

City of Glenns Ferry Planning & Zoning Meeting April 7, 2021

The Public Hearing Planning & Zoning Commission meeting was opened and called to order at 6:06 pm on Wednesday April 7, 2021.

Planning & Zoning Members Present: Jennifer Baker, Kt Carpenter, Denver Price

Staff Present: Lori Freeman

Others: Christy Acord, Steve Alderman

Item 1. OPEN MEETING AND ROLL-CALL ATTENDANCE:

Carpenter: Took roll call.

<u> X </u> Denver Price	<u> X </u> Jennifer Baker
<u> </u> Jill Hampton	<u> X </u> KT Carpenter

*****For the record Jill Hampton is absent.*****

Item 2. MOTION TO: [Action Item] Adopt Agenda:

Price: I make a motion we adopt agenda.

Baker: Second.

Carpenter: All in favor, all-ayes.

Item 3. MOTION TO: [Action Item] P&Z Minutes of February 10, 2021:

Baker: I will move to accept the minutes of February 10th.

Price: Second

Carpenter: All in favor, all-ayes

Item 4. DISCUSSION/MOTION: Title 12 Subdivision Regulations:

Trying to get the smart board up and running.

Baker: Do we have people here tonight that are wanting to address the commission?

Carpenter: Nobody has signed in to speak.

Baker: Do we have any nice clear one-page, legal size page city street maps that we could run copies off and have when we are doing projects we can write on.

Freeman: We can get you one.

Carpenter: One thing I might mention while we are waiting to bring the smart board up. I would like to remind everyone that we need to remember, Lori has to get a transcribable recording and so it is important that everyone speaks one at a time.

Freeman: I am wanting to get the commission familiar with Title 12 in the city code book. I would like everyone to read through this Title, it's pretty lengthy.

Carpenter: Is there anything you want us to focus on while we are reading through this?

Freeman: Start in the beginning to familiarize yourself, the definitions, the different chapters, just take it slow, read a section at a time.

*****Jill Hampton arrived @ meeting @ 6:20 pm*****

Freeman: I feel that if you are familiar with getting to this title and then reading through it at your own pace because it is a lot of information and then when we come back, hopefully I will have conquered this smartboard and we can go through it together, section by section. You are going to have a lot of questions, and that is okay, if it does

not make sense, that is okay too because we will iron it out as we go through it together.

Baker: It seems to me that everything we are doing here is predicated on the things that are in this (city code book). Yes, it requires a lot of studying but I really feel like if we take about twenty (20) or thirty (30) minutes because at this point, we don't even know what we don't know.

Freeman: Basically, making you aware of this Title and go at your pace and read through it and then when we come back in May we are going to go through it. We have no time frame, we are just taking our time.

Carpenter: My suggestion for everyone to take home and we spend the next month formulating questions that we have. So is everyone on the same page.

Hampton: If we study at home, literally homework, do we want to come back and do another April meeting or do we just want to wait till May?

Price: If you are doing another meeting in two weeks or so I can do another April meeting.

Hampton: Two weeks is the 28th and May 5th is the next May meeting.

Baker: Yes, I am good with that

Price: I am okay with that.

Carpenter: Everyone agrees to having a meeting April 28, 2021 at 6:00 pm.

Item 5. *DISCUSSION/MOTION:* City of Glenns Ferry Zoning Map Update: *Commissioners gathered around Glenns Ferry current zoning map, going over the decision made from our previous hands-on meeting.*

Carpenter: We are in agreement of this area to be changed, is there any way we can find out what the property owner is going to do with this?

Freeman: Commissioners can not go to property owners and talk to them about proposal of change, that is what public hearings are for. Public hearings are for parcel owner to come to a public hearing to express their support/opposition. Your job is to listen to all testimonies at the public hearing which will help each one of you, (commissioners), make an unbiased decision. Parcel owners and parcel owners within 300 ft of proposed parcels will all be notified of the public hearing.

Carpenter: Since we've already done homework on these five (5) should we start with them, phase 1?

Freeman: On the 28th of April, the agenda will have a motion for a resolution and a motion to set a date for a public hearing.

Carpenter: So, we have a plan.

Price: Once we have this resolution, it gives us the next step to go where to? Who changes, does it go to city council?

Freeman: Yes.

Baker: So, it goes resolution, notice to the public...

Freeman: It goes resolution, set public hearing date, legal notice of public hearing in newspaper, notice sent out to parcel owners whose zone is proposing to be amended, parcel owners within 300ft of those parcels affected by the proposed change...

Carpenter: We have pretty much exhausted ... for the zoning map update and we have from this conclusion, we will be setting our public hearing the twenty-eighth, we will work on that resolution plus work on subdivisions chapter (title).

Freeman: Kt do you want to motion to initiate a resolution of those five (5) parcels at our next meeting?

Carpenter: Make (initiate) a resolution to amend zoning of five (5) parcels, (Phase 1), at our next meeting.

Price: I make a motion for Phase 1 at our next meeting.
Hampton: April 28th, 2021, I will second.

Item 6. COMMISSIONERS COMMENTS:

Carpenter: I noticed during this discussion on this zoning that our public made some comments and I wanted to know if during one of our monthly meetings if it is appropriate for them to sign in to speak? So, with that in mind, I heard you make some comments, and someone else in the audience make comments I thought were important. If a person wants to speak, we will have you sign in.

Price: I agree.

Freeman: Can I say something, so at the next meeting because Jennifer Baker has not been through this before, you will motion for a resolution, you will have it before the meeting so you can read and familiarize yourself with it, the next thing is set date for a public hearing.

Carpenter: One other thing I want to mention to the public, at the next meeting I was noticing we were going through the changes we were talking about and you, the public had comments, if you do decide to attend our next meeting on April 28th. I invite you to sign in.

Item 7. MOTION: [Action Item] Adjourn:

Baker: I motion to adjourn the meeting.

Price: I second.

Carpenter: All in favor, all-ayes.

Approved by the P & Z Commission: _____ / _____ / _____

Kathryn Carpenter, Chair

Attest: _____
Lori V. Freeman, P&Z Admin.