

**City of Glenns Ferry City Council Meeting December 13, 2022**

The regular City Council meeting of the City of Glenns Ferry for 7:00 pm on Tuesday, December 13, 2022, by Mayor William Galloska.

Members Present: Susan Case, Luke Guy, Chelsea Inmon, Ken Thompson, Mayor Billy Galloska

Staff Present: Teresa Parsons, Scott Nichols, Jackie Shenk, Lori Freeman, Jennifer Trail

Others: Brittany and Thatcher Guy, Franklin Inmon, David & Annette Payne

Online: N/A

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**Item 1. OPEN MEETING/ROLL CALL:**

X  Susan Case  X  Luke Guy  X  Chelsea Inmon  X  Ken Thompson  
 X  Mayor Billy Galloska

**Item 2. PLEDGE OF ALLEGIANCE:**

**Item 3. MOTION TO: [ACTION ITEM] Any Changes to the Agenda/Adopt the Amended Agenda:**

I, Mayor Galloska MOVES THAT THIS GOVERNING BODY, PURSUANT TO IDAHO CODE §74-204, AMEND THE AGENDA FOR THIS MEETING AS FOLLOWS:

CHANGE FROM:

- DISCUSSION/MOTION: [ACTION ITEM] Mayor Galloska: Adopt Ordinance. Amending the Glenns Ferry Code Section 5-3A-14 Through 5-3A-18. By Adding Providing Proper Shelter and Renumbering the Ascending Sequences 5-3A-14 to 5-3A-19 (ROLL CALL VOTE)

TO:

- DISCUSSION/MOTION: [ACTION ITEM] Mayor Galloska: Adopt Ordinance. Amending the Glenns Ferry City Code Section 5-3A-8. By Adding Requirements for the Proper Care and Shelter of Animals (ROLL CALL VOTE)

**GOOD FAITH REASON ITEM NOT INCLUDED IN POSTED AGENDA (REQUIRED):**

- City Attorney revised Ordinance Drafted by staff to put it under 5-3A-8.

**Case:** I'll make the motion to Adopt the Amended Agenda.

**Guy:** I'll second.

**Mayor:** Roll Call Vote

**Parsons:** Councilwoman Case – aye, Councilman Guy – aye,  
Councilwoman Inmon – aye, Councilman Thompson – aye

**Item 4. PUBLIC COMMENTS: Please Sign in to Speak: For information purposes only on items not placed on the agenda. No action or decision can be made on public comments. Comments are limited to 3 minutes.**

N/A

**Item 5. MOTION TO: [ACTION ITEM] Consent Agenda.**

**A. City Council Meeting Minutes for November 22, 2022.**

**B. Accounts Payables for November 2022.**

**C. Payroll for November 2022.**

**Thompson:** I make a motion.

**Inmon:** I'll second.

**Mayor Galloska:** All in favor, all – ayes.

**Item 6. ITEMS MOVED FROM CONSENT AGENDA FOR FURTHER DISCUSSION:**

**Item 7. DISCUSSION/MOTION: [ACTION ITEM] Mayor Galloska: Recommendation: Appointments of Kathy Huber, Margret Stewart, Kurtis Workman to the Glenns Rest Cemetery Advisory Board.**

**TABLED**

**Item 8. DISCUSSION/MOTION: [ACTION ITEM] Mayor Galloska: Adopt Ordinance. Amending the Glenns Ferry Fire Code Section 7-2-1. By Removing Adopted Years Relating to the International Fire Code Book and Adopting Any Current Edition for the International Fire Code Book. (ROLL CALL VOTE)**

**Case:** I move that in accordance with Idaho Code § 50-902, the Council dispense with the rule, Adopt Ordinance. Amending the Glenns Ferry Fire Code Section 7-2-1. By Removing Adopted Years Relating to the International Fire Code Book and Adopting Any Current Edition for the International Fire Code Book, by title only, so that the council may consider its adoption at this meeting.

**Guy:** I'll second.

**Mayor:** Roll Call Vote.

**Parsons:** Councilwoman Case – aye, Councilman Guy – aye,  
Councilwoman Inmon – aye, Councilman Thompson – aye

**Case:** I move that this ordinance, the title of which reads: AN ORDINANCE OF THE CITY OF GLENN'S FERRY, ELMORE COUNTY, IDAHO, AMENDING TITLE 7, CHAPTER 2 OF THE GLENN'S FERRY CITY CODE BY ADOPTING THE INTERNATIONAL FIRE CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CODIFICATION CLAUSE; AND PROVIDING AN EFFECTIVE DATE. be adopted.

**Guy:** I'll second.

**Mayor:** Roll Call Vote

**Parsons:** Councilwoman Case – aye, Councilman Guy – aye,  
Councilwoman Inmon – aye, Councilman Thompson – aye

**Item 9. DISCUSSION/MOTION: [ACTION ITEM] Mayor Galloska: Adopt Ordinance. Amending the Glenns Ferry City Code Section 5-3A-8. By Adding Requirements for the Proper Care and Shelter of Animals. (ROLL CALL VOTE)**

**Case:** I move that in accordance with Idaho Code § 50-902, the Council dispense with the rule, Adopt Ordinance. Amending the Glenns Ferry City Code Section 5-3A-8. By Adding Requirements for the Proper Care and Shelter of Animals, by title only, so that the council may consider its adoption at this meeting.

**Thompson:** I'll second.

**Mayor:** Roll Call Vote

**Parsons:** Councilwoman Case – aye, Councilman Guy – aye,  
Councilwoman Inmon – aye, Councilman Thompson – aye

**Case:** I move that this ordinance, the title of which reads: AN ORDINANCE OF THE CITY OF GLENN'S FERRY, ELMORE COUNTY, IDAHO, AMENDING TITLE 5, CHAPTER 3, ARTICLE A, SECTION 8 OF THE GLENN'S FERRY CITY CODE BY ADDING REQUIREMENTS FOR THE PROPER CARE AND SHELTER OF ANIMALS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CODIFICATION CLAUSE; AND PROVIDING AN EFFECTIVE DATE. be adopted.

**Thompson:** I'll second.

**Mayor:** Roll Call Vote

**Parsons:** Councilwoman Case – aye, Councilman Guy – aye,

Councilwoman Inmon – aye, Councilman Thompson – aye

**Item 10. DISCUSSION/MOTION: [ACTION ITEM] Review Glenns Ferry City Code 5-3A-4 Dog and Kennel License. TABLED**

**Parsons:** Moving forward, what we're going to do is, I will copy the code for you guys to review. This one is dealing with just kennel license so I just highlighted everywhere that it states kennel license then at the end of the code will be the notes from whoever has done the research and then council questions for you guys to look at, at home and then bring back to the table to the council meetings.

**Mayor Galloska:** This one here, kennel license itself is in the code however, there is nothing in our permits or anything that we do based on that to necessitate having a kennel license. It's advantageous for us to have kennel licenses so we have to look at all of these questions that she put here. One, she worked up a kennel license application, you can see the draft is attached, you can see that on the next page. Also, animal control took a look at this as well. It fits with what they're already doing it just gives us something when the public comes in and says, I want a kennel license cause it says in the code I need a kennel license and city personnel have no idea what to do with that because we have no application, we have no process. The first question is does the city want to add a kennel application? And if yes, then we need to review the application, make any changes that you want to see. If the council wants to discuss any fees for the kennel application, we can discuss it, but if we do access a fee we do need to set up a public hearing. If no, then we need to review the code and take out kennel licenses. We need to do one or the other, clean up the code or take what the code says and go forward.

**Thompson:** Six years ago, we sat on the council, and we had this discussion. Unfortunately, we decided to have kennel licenses, but we didn't set up anything as you may see to be able to do that. We set, I don't know you can only have three or four dogs before you have to get a kennel license.

**Case:** Over five.

**Thompson:** We need to set up a system so they can get a kennel license otherwise we're just blowing smoke.

**Inmon:** If it's in the current ordinance, I believe that we should have an application rather than removing it. Is it something that we have a high need for? Have we had people inquiring about it?

**Parsons:** Do we have any residence within city limits that have more than five dogs?

**Case:** Yes.

**Parsons:** So, it is something that's needed.

**Nichols:** Five or more.

**Inmon:** I would be in favor of keeping the language and looking adding the application piece.

**Guy:** For me cause I have bred dogs before, I think there should be something in there about if they are a breeding kennel cause I don't want a puppy mill in Glenns Ferry.

**Inmon:** In the application provided, it says noncommercial, what's the purpose of breeding, hunting, boarding, is it commercial are you going to be selling them?

**Guy:** There's people that have a lot of dogs and there's people that are breeding dogs. I think the fee should go towards .... People with five are people that are adopting dogs usually and I don't want to punish them but there should be a limit. As far as breeding, I think that's the only time it should be a fee.

**Case:** I think we need to be looking at zoning etc. cause five dogs is already a good amount. In the case of puppies that's different and I believe that's in the ordinance, if there's puppies there's X amount of time to home them out. I think we need to look at this carefully and give a little input. I don't know if I want to be next to somebody, just because they have a breeding license they got thirty yapping dogs next door to me. I think that it needs to be a zoning issue.

**Mayor Galloska:** I'd like to ask planning and zoning to come up to the mic if you would.

**Freeman:** The only zone that you can have a kennel license is in Ag. They can't be in the city so that takes care of a lot of that.

**Mayor Galloska:** Do we want to add a kennel application?

**Case:** Yeah, cause then we're prepared if it happens. We're not oh hold off until council can do XYZ and go through this process. It's ready to launch.

**Mayor Galloska:** The next question we'll have to put it on the next agenda and advertise a public hearing if we're going to add a fee, but where is the council at on that?

**Thompson:** Either we add up how much it is for each dog under the current licenses, or we set a kennel license fee. We're going to have to set a kennel license fee is what it looks like.

**Mayor Galloska:** Let's put it on the next agenda and we'll table it for now until the next agenda.

**Inmon:** Especially if we do what Luke was mentioning commercial, non-commercial there can be differences in those things. So, we'll want all that.

**Case:** Does anyone want me to research this to see what other small towns do.

**Thompson:** Good idea.

**Shenk:** I can tell you Gooding charges fifty.

**Item 11. DISCUSSION/MOTION: [ACTION ITEM] Review Glenns Ferry City Code 6-2-2 Parking Prohibited.**

**Mayor Galloska:** It shall be unlawful for any person to park a camp trailer, motor home or recreation vehicle upon city streets for a period of time longer than seventy-two consecutive hours. Ordinance 15-559, 4/28/15 is when it was adopted. The suggestions are that they would like utility trailer is added to that verbiage. The reason for that is that it's a code that isn't very clear. It doesn't include all types of trailers. You have an RV trailer that's being used as a utility trailer cause they're putting plumbing parts for instance in it, then it's a utility trailer and technically because it doesn't include that it doesn't apply.

**Parsons:** (whispering in background) a camp trailer that's on a pickup, what's the name of that?

**Case:** (whispering in background) That's the same thing as having a clamp shell over the pickup.

**Mayor Galloska:** The question to the council is, does the city want to add utility trailer verbiage for more clarification or do we want to stick with recreational vehicles, motor homes and camp trailers?

**Case:** Add it.

**Guy:** What exactly would the utility trailer be? Cause would it be like car trailer or basically anything?

**Mayor Galloska:** Basically, any trailer, anything that is pulled behind a vehicle would be considered a utility trailer.

**Parsons:** On city streets not on the property.

**Guy:** Like if you park it outside your house, that's city street right? Can I park it on the curb?

**Nichols:** No, that's the street.

**Inmon:** I have a question, when it says seventy-two consecutive hours, if the person is .... So, say they use it for work for example getting plumbing parts out of it, they leave during the day, they park it at night, does that reset the seventy-two-hour clock?

**Nichols/Mayor Galloska:** Yes.

People that have a utility trailer might not have a yard to park it in, they can still come home, park their work stuff and it still, even if it sat there for a three-day weekend, cause they observed a three day weekend then they wouldn't be in violation of this code is that correct?

**Mayor Galloska:** Correct, but fourth day they're in violation.

**Nichols:** I honestly believe it needs to be worded as a utility trailer is an unpowered vehicle towed by a powered vehicle.

**Inmon:** That was going to be my next question, do we have a full definition of utility trailer?

**Nichols:** Regardless of what is being carried in said trailer, is being pulled by a powered vehicle it is not allowed on public streets for more than seventy-two hours. I.E., horseshoeing trailer.

**Mayor Galloska:** Parked on.

**Nichols:** Right. My question is, does that back to your question of it's my work trailer. Do we need to throw in attached to a powered vehicle or sitting on the side of the street, not attached to anything? If it's attached to a vehicle, you use it every single day, so your seventy-two-hour consecutive is not an issue,

*but if you park it on the street and it sits there for seventy-two consecutive hours on the fourth day you'll be notified.*

**Case:** *Isn't any trailer a non-powered trailer?*

**Nichols:** *Correct. It is, but the actual terminology for a utility trailer is an unpowered vehicle towed by a powered vehicle.*

**Inmon:** *Cause that could be, we see the backs of pickup trucks that have been kind of turned into ....*

**Nichols:** *Yep. That would fall under the definition of a utility trailer that it's a non-powered vehicle towed by a powered vehicle.*

**Parsons:** *Here's another question too. When you are talking about a camp trailer that is in the bed of a pickup parked on the city streets.*

**Mayor Galloska:** *Still a utility vehicle or actually it's a recreational vehicle.*

**Case:** *Unless they drive it as their personal vehicle then it's not. I actually have seen people drive trucks with campers as their personal vehicles. It's moving, it's not usually sitting there for seventy-two hours.*

**Nichols:** *If they take that camper off and leave it on the side of the street, while they use their pickup cause they need to utilize the bed of the pickup and then put that back in the pickup, those have set for way longer than seventy-two hours.*

**Mayor Galloska:** *Sits on a trailer jack.*

**Case:** *What is the penalty at this point, if it is there longer than seventy-two hours?*

**Shenk:** *It is a fifteen-dollar citation.*

**Nichols:** *Basically, just a nuisance.*

**Thompson:** *If they pay the fifteen dollars they can leave it there for another seventy-two hours?*

**Shenk:** *I have no idea.*

**Nichols:** *According to the way the code is written, the answers yes.*

**Parsons:** *It's not fifteen to us, it's fifteen to the county, correct?*

**Shenk:** *Yeah, they have to take it to the courthouse.*

**Parsons:** *Then any fees the county may tack on to that because it goes through them, but the city is a fifteen fee.*

**Guy:** *I park my truck and trailer in the same spot every day, so if you just didn't notice when I was out, maybe I was out for five hours and I come back and you still see it there, how would you know that it's not been there?*

**Nichols:** *I can't honestly answer that question.*

**Inmon:** *That's an enforcement question.*

**Nichols:** *Yep. I can't tell you to drive around the block and your seventy-two hours is gone.*

**Mayor Galloska:** *That's the idea, we aren't trying to catch anybody we're just trying to fix the code.*

**Guy:** *I understand what it's for, like people from out of town just coming and camping on roads or people with big horse trailers blocking a lot of territory, I get it it's annoying. But I'm trying to find out the details of people that are actually working with a .... Like me it would be a hassle for me to park it in my driveway every day, just to pull it back out.*

**Mayor Galloska:** *Yours is not a twelve-hour limit, it's seventy-two.*

**Nichols:** *It's really an issue on our narrower streets, where people are parking on both sides of the street and now you have a trailer that might be slightly wider than your personal vehicle. Trash trucks and those off route semis that want to go down the road.*

**Guy:** *That's why I'm not against it. I get inconvenienced by it like everyone else. I also know there's quite a few people that work the lawn industry work through their trailers. I don't want to inconvenience a portion of our population to clean up another portion kind of thing. That's why I'm trying to find out the lines of like where it becomes a citation versus this guys' working.*

**Mayor Galloska:** *I think that comes down to code enforcement being aware of what's going on and obviously she's not going to be chasing around the landscaping trailers. That's her job to be out patrolling and she's going to know if a vehicle's been sitting there for very long.*



**Thompson:** *The only problem with what you are saying here is if we have an ordinance we have to enforce it.*

**Mayor Galloska:** *Absolutely and I want her to enforce it. What I am getting at is if she sees a trailer parked, she's going to notate it. If she starts to see that this may be their seventy-two hours, but I don't know that and I'm going to notate that down and what time it is, I can start calculating the hours. If it sits here another three days, now I've got a violation.*

**Inmon:** *Does it distinguish between working and non-working. Sometimes some people use a trailer for work and something happens with their tire and so they're using something else for a while until they can get that one repaired and that's sitting there and it's not working.*

**Mayor Galloska:** *Not on the street.*

**Nichols:** *If you have a timestamp on your camera, once you take that initial picture then you can go off of that timestamp and say it's definitely been longer than seventy-two hours. It's just a friendly reminder of it's time for you to move your trailer and vehicle out of the way.*

**Inmon:** *Do they get a warning on that before a fine or is it an automatic fine?*

**Shenk:** *No, I warn them.*

**Nichols:** *A trailer that needs tags from the DMV and registered.*

**Thompson:** *I make a motion that we change the verbiage to add a non-powered vehicle towed by a powered vehicle.*

**Guy:** *I'll second.*

**Mayor:** *Roll Call Vote*

**Parsons:** *Councilwoman Case – aye, Councilman Guy – aye,  
Councilwoman Inmon – aye, Councilman Thompson – aye*

**Item 12. DISCUSSION/MOTION: [ACTION ITEM] Review Glenns Ferry City Code Advertising Signs 8-3-2 Application & 8-3-3 Removal of Signs. TABLED**

**Mayor Galloska:** *You'll see in your packet, the verbiage in the code at this time is all persons desiring to erect or maintain advertising signs on the streets, sidewalks or alleys thereof, shall make application therefore to the council which council shall have the right to specify the size, position and dimensions and construction of such signs and grant or refuse the request. Ordinance 164 past in 9-9-1927. 8-3-3 removal of signs, the council shall have the power to cause to be removed any signs which are erected contrary to provisions of this chapter and charge the expense of such removal to the owner thereof. Ordinance 164 past in 9-9-1927. Billing clerk suggestions to this code change to public works director instead of council. During past council meeting, the council has asked the public works director their thoughts, objections based on signage, dimensions, reflectiveness, style etc. Requirements per PWD and ITD. Does the council still want signs to come to them or only the public works director? Same question on the second item is removal of signs, does the council want it to come to them or only the PWD? So, basically, the question we're asking is do we want everybody who wants to put a sign up in the city to come here or can we put a general order out there that he can approve and let it go there?*

**Guy:** *Yeah. Unless there's public outcry.*

**Inmon:** *Unless it's like the big one on the freeway.*

**Case:** *Over a certain size, I think it needs to come to us.*

**Mayor Galloska:** *That brings up this thought that we were talking about earlier is, I say we, public works and myself and others, we need to put some kind of criteria, or the council does. What you want those signs to look like, those signs and such so you can put some kind of limits to it. Rather than him just having to arbitrarily decide what the size and limits and who can do it and what can be on them. You put guidelines that he can approve under and then anything outside of those guidelines has to come back to the council, is my suggestion.*

**Inmon:** *Does our public works director currently have what you just mention. Dimensions and specifics? You have a set of standards that you operate?*

**Nichols:** *Yep, correct. Just for a quick visual reference, nothing bigger than the Oregon Trail sign. If you've noticed that in the downtown area, it can't be any bigger than that. That should actually be presented to the council as well. Someone mentioned a freeway sign, inside town it shouldn't be bigger than the Oregon Trail due to now you're blocking the view of oncoming traffic or a corner, you're creating a driving hazard.*

**Mayor Galloska:** *We also have to take into consideration, ITD rules coming through on business loop.*

**Nichols:** *Which is going to tell you no bigger than the Oregon Trail sign.*

**Case:** *How big is that sign, do you know the dimensions?*

**Nichols:** *I think it's 3-foot x 4 foot. It's a fairly decent size sign for the Fudge Factory.*

**Case:** *So, 3x4 falls under you, anything slightly over that has to come to the council. We're not going to see anything bigger than that though.*

**Nichols:** *Right, it would be nipped at the first .... Going in front of the council would be a moot point at that time.*

**Case:** *You just get to tell them no; we don't have to.*

**Thompson:** *The only reason I think is if there's some exception to what you've got going on that they want to bring to us. That's the only reason I can think that they should come to us at all.*

**Nichols:** *If they're wanting to put up a sign that says, my grandpa was on a wagon and I want to put up a big plaque like we have on the southside of town about the ferry, that's going to come to you guys because that is your streets. They're not putting it on the business loop or the Frontage Road, they want you to review it down here by the overlook and they want it to be a really big sign. That's not going to obstruct any view of oncoming traffic, it obstruct the view of the high desert and the river, but it's another informational sign for all of our travels that come in and out of our town.*

**Mayor Galloska:** *May I suggest, and this is only because often times, we don't want the community to think that we're adding bureaucracy to it. That they can't get around. May I suggest that we put something in there or that you place something in there that they have an appeal process if they disagree with the PWD.*

**Nichols:** *Or, have private property involved in it. If you want to put it on city property, these are the rules and regulations, no exceptions. But if you wanted to put it on your private property, let's say at the corner of Bannock and First, that's your property. It's not city's, we do have a utility right of way, but you can set back into your private property and put up a big sign. Where the Payne's reside, they have a large section that they can put up big neon golden arches if they wanted to, but it's on their property. You're not on the city property so how can we dictate what any of you can or cannot put on your property. As long as you're not intruding on the right of way utility right of way needs to be this size, your garage sale sign can be 15 feet.*

**Mayor Galloska:** *I'm not saying we should, but I will say there are jurisdictions that absolutely do that on private property and limit the height of through planning and zoning or otherwise.*

**Nichols:** *Ours on private property is the fence height and your shrubbery. It all boils down to public safety and driving. If you're blocking the view and you live on a corner, there is a code that says you need to bring that down to a reasonable height. But we can say you can put up a 4-foot pole with a 5-foot sign on it that can take the place of that shrub that you just cut down to size, but it's on private property. That's the catch 22. That's the loophole in staying out of a dictator ship by demanding you do what we tell you to do on your property. We only have that right and reserve that right and inform the citizens when you are on public right of way, utility right of way, the city right of way. Now we actually can dictate what you can and can't do.*

**Mayor Galloska:** *Sure. Again, I only suggest an appeal process, so they have a voice.*

**Nichols:** *At that point they can stand for three minutes at the podium and plead their case.*

**David Payne:** *966 Old Highway 30, Glenns Ferry. I'm just wondering about applicability, I'm also on the board for the chamber of commerce and that corner gets used for temporary signage. I'm wondering about temporary signage and the applicability there.*

**Mayor Galloska:** This deals with just the permanent ones, so it doesn't apply.

**Case:** I agree though that it needs to be worded that way. It just says erected and maintained. It doesn't say temporary sign permanent sign. I think we need to be a little more clear with temporary and permanent.

**Mayor Galloska:** Council, would you prefer that we do some writing work on this and bring it back to you on this?

**Parsons:** Not we, council correct? Council would bring back how they would like it written.

**Case:** If we have suggestions, yeah.

**Mayor Galloska:** Would you like to bring it back to the next council meeting and then we'll talk about it then. You want them to make the suggestion of how we write it then? Is that what you're asking?

**Parsons:** It's their code, right?

**Mayor Galloska:** It is their code.

**Inmon:** Yeah, I believe the point you were making about adding the difference between the permanent or something that's going to be like seven days or less, I think we need to have that language in there and it can be applicable to both putting up the signs and removal.

**Case:** So, we're not revisiting it.

**Inmon:** Yes. It would make it more clear to know, it's here for five days or less than seven days or whatever it is that's decided. We can even have people have input or not if they have regular yard sales or something.

**Nichols:** A community board. It is going to be erected and the community members can take turns putting up blood drives, food banks.

**Mayor Galloska:** I suggest we table this until the council has come back with suggestions for that code.

**Item 13. DISCUSSION/MOTION: [ACTION ITEM] DEPARTMENT/COMMITTEE MEMBER REPORT:**

**A.** Sheriff Office – Sheriff Hollinshead: Absent.

**B.** Fire Chief – Derik Janousek: Absent.

**C.** City Engineer – Keller Associates, Inc. – Donn Carnahan, PE: Absent.

**D.** Public Works Director – Scott Nichols:

**Nichols:** I don't have anything at this moment to address the council with, other than I'm glad I'm not stuck in the house anymore. Just due to the fact that I've been out of commission for four months, I don't have anything to bring to the table. We'll work on it.

**E.** Clerk/Treasurer – Teresa Parsons:

**Parsons:** I wanted to let you know that Christy is working with the senior citizens with the Three Island Senior Center with that Community Development Block Grant. It is time to hold the midway second public hearing and so discussing it over with the mayor, it needs to be held over at the senior center like it was last time. If you look at the calendar on the back of your packet, we wrote the 24<sup>th</sup> of January instead of having the city council here, we would have it at 7:00 over at the senior center. The public hearing and it'll just cover the public hearing unless there is pressing city matter that needs to be put on it since it's not located here. That way were not trying to pull out another evening in our busy schedule.

**Mayor Galloska:** Does that work with everybody else's schedule?

**Case:** It's a regular meeting for us anyway.

**Parsons:** I will post here at the door that our meeting will actually be over at the senior center. It's also going to be advertised in the paper because it is a public hearing.

**Mayor Galloska:** Did you want to say anything about the audit?

**Parsons:** The audit is complete. It was different that it has been in the past. Ware and Associates is phasing themselves out so Raymond can retire. They passed us onto Quest out of Payette who does not physically come into the office to do an audit. Everything needs to be scanned over to them and processed.

**Case:** You might want to think about shopping for auditors.

**Parsons:** And I did .... This is just from the last three weeks from the last council meeting, I put in fourteen hours on the audit.



**Case:** Not only is it a huge waste of man hours, if an auditor isn't here to physically look at stuff, things get missed. I'm not pleased with that at all. To me that is not due diligence, I don't like it.

**Parsons:** He is planning on attending a meeting to go over the audit, I do believe that he will be online.

**Case:** He needs to be here for the audit.

**Thompson:** How much are we paying this outfit?

**Parsons:** The same amount as we did Ware and Associates.

**Thompson:** Then I expect the same service that we got out of them.

**Mayor Galloska:** Here's my issue here is, when Ware and Associates was doing it, they came in here with a team of people

**Parsons:** About three people for about two days if they needed it.

**Mayor Galloska:** And they did the work.

**Parsons:** And they thumbed through, they spoke with me, they went into Lori's office and did stuff in there, they went up to Kristian's office.

**Case:** As it should be.

**Mayor Galloska:** And this time our employees are doing all the work and we're still paying them the same amount of money. It wasn't appropriate. I think we should shop around for next year.

**Mayor Galloska:** We'll put that on the agenda to talk to you about getting that permission it's just I wanted you to be aware of what was going on with the audit. It threw me off when it came in like that.

**Parsons:** I also have a report for you guys, cause Jackie always does a report, so I came up with one. We did have three weeks this time instead of just two. I had a total of 656 emails, 58 of those were initiated by myself, 90 phone calls, 86 text messages, these are all work related not personal. Self-initiated phone calls 30, I did 49 payable, between two payrolls I did 32 paychecks, manual posts to the general ledger 14, I've had 36 meetings, I've written 9 letters, crossing guard duty 9 times, web page uploads 12 times, Facebook uploads 6 times, hours of training 6, hours of balancing of accounts 2, office traffic how many times people came into my office with all three of my doors closed 79 times, research hours 17.5 and 14 hours on audit.

**Inmon:** How long did it take you to gather all that data?

**Parsons:** I did tic marks then entered it in at the end of the day.

**Thompson:** Why don't you lock your doors so then they won't come in?

**Parsons:** I can lock one. Public works director can we get some locks on my doors?

**Nichols:** No.

**F. Development – Christy Acord:** Absent.

**G. Librarian – Jennifer Trail:**

**Trail:** We do have an official board opening, which I know was mentioned at the last meeting. There was a little, I don't know if it was announced incorrectly or in the minutes incorrectly, in the minutes it was Kathryn Zupsic's spot was open, it was reported in the paper and I think in your guys' minutes that it was the 13<sup>th</sup> after our meeting, but her letter actually says the 31<sup>st</sup> so she is not officially off until the 31<sup>st</sup>. We will start advertising for both open board positions. We got a \$3,000 grant to start an after-school program. So out of school time, that will run every Tuesday from January to April and it's going to focus on kind of the game of Life. Like adulting for kids, so it'll be life skills of stain removal, sewing buttons, knot tying, menu planning, cooking, writing checks, writing letters, all of the kind of things that you wish somebody would have told you all the basics type skills. We'll work through some of that in the spring months and then we got a \$2,000 grant from the state to do our summer program, summer reading. Our third annual candy cane hunt will be Friday the 23<sup>rd</sup> at 1:00 over at the city park, with no Santa. There is no age limit.

**H. Animal Control/Code Enforcement – Jackie Shenk:**

**Shenk:** For code enforcement I have had 1 call for code violation, I have 5 self-initiated, 2 warning letters and 1 call of action. Animal control 4 dogs in my shelter and 2 were finally adopted out, 1 went home, and I've had 7 dogs at large. We are setting up our annual vaccination clinic on the 25<sup>th</sup> of January. It's from 3-5pm here and I have my flyers up everywhere.

**I. Airport Manager – Brian Reid:** Absent.

**J. Historical Museum – Donna Carnahan:** Absent

**K. Planning & Zoning – Lori Freeman, Administrator:**

**Freeman:** We have three commissioners right now we need two. Mr. Workman was going to put that in the paper, but he didn't put that in there for us, so I don't know. Anyway, we are looking. The planning and zoning commissioners have been working on this for about a year and half probably and we just got

the first half done. What we've been working on is accessory assessor dwelling units. In our code you can only have one single family resident on one parcel. With this you can have one single family resident on one parcel, and you can have a minimum 300-600 maximum accessory dwelling unit in the back. They call it the mother-in-law, there's lots of names for it. We're only halfway done, at the point now we would like to schedule a joint meeting with the city council to discuss adopting this as an amendment to the zoning ordinance. We would like to sit down with you guys and just go over this if you have questions, if you want to change anything, if you want to add anything. A work session, maybe a couple of them. We've had them with Geoff, we've had them with bankers, we've had lots of questions and these commissioners have learned so much. You guys come up with a time, we'll meet with you any time that you have.

**Mayor Galloska:** If I understand correctly you're wanting to do a joint public hearing.

**Case:** A meeting.

**Parsons:** Not a public hearing a work session.

**Thompson:** A lot of times in the past we've had them before the council meeting. It would just take an hour.

**Freeman:** Whatever you guys' thing, we will be there. We're good with after the holidays. What I passed out to you is our criteria. We've looked at many cities, but mostly Mountain Home, Elmore County. The reason why we started with these ADU's is because when we did the annexation, we had one property owner that did not want to be annexed in and one of his main reasons was because he was going to build a mother-in-law home. In Elmore County you can do that, in the city you can't. He was not willing to be annexed in. We have to look at that, that's how we started.

**Thompson:** You haven't had any luck finding someone for planning and zoning?

**Freeman:** We've looked and talked to people.

**Item 14. MAYOR AND CITY COUNCIL COMMENTS:**

**Thompson:** N/A

**Inmon:** I just want to thank everybody for all the work they've done this year and I hope everybody is in store for a very Merry Christmas, happy holidays, happy New Year and all that good stuff.

**Guy:** N/A

**Case:** I'm just throwing this out there as an idea, a lot of cities are starting to require tags for domestic cats and there's a reason for it. It's actually to protect the cat. We have our animal control person, and they will be taking cats to be neutered. You know how they are getting stray cats and they're taking them and getting them spayed or neutered, why they're releasing them back here, I don't know, but that's the process. Maybe somebody doesn't want Muffy spayed or neutered and taken to Mountain Home. I'm just not wondering if it's not a bad idea, something to think about.

**Thompson:** I think we need to have it on the agenda. It's all about dogs, there's nothing on here about cats.

**Nichols:** There's a reason behind that Kenny and I'm trying to find it.

**Case:** Yes, it's because cats are under Idaho Code, they have the right to roam or something along those lines. They do have the right to roam, but they also have the right to roam with a tag.

**Nichols:** It's something to do with Fish and Game and cats.

**Case:** There is a right to roam, but the city or town still has a right to say they can get a tag or registered. Let's say she picks up this cat, she's able to call a number, who the owner is. There's people who hate that idea and there's towns that incorporate it.

**Thompson:** If we require their cats to have a rabies shot, it's for the benefit of the cat and the homeowner, it's not our benefit. If I had a cat and liked him, I'd go get a rabies shot for him.

**Mayor Galloska:** Let's set it on an agenda and we'll have a discussion on it. Since our librarian talked about her grants, I can say I got a grant too this week from the University of Idaho. We haven't received it yet, but we will be receiving it soon. It is a \$3,000 grant to help us with an initiative with some of the mental issues and how we can establish a program to help in that area of community life. Don't know all the details until we get all the details. We're going to start having the University of Idaho come down and

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answer some questions with the public as well as council members on what we want to do with those funds.

**Item 15. ADJOURN: 8:00pm**

Minutes submitted by: Kristian McFarland

Date: 12/20/2022

Approved by the City Council:

Date: 01/10/2023

\_\_\_\_\_  
William L. Galloska - Mayor

Attest: \_\_\_\_\_  
Teresa Parsons - Clerk/Treasurer

APPROVED