

City of Glenns Ferry City Council Meeting July 28, 2022

The special City Council meeting of the City of Glenns Ferry was opened and called to order at 6:00 pm on Thursday, July 28, 2022, by Mayor William Galloska.

Members Present: Susan Case, Ken Thompson, Luke Guy, Mayor William Galloska

Staff Present: Teresa Parsons, Derik Janousek, Jennifer Trail

Others: Brittany Guy, Thatcher Guy

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Item 1. OPEN MEETING/ROLL CALL:

X Susan Case A Johnny Hernandez X Luke Guy X Ken Thompson
X Mayor Billy Galloska

For the record Councilman Hernandez was Absent

Item 2. PLEDGE OF ALLEGIANCE:

Item 3. MOTION TO: [ACTION ITEM] Adopt the Agenda:

Guy: So made.

Case: Second.

Mayor Galloska: All in favor, all – ayes.

Item 4. PRESENTATION: Budget Year 2022-23 Preparation.

General Fund

▪ **Administration**

Parsons: Presented in front of you this evening: White page is the Current Budget we are in. Pink page is the Mayors Draft Budget Proposal (A) FY23 – With NO Tax Increase. Purple page is the Draft Budget Proposal (B) FY 23- 3% Tax increase requested by City Council at the last Council Meeting. I have this notated at the bottom of each page as we continue further. Let's start on the very last page: Total Budget for the Current year we are on is \$3,526,911. As you can see for both proposed budgets the Total is the same: \$3,982,733. The difference between the Current year and the proposed year is \$455,822. Keep in mind that we are expecting some Grants/Projects: Blue Cross of Idaho \$20,000, Three Island Senior Center Project \$250,000, Museum working on Window Grant of \$7000, and Elevator Grant \$100,000, and a Quote from Keller & Associates for the Owyhee Project \$360,000. Those alone total \$737,000. As you can see the Grant/Project Total is higher than the increased Proposed Budget total by \$281,178. Now please go back to the beginning Page: Keep in mind the Expenditures though out this whole presentation are the SAME between Proposal A (Pink) and Proposal B (Purple).

Case: Are any of those grants in hand or are they just applied for or going to be applied for?

Mayor Galloska: Some of them are accounted for and they are on their way, we have not received them yet.

Case: Did we win some grants.

Mayor Galloska: We did win some grants. The Blue Cross, as long as I show up to the next four classes we'll get that \$20,000.

Page 1: General Fund: Property Tax: Proposal A of \$301,172 is Lower than Current year due to the Library requesting a higher Property tax on their presentation at the last meeting. To keep Proposal A at a NO tax increase, I decreased the amount here, which in turn brings up the Fund Balance amount, to balance out the Revenues and Expenditures. Property Tax: Proposal B of \$314,977 is higher than Current year due to Proposal B at a 3% tax increase, I increased the amount here, which in turn brings down the Fund Balance amount, to balance out the Revenues and Expenditures. Those are the only Differences between Proposal A & Proposal B. Revenues of Taxes, Licenses and Permits, Internal

Government, Franchise Fees, Fines, Miscellaneous, Economic Development and the Fund Balance to the Airport = \$872,088. Administration Expenditures come to a total of \$231,600 which includes: Salaries & Related Costs, Administration, Service and Supplies, Equipment, Miscellaneous.

- **Law Enforcement**

Parsons: County Law Enforcement is \$180,353 which included a 3% increase from the Current FY.

- **Fire Department**

Parsons: Proposing: Fire Department \$142,950. Increase is due to the 10-year requirement for turn out gear, changed out.

Mayor Galloska: These should have been purchased in the last fiscal year. We're actually going to see an increase in price between last year and this year. If we don't do it now, but we don't have a choice because federally were mandated to do it. Even if we wait 3-4 months we're going to see an increase, so we need to get on it.

- **Animal Control**

- **Code Enforcer**

Shenk: As you know Animal Control and Code Enforcer have become a combined full time position split by two departments: the Increase from this Current year to the Proposed A & B is due to Salaries & Related Costs, along with Services and Supplies. Proposing: Animal Control \$51,972 and Code Enforcement \$34,160. Working with Teresa we have come up with an estimate on what Payroll Taxes might be. We will know more moving forward this time next year if an adjustment is needed. The services and supplies are pretty much split between the two departments. With the EXCEPTION of the Shelter Contributions: We have brought the Donations we have received forward, and also given a little extra wiggle room for any other donations that may come in, as the Intake Facility is being built. Of course, how that works, If the Revenue doesn't come in, we don't spend it.

- **Parks**

Mayor Galloska: Parks Department: Proposing \$76,500 which a 3% increase off of this years budget. Costs are going up and we thought a 3% increase would carry us to where we need to be.

Case: Based on the salary of \$21,000 payroll taxes are \$2950. But yet on a lower salary of \$1850, payroll taxes are \$4500.

Parsons: Our parks and cemetery, you're going to see it in both. They are seasonal so they don't get all of the tax benefits that a full-time employee gets. They don't get the health I believe. It's split between two departments. We have enough allocated for three employees and so at a lesser amount of work to pay, the taxes are less as well.

Case: Usually it's the opposite, you have more taxes taken out because you're in a higher salary in a shorter period of time. That's why I was confused as to why taxes were lower here. We can move along it's not that big of a point.

When I was verifying the animal control and code enforcer, I used the taxes from the last few paychecks with at least forty hour week and I times'ed it by the twelve months and rounded it the nearest hundredth. Parks and cemetery I also pulled up that GL for the people I that area and times'ed it by the eight months that they are working to fluctuate for that as well.

- **Revitalization**

- **Economic Development Professional**

Mayor Galloska: Page 3: Revitalization: Bringing forward the amounts that haven't been spent from this years budget along with the Blue Cross of Idaho \$20,000 Grant the Teresa and I put in for, and are currently taking the classes and steps to receive. Economic Development: Proposing \$45,600 which is a decrease from last years, which is due to a \$5,000 decrease in grant funding for FY23. Airport Runway Project: Proposing the same as Current year, funds still have yet to be used. That brings our General Fund Expenditures to a total of \$872,088. The county said she needs to go part time. I took it to the county, and we'll see. They only see what she does for them.

Thompson: Revitalization got a grant, but I don't remember where or what.

Mayor Galloska: What I've read on it and this was before my time, this was all about fixing the trail, they were supposed to put a covering over the map station at the trail head on Three Island and put up netting along the golf course. It can also be used for asphaltting the path. Of course, we'd have to work with Three Island to get their portion of it. Their portion is only about seven-five yards. I'm entering into

discussion. We still have those funds in there. They've been sitting in there so long we may lose those \$47000.

Parsons: We have put in an extension, and I haven't received anything back.

Mayor Galloska: As soon as we know we are going to get that stuff done instead of just sitting.

Case: Will this be the first extension?

Mayor Galloska: The second extension. There is another group on board, and they are trying to help getting the details figured out. It falls on us because we're the grant administrator.

Thompson: The city crews not doing it, you getting a contractor to help?

Mayor Galloska: We have to find out if we have the money. The city crew can't do everything.

Guy: If we don't get the extension or more funds to complete the project, can we use that for anything else? The grants approved?

Mayor Galloska: Yes.

Parsons: There's an expiration day for each grant and we're coming up on that extension. If we don't get that extension, we lose that grant money.

Case: Are you saying that the \$47000, grant money or city money or can it come available for something else.

Parsons: We have not received those funds yet, if we don't get them we can't spend them.

Mayor Galloska: We have to use it for that. It has to match what we were going to do.

▪ **General Fund Balance Transfer – Airport**

Mayor Galloska: The airport runway project. Proposing the same as the current year, funds still have to be used. Just waiting for DEQ. Brings it to \$872088.

Library Fund (Reviewed 7/26/2022)

Parsons: Page 4: Is the Library Proposal that was presented last Tuesday at a total of \$77,175 with Property Tax: of \$35,000.

Airport Fund

Parsons: Page 5: Airport Budget Proposal is \$391,100 with Property Tax: of \$25,000. Which is only a difference of \$580. Bringing all the balances forward from this current year to be ready for the Fire Loop/Aprons and Taxies Ways.

Thompson: Has the state decided if they're going to do it?

Mayor Galloska: Here's the deal on that, we have to get the water loop put in first before. Without the water loop in it makes no sense to go after the taxiways.

Parsons: I have the money readily available so if I do get it done, it's there.

Cemetery Fund

Mayor Galloska: Page 6: Cemetery Proposal \$46,750. Property Tax: Proposal A of \$17,405 is the same as the Current year due – To keep Proposal A at a NO tax increase, we decreased the amount here, which in turn brings up the Fund Balance amount, to balance out the Revenues and Expenditures. Property Tax: Proposal B of \$30,000 is higher than Current year due to Proposal B at a 3% tax increase, I increased the amount here, which in turn brings down the Fund Balance amount, to balance out the Revenues and Expenditures. Those are the only Differences between Proposal A & Proposal B.

Thompson: Where did we put the \$13000 increase?

Parsons: It was deducted from the fund balance.

Case: Looking at these numbers, this will cover not a band aid, but a fix for the cemetery to your knowledge?

Mayor Galloska: That's what we're proposing.

Case: This will cover it?

Mayor Galloska: To the best of my knowledge, yes. I have not seen a bid yet so I can't say for sure. I am going to do everything I can.

Case: Can't the city pull fundraisers if the money goes to the project that you're holding the fundraiser for?

Mayor Galloska: I don't know that's a question I'll have to ask the attorney.

Case: That's something that I think you would get a lot of people behind.

Thompson: The rec district can do more than they do.

Mayor Galloska: I have a solution for out there and I think it's putting two pumps out there.

Streets & Alley Fund

Mayor Galloska: Page 7: Streets Proposal \$477,550 with Property Tax: of \$249,317. Which is about 3.5% increase (inflation on supplies and fuel) and the Owyhee Project Estimates \$80,000 which shows the increase in the Street Supplies line item.

CDBG Three Island Senior Center

Parsons: Page 8: Three Island Senior Center Proposed: \$250,000 Grant. We haven't received or spent any money but it's in the budget. When they start working on it it's on there.

Capital Improvement Fund

Liability Insurance Fund

Parsons: Page 9: Capital Improvement Proposal \$15,000 with Property Tax: of \$10,000. No changes from Current Year. Page 10: Liability Insurance Proposal \$37,500 with Property Tax: of \$15,000. Slight increase from Current Year, due to ICRMP Premium slightly increasing.

Museum Fund

Parsons: Page 11: Museum Proposal: \$135,800. Which is an increase from the Proposal of \$28,800 I gave at Tuesdays meeting. Adding an Extra \$7,000 for a Windows Grant they are working on, along with an Elevator Grant of \$100,000.

Trust Fund

Parsons: Page 12: Trust Fund Proposal \$82,850 which is the same total from Current Year.

Water Fund

Mayor Galloska: Page 13: Water Department Proposal \$1,022,900. Water Fund Expenditures come to a total of \$841,500 which includes: Salaries & Related Costs, Administration, Service and Supplies, Equipment, Miscellaneous. Which is about an 8.1% increase. Now please take into consideration of: Inflation on supplies and fuel, Water Project Reserve Membranes of \$67,000. Also bringing forward Cares Act Monies of \$70,000 that have received this last budget year that will be used towards the Owyhee Project Estimates of \$120,000 the difference of \$50,000 which shows the increase in the Waterworks Supplies line item and the Owyhee Project Estimates of \$20,000 which shows in the line: New Line-Item Supplies on the next page. So, without the Owyhee Project Cost that increase would have only been 2% increase.

Case: Salaries jumped \$12000 was that because you put that Cares money in there you allocated a more money for salaries in this area?

Parsons: Yes every crew member is allocated anywhere from 25-34% in the water along with our front office. With the overtime they've been getting with us being down or extra. I added wiggle room for overtime and things that need to be done. If it isn't used it'll go back into our water fund.

Mayor Galloska: Page 14: Continued Water Fund Expenditures Capital Imp Department Proposal of \$40,000. Which is carried over from Current Budget. And Irrigation Department Expenditures Proposal of \$141,400. Which shows the Owyhee Irrigation Project Supplies: \$20,000 increase. If we're going to tear up the street, we have to do everything under the street before it's put back together.

Parsons: We have allocated to use our fund balances, but we are still planning on going for grants.

Mayor Galloska: If we get those grants we won't have to use those funds.

Sewer Fund

Mayor Galloska: Page 15: Sewer Department Proposal \$574,020. Which is a decrease from last years budget, omitting the Dredging of the sewer ponds. Rerouting the Cares Act Monies of \$210,270 that has already been received which will include the Owyhee Project Estimates \$140,000. We aren't going to dredge. Scott is trying some bugs that they decided to put in the ponds which is working. Nobody's going to like dredging.

Case: It's like a composting toilet, you put these bugs in there and they eat the sludge down.

Parsons: Page 16: Recap of Property Tax can be seen. Pink – Shows no Tax Increase from Current Fiscal Year. With a Proposed Property Tax of \$652,894. Purple – Shows a 3% Tax Increase for this New Fiscal Year. With a Proposed Property Tax Request of \$679,314. Taking the maximum amount, leaving no money to go into the forgone amount.

Guy: The main difference is there will be more funds in the future.

Parsons: Our forgone amount sitting right now is \$189,325. We could be taking the full max 3% and for maintenance and operation we can take out of that \$7044 which cannot exceed 1% of that \$189. I few were to do a capital project we can take 3% of that \$189 which means we can take no more than \$21131. If we were to take any forgone amount moving forward we would be taking it 3% and up to 4 more causing taxpayer to pay 7% versus 3%.

Item 5. DISCUSSION/MOTION: [ACTION ITEM] Adopt Tentative Budget 2022-23. (ROLL CALL VOTE)

Case: I make a motion to accept the budget as prepared with the 3% increase, Budget B.

Thompson: I'll second.

Mayor Galloska: Roll call vote.

Parsons: Councilwoman Case – aye, Councilman Guy – aye, Councilman Thompson – aye

Item 6. ADJOURN:

Parsons: 6:45pm

Minutes submitted by: Kristian McFarland

Date: 08/02/2022

Approved by the City Council:

Date: 08/09/2022

William L. Galloska - Mayor

Attest:

Teresa Parsons - Clerk/Treasurer

APPROVED