1992

City of Glens Ferry
Attn: Monty White, Mayor
P.O. Box 910
Glens Ferry, ID 83623

January 28, 2021
Project No: 216044-008
Invoice No: 0210262

Project 216044-008 *see back* Glens Ferry - Waterline Improvement Airport Loop

Project Manager: _____

Professional Services from December 1, 2020 to December 31, 2020

Task	001	Project Management		
Fee				
Total Fee		1,900.00		
Percent Complete		50.00	Total Earned	950.00
			Previous Fee Billing	0.00
			Current Fee Billing	950.00
			Total Fee	950.00
			Total this Task	\$950.00

Task	002	Topographic Design Survey and Title Report		
Fee				
Total Fee		3,900.00		
Percent Complete		50.00	Total Earned	1,950.00
			Previous Fee Billing	0.00
			Current Fee Billing	1,950.00
			Total Fee	1,950.00
			Total this Task	\$1,950.00

Task	003	Design		
Fee				
Total Fee		8,700.00		
Percent Complete		50.00	Total Earned	4,350.00
			Previous Fee Billing	0.00
			Current Fee Billing	4,350.00
			Total Fee	4,350.00
			Total this Task	\$4,350.00

Task	004	Permitting		
Fee				
Total Fee		3,800.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00

Task	005	Construction Services		
Fee				
Total Fee		5,600.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Task	0.00
			Total this Invoice	<u><u>\$7,250.00</u></u>

Billings to Date

	Current	Prior	Total
Fee	7,250.00	0.00	7,250.00
Totals	7,250.00	0.00	7,250.00

Task	005	Special Considerations - Design		
Fee				
Total Fee		14,800.00		
Percent Complete		100.00	Total Earned	14,800.00
			Previous Fee Billing	14,800.00
			Current Fee Billing	0.00
			Total Fee	0.00
				Total this Task
				0.00

Task	006	Project Management		
Fee				
Total Fee		7,800.00		
Percent Complete		100.00	Total Earned	7,800.00
			Previous Fee Billing	7,800.00
			Current Fee Billing	0.00
			Total Fee	0.00
				Total this Task
				0.00

Task	007	Bidding Services		
Fee				
Total Fee		3,500.00		
Percent Complete		100.00	Total Earned	3,500.00
			Previous Fee Billing	3,500.00
			Current Fee Billing	0.00
			Total Fee	0.00
				Total this Task
				0.00

Task	008	Construction Support		
Fee				
Total Fee		11,940.00		
Percent Complete		100.00	Total Earned	11,940.00
			Previous Fee Billing	11,940.00
			Current Fee Billing	0.00
			Total Fee	0.00
				Total this Task
				0.00

Task	010	Additional Services		
Professional Personnel				
		Hours	Rate	Amount
Camahan, Donn		1.00	200.00	200.00
Centanni, Treyton		4.00	115.00	460.00
Greene, Kiah		.25	70.00	17.50
	Totals	5.25		677.50
	Total Labor			677.50
				Total this Task
				\$677.50

Total this Invoice \$677.50

Outstanding Invoices

Number	Date	Balance
0000008	11/26/2019	2,140.00
0000010	10/29/2020	1,194.00
0000011	10/29/2020	2,635.00
0000012	11/24/2020	875.00
		6,844.00

Billings to Date

	Current	Prior	Total
Fee	0.00	79,690.00	79,690.00
Labor	677.50	3,510.00	4,187.50
Totals	677.50	83,200.00	83,877.50
