

**City of Glenns Ferry City Council Meeting March 14, 2023**

The regular City Council meeting of the City of Glenns Ferry for 7:00 pm on Tuesday, March 14, 2023, by Mayor William Galloska.

Members Present: Susan Case, Luke Guy, Ken Thompson, Mayor Billy Galloska

Staff Present: Teresa Parsons, Jennifer Trail, Christy Acord

Others: Brittany and Thatcher Guy, Kurtis & Havilah Workman, Chris "Ed" Christophersen, Nicole Askew, Phil Acord, Frank & Kristie Ferry, Jamie Merrell

Online: N/A

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**Item 1. OPEN MEETING/ROLL CALL:**

X  Susan Case  X  Luke Guy  X  Chelsea Inmon  X  Ken Thompson  
 X  Mayor Billy Galloska

**Item 2. PLEDGE OF ALLEGIANCE:**

**Item 3. MOTION TO: [ACTION ITEM] Any Changes to the Agenda/Adopt the Agenda:**

**Thompson:** I will make that motion.

**Guy:** I second

**Mayor Galloska:** All in favor, all – ayes.

**Item 4. PUBLIC COMMENTS: Please Sign in to Speak: For information purposes only on items not placed on the agenda. No action or decision can be made on public comments. Comments are limited to 3 minutes.**

N/A

**Item 5. MOTION TO: [ACTION ITEM] Consent Agenda.**

**A. City Council Meeting Minutes for February 28, 2023.**

**B. Accounts Payables for February 2023.**

**C. Payroll for February 2023.**

**Guy:** So made.

**Case:** I second

**Mayor Galloska:** All in favor, all – ayes.

**Item 6. ITEMS MOVED FROM CONSENT AGENDA FOR FURTHER DISCUSSION:**

**Item 7. DISCUSSION/MOTION: [ACTION ITEM] Mayor Galloska: Recommendation of Havilah Workman: Term Ending 1/31/2027 & Jamie Merrell: Term Ending 1/31/2028 to the Library Board. (ROLL CALL VOTE)**

**Case:** I'll make a motion to accept Havilah Workman and Jamie Merrell to the library board.

**Guy:** I'll Second.

**Mayor Galloska:** Roll Call Vote

**Parsons:** Councilwoman Case – aye, Councilman Guy – aye,

Councilwoman Inmon – aye, Councilman Thompson – aye

**Mayor Galloska:** Please raise your right hand and repeat after me.

**Mayor Galloska/Workman/Merrell:** *I, Havilah Workman/Jamie Merrell, of Glenns Ferry, Elmore County, Idaho, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of the office of the Glenns Ferry Library Board of Trustees for the City of Glenns Ferry in the County of Elmore, State of Idaho, according to the best of my ability. I so affirm.*

**Item 8. DISCUSSION/MOTION: [ACTION ITEM] Mayor Galloska: Recommendation of Kurtis Workman, Kathy Huber & Chris “Ed” Christophersen to the Glenn Rest Cemetery Advisory Committee: No Term Limit. (ROLL CALL VOTE)**

**Case:** *I make a motion to accept Kurtis Workman, Kathy Huber and Chris Christopherson to the cemetery board.*

**Guy:** *I'll Second.*

**Mayor Galloska:** *Roll Call Vote*

**Parsons:** *Councilwoman Case – aye, Councilman Guy – aye,  
Councilwoman Inmon – aye, Councilman Thompson – aye*

**Mayor Galloska:** *Please raise your right hand and repeat after me.*

**Mayor Galloska/Christophersen/Workman:** *I, Ed Christophersen/Kurtis Workman, of Glenns Ferry, Elmore County, Idaho, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of the office of the Glenn Rest Cemetery Advisory Committee for the City of Glenns Ferry in the County of Elmore, State of Idaho, according to the best of my ability. I so affirm.*

**Item 9. DISCUSSION/MOTION: [ACTION ITEM] Christy Acord: Strategic Plan.**

**Acord:** *July 1996, was the first comprehensive plan for the City of Glenns Ferry. This comprehensive plan is takes every other plan that's in the books and on file and it creates an overall document for the city to go by. Your comprehensive pan is usually updated every five years and from the comprehensive plan you draw your strategic plan which is a to do list that is done annually. You use your annual plan to help form your budget for the city on an annual basis. I was tasked with updating the strategic plan. February 20, 2023 here is your strategic plan for the City of Glenns Ferry. It goes through and gives the history, mission statement, goals, action plan. We've reviewed the previous document that was available and we just went through and made phone calls and meetings with people and groups. It goes through and does a goals and objective and does a priority sheet for 2023 so that they city council has reference to what projects are coming up before you inform your budget for this year. This is an annual working document. You cross off what you accomplished in 2023 and in November you revisit with everyone and you create a new document for the following year to help you create your budget for the city.*

**Mayor Galloska:** *So, the last one that was done was in 2019, the last time the strategic plan was updated. The five-year comprehensive plan will be due next year. In order to inform both the comprehensive plan and our work through the year it was best to work off of this. Last year we did a scratch sheet on the back of my door of my office.*

**Acord:** *The comprehensive plan update needs to start around October November of this year in order to get it completed so you can get your strategic plan done and completed around this time so you can start working on your budget. You'll see a lot of organizations throughout town are included on here, so you know what they're doing, and they know what you're doing throughout the year to be able to assist like the Rec District with the park.*

**Thompson:** *I make a motion that we accept the strategic plan as presented.*

**Case:** *I second*

**Mayor Galloska:** *All in favor, all – ayes.*

**Item 10. DISCUSSION/MOTION: [ACTION ITEM] Front Site Shooters: Requesting Long Term Lease/Memorandum of Understanding.**

**Ferry:** Frank Ferry 1910 North Coblantz Road King Hill. This is an introduction to 501 C3 nonprofit organization formed to provide educational shooting events and facilities for the Elmore County area and beyond. Our club has been in existence for four years. We are gun and archery enthusiasts, Idaho hunting education instructors, my wife Kristy and I and sportsman's related to small businesses, 4H leaders, etc. Our end goal is to construct and manage the Glenns Ferry Front Site Shooters shooting complex facility property located along the dump road. This would include events related to shooting sports. We have held five events so far including two CCL classes and four 3D archery events in an effort to bring awareness to our project. These events are in efforts to raise the funding to build the facility and have operational funding. We are currently under an MOU lease agreement with the city for this location. Our MOU lease is for a short period of time. We have submitted three grant applications so far to Idaho Fish and Game to assist with the building of our complex and we have not had any luck until this year. This year our application included assistance in funding to build a public archery field course, consisting of stationary sheds and shootable targets for the archers for practice. Our grant also included a large building to be used for educational shooting classes and storage for the GFFS. Since we do not have this property leased for an extended amount of time, we did not receive the grant funding allotted for the construction of the building. We did however receive \$10,000 to build the archery field course and will be continuing to seek funding for a gun range, classroom facilities, and storage. We would appreciate your consideration for the MOU lease contract for our group and invite you to attend our next 3D archery event which is Match 25-26 at the Glenns Ferry Front Site Shooter complex location between 9 and 3pm on both days.

**Acord:** Our MOU lease agreement has been forwarded on to the lawyer to look at. We went in and based out MOU on the new proposed MOU lease agreement off of the airport lease agreement with manager Brian. Our lease agreement is only for ten years and of course Fish and Game doesn't want to give us money to build a facility with that short of a lease term. We're looking for a long term lease term and in the proposal that the lawyer has is thirty to fifty years, but it is a decision to be with the city council and it would be \$100 lease per year and then 8% of any event registration that we have on site. That is the archery field course picture of how the targets will be laid out, they're going to be laid out on the right hand side of dump road.

**Thompson:** City's have been dumping stuff there is that part of your lease?

**Acord:** Yes sir.

**Thompson:** You're going to run them off of it?

**Acord:** No sir, move them to a lower location that's not really usable.

**Thompson:** I don't have a problem with it myself, it's probably not going to be used for anything else. Federal government gave it to us for an industrial park, but it's not really used for that.

**Inmon:** I think it would generate revenue and bring more people to our city to spend more money. We're good, we're just waiting on the lawyer.

**Acord:** We were hoping it would be here tonight but it's not.

**Item 11. DISCUSSION/MOTION: [ACTION ITEM] Mayor Galloska: Adopt Ordinance. Amending Title 8, Chapter 3, Section 8 of the Glenns Ferry City Code. (ROLL CALL VOTE)**

**Case:** I move that in accordance with Idaho Code § 50-902, the Council dispense with the rule, Adopt Ordinance. Amending Title 8, Chapter 3, Section 8 of the Glenns Ferry City Code, by title only, so that the council may consider its adoption at this meeting.

**Thompson:** I'll Second.

**Mayor Galloska:** Roll Call Vote

**Parsons:** Councilwoman Case – aye, Councilman Guy – aye,  
Councilwoman Inmon – aye, Councilman Thompson – aye

**Case:** I move that this ordinance, the title of which reads: AN ORDINANCE OF THE CITY OF GLENN'S FERRY, ELMORE COUNTY, IDAHO, AMENDING TITLE 8, CHAPTER 3, SECTION 8 OF THE GLENN'S

FERRY CITY CODE; BY STRIKING THE WORD "ADVERTISING" IN ADVERTISING SIGNS; AND AMENDING SECTION 8-3-2 APPLICATION; REPEALING ALL ORDINANCES, RESOLUTIONS AND ORDERS INCONSISTENT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR PUBLICATION BY SUMMARY; AND PROVIDING AN EFFECTIVE DATE be adopted.

**Thompson:** I'll Second.

**Mayor Galloska:** Roll Call Vote

**Parsons:** Councilwoman Case – aye, Councilman Guy – aye,  
Councilwoman Inmon – aye, Councilman Thompson – aye

**Item 12. DISCUSSION/MOTION: [ACTION ITEM] DEPARTMENT/COMMITTEE MEMBER REPORT:**

- A. Sheriff Office – Sheriff Hollinshead: Absent.
- B. Fire Chief – Derik Janousek: Absent.
- C. City Engineer – Keller Associates, Inc. – Donn Carnahan, PE: Absent.
- D. Public Works Director – Scott Nichols: Absent.
- E. Clerk/Treasurer – Teresa Parsons:

**Parsons:** Election packets are ready we have until August, whenever you guys want to pick that up.

- F. Economic Development – Christy Acord:

**Acord:** The visitors guide goes to print tomorrow. Mountain Home News is who prints them out, but it's been updated. More information has been put out about our area. Next year it's going to be a slick magazine without the newspaper print with some other tourism going in there. These books are important to my job because I leave for Salt Lake City to the International Sportsman Show and I take close to two hundred of those books with me to help advertise Elmore County area while I'm sitting at the booth. The 2023 construction combine is being put on by Elmore County Training and Learning Center a 501 C3 nonprofit organization that's formed in order to provide workforce development training to Elmore County and eventually will be the group who is running and maintaining the old junior high trade school. They're putting on the first construction combine it'll be the 20-22<sup>nd</sup> of March. We have some great folks to assist us with this and the combine. High Desert Properties, Steve Alderman sits on the ETC board of directors, Rob Crane from Crane Framing is also a prior graduate from Glenns Ferry and he will also be helping with this and we have superintendent Fisher who has been super awesome helping put all this together. We have the stores in town will be sponsoring some things. Pioneer Federal is sponsoring lunch; Idaho National Guard is bringing in a tool trailer and we're going to be building a full shed in three days over at the Glenns Ferry High School. We have six students who are interested and are going to be involved in this and they are doing it over their spring break. We also have set up to where the kids who are working on this will receive an elective credit through CSI.

- G. Librarian – Jennifer Trail:

**Trail:** Things continue to go well at the library. Some of you may have heard some of you may haven't I'm leaving April 5<sup>th</sup> so this will be my last council meeting. I just want to thank the council and the mayor for the support of the library and I hope it continues and I have full faith that the library board has got it.

**Case:** Thank you for all you've done, beyond exceptional job.

**Mayor Galloska:** Cannot put into words the thanks I have for what you do over there.

**Thompson:** You've done a really good job.

- H. Animal Control/Code Enforcement – Jackie Shenk: Absent.

- I. Cemetery: Kurtis Workman:

**Workman:** Thank you for accepting the recommendations to get the committee to function now. That does establish a quorum for what I envisioned. It is my hope that we also open up 2 more seats for a total of five members. Also, I'll be establishing meeting times within the next week or so and we'll be establishing some bylaws for the committee to function by but with spring on the horizon we also need to be looking at items to address specifically for the operation to advise on the operations of the cemetery so if you have items that you feel like are of import that we need to address especially here at the beginning of the season please email those to me, your welcome to use the newspapers email address for those.

- J. Airport Manager – Brian Reid: Absent.

**Mayor Galloska:** We've has some weather delays out there on the project but my meeting this morning with our public works director, it will be moving forward.

- K. Historical Museum – Donna Carnahan: Absent.

- L. Planning & Zoning – Kt Carpenter: Absent.

**Item 13. MAYOR AND CITY COUNCIL COMMENTS:**

**Case:** N/A

**Guy:** N/A

**Inmon:** I just want to remind us that we want to talk about chicken coups and I know we've gotten a little bit of guidance from our city attorney so if we can put that now that spring is coming. That might be something on one of the more current ones. My second thing and it might have been a Scott question I'm not sure you can tell me, What's going on with this pothole on Commercial and 1<sup>st</sup> that seems like it was just fixed not that long ago and it's already this giant hole again.

**Mayor Galloska:** Part of that and I will have to defer to Scott, my understanding as of this morning when I discussed it with him we're going to get with ITD. They've got some procedures they've used in the past to score asphalt so that we don't have to dig it out and start again. Basically, the construction company created kind of a sink hole there and it's continuing to fall so what we want to do is add more asphalt to that so we want to do some scoring, so it doesn't come apart.

**Thompson:** How about up Commercial all the way.

**Mayor Galloska:** Yep, we're working on all of those. The plan that Scott and I have been working on potholes is to get everything prepped and then possible chip and seal it this summer, we're working on a plan to do that.

**Thompson:** Hopefully not that other junk.

**Mayor Galloska:** No, we're not fogging. I didn't prefer it either.

**Thompson:** N/A

**Mayor Galloska:** N/A

**Item 14. ADJOURN: 7:33 PM**

Minutes submitted by: Kristian McFarland

Date: 03/15/2023

Approved by the City Council:

Date: 03/28/2023

\_\_\_\_\_  
William L. Galloska - Mayor

Attest: \_\_\_\_\_  
Teresa Parsons - Clerk/Treasurer