

**City of Glenns Ferry City Council Meeting July 25, 2023**

The regular City Council meeting of the City of Glenns Ferry for 7:00 pm on Tuesday, July 25, 2023, by Mayor William Galloska.

Members Present: Luke Guy, Chelsea Inmon, Ken Thompson, Mayor Billy Galloska

Staff Present: Teresa Parsons, Derik Janousek

Others: Donn Carnahan, Steve May, Harvey Senecal

Online: N/A

From your computer, tablet or smartphone: <https://global.gotomeeting.com/join/389191373>  
You can also dial in using your phone. United States: +1 (571) 317-3122 Access Code: 389-191-373

**Item 1. OPEN MEETING/ROLL CALL:**

   A    Susan Case    X    Luke Guy    X    Chelsea Inmon    X    Ken Thompson  
   X    Mayor Billy Galloska

\*\*For the Record: Councilwoman Case: Absent.

**Item 2. PLEDGE OF ALLEGIANCE:**

**Item 3. MOTION TO: [ACTION ITEM] Any Changes to the Agenda/Adopt the Agenda:**

**Guy:** I make the motion that we accept the agenda.

**Inmon:** I second.

**Mayor Galloska:** All in favor, all – ayes.

**Item 4. PUBLIC COMMENTS: Please Sign in to Speak: For information purposes only on items not placed on the agenda. No action or decision can be made on public comments. Comments are limited to 3 minutes.**

**Item 5. MOTION TO: [ACTION ITEM] Consent Agenda.**

**A. City Council Meeting Minutes for July 11, 2023.**

**B. Accounts Payables for July 2023.**

**C. Library Minutes for June 2023.**

**D. Library Special Minutes for June 2023.**

**Guy:** I make the motion that we adopt the agenda.

**Inmon:** I second.

**Mayor Galloska:** All in favor, all – ayes.

**Item 6. ITEMS MOVED FROM CONSENT AGENDA FOR FURTHER DISCUSSION:**

**Item 7. DISCUSSION/MOTION: [ACTION ITEM] Donn Carnahan, Keller Associates, Inc: Glenns Ferry – Heritage Pathway, Phase 1: Project No. 216044-023, Invoice No. 0231006, \$11,790.00.**

**Mayor Galloska:** We had contracted with Keller and Associates to do the project out there but unfortunately we no longer have the grant however we contracted so we need to pay this.

**Inmon:** I make a motion.

**Thompson:** Second.

**Mayor Galloska:** All in favor, all – ayes.

**Item 8. DISCUSSION/MOTION: [ACTION ITEM] Donn Carnahan, Keller Associates, Inc: Glenns Ferry – Heritage Pathway, Phase 1: Project No. 216044-023, Invoice No. 0223927, \$1,110.00.**

**Mayor Galloska:** Same project just separated out, but it was part of that 12,000 that we agreed to.

**Inmon:** I make a motion to pay that.

**Thompson:** Second.

**Mayor Galloska:** All in favor, all – ayes.

**Item 9. PRESENTATION: Budget Year 2023-24 Preparation.**

**Mayor Galloska:** Heritage Project, she made that change, there wasn't any difference there. All it was is she had originally put 80,000 there and the grant was actually for 85,000. Salaries, again there was an adjustment, we had talked about this before this was due to the increase in salaries for mayor, and council and such. I did adjust some of these numbers because I am trying to make some changes within the administration and because of that I'm trying to save money and find money where it doesn't need to be spent. Before I go any further, I did want to do this before I started but I want you to keep in mind that we have saved if we go to this budget about 100,000 based off of last years, and I'll talk about that a little bit more toward the end. About 100,000 from what we requested last year. The changes that we're doing they look little, but they add up quick. The Civil Attorney we historically have put 10,000 away in that fund on the general fund for any kind of lawsuit that might come up. Historically we haven't used that and I'm not saying we won't ever, but I think this year taking 2,000 off of that is not a big deal. I went ahead and put 8,000 for this year. The next item it went up and if you'll notice it's already there, so we wanted to make sure we were already covering our expenses. Economic Development from 15,000 to 16,000 that is a grant that we get from commerce and previously it had decreased down to 15,000 we assumed that's where they were going to go again. They actually increased it by 1,000. That's not for us, we put that in projects. Office Supplies at mid-year we had already spent 4,655. 7,300 wasn't going to get there from here, 8,000 isn't either, but it's closer to what we were budgeted for last year. We talked about last time, but we didn't really get into it, 50,000 for Salaries. That is up from 30,000 however I've moved things around in the other administration budget where that most of that is swallowed up. In fact, this increase will only cost us \$164 a week throughout the year.

**Inmon:** Do we get more people for it or is it just giving an increase to our current ....

**Mayor Galloska:** I can't get into actual details as far as employees in here, we can talk about that in executive session. That's a way for us to do more with the fire department. It's just a matter of, it's going to take more funds to do so. I'd be happy to have an executive session to talk about what my thoughts are there as far as what we're going to have to increase our actual budget, in other words what I'm asking for in addition to shoving things around is about 8,000. That 8,000 is all I'm asking for, for the year to increase. It's not drastic. Actually, if you look at the total of what we asked last year for the fire department budget the one we are on currently is 142950 we're actually dropping that down to 135. Overall, it's down, it's just in that category. Of course, payroll taxes go up you increase salaries.

**Guy:** I have the one on the equipment from 65,000 to 20,000.

**Mayor Galloska:** Last year and this is something I have been talking to Teresa about and also to Derik, the reason that dropped was because we had to purchase turnout gear. Turnout gear was like 44,000. We only have to do that every ten years. But on that note I would like to, and I mentioned this to Teresa that we start putting away 10,000 per year. Kind of like we do for the membranes at the water plant specifically for turnout gear because every ten years you're required to change that out. Last year for two years we stretched it and we had to go with whatever price they gave us.

**Janousek:** The problem with the ten-year mark, I agree with it and don't agree with it, everyone across the nation is stuck at the ten-year mark. Smaller departments that can't afford it have a tougher time. You run the risk if you don't and say due to the carcinogens that are in your clothes are turnouts naturally have p-fos in them to help protect you, but it's also a cancer-causing agent.

**Mayor Galloska:** Which is something we're dealing with, with our water.

**Janousek:** So, if you ignore the ten-year mark and something happens you're more open for lawsuit. It's based off of runs and washes. Industry wide that's about the span of them. After ten years it's not you're breaking down the natural retardant.

**Mayor Galloska:** My suggestion is, next budget year we'll ask for that.

**Janousek:** Just in that years' time, I think it was a 15-20% increase.

**Mayor Galloska:** Rec Trail Maintenance, current and prior year we had budgeted 9,000. The council and mayor at that time had made an agreement to allow for 5,000 Rec Trail Maintenance. We've always done

a little bit more on it, but my thought that right now the trail is at least that portion of it is in great shape and I don't think we need the full 9,000 to maintain it. We'll leave it there in case we need to do something minor. I cut another 4,000 out there. We've always had 5,000 in the Park Department for projects. It hasn't been used that much, we have projects go on we just don't use that line item and so I reduced it down to 4,000 to save another \$1,000. 51,500 Heritage Project is what we still have left over from the grant when we go into the next fiscal year. Economic Development, during the grant portion we has \$1,000 extra that we were talking about, this is where we ended up putting it was in unforeseen expenses and project so that she'll be able to do more with that money that she's granted from commerce. You're going to notice 3 different departments increase in salary. I've shifted this around between all 3 so it's not coming out of one area. As you know we lost Scott Nichols for public works director and unfortunately, we have to replace him, and we need to replace him with somebody with licenses because on top of Scott's salary we also pay licensor for IRWA to come out and oversee all of our stuff at the facility. I'm looking at bringing in somebody that is already licensed so we can stop paying those fees. We're talking 30,000 just for the plant above what we pay. It was posted within a few hours of the resignation. With IRWA nationally, state-wide and here as well. We want to get the best candidate we can. In the budget I wanted to make sure we had enough funds in there to make that happen. What I'm running across when I'm interviewing and I'm bringing in IRWA because they know what they're talking about with the plant and I tell you the first one was on board, good to go and he talked to some other city of like size and as soon as they found out he was talking to us, they offered him a sweetheart deal and he was gone and trust me it is no where close to the number I'm trying to get here. We're going to have to stretch a little bit. Water Fund, there's 3 areas water, streets, and sewer that we pull from for PWD and that's why that's increased as well.

**Parsons:** Page 20, if you look at the bottom highlighted number of all of our totals this is just a guesstimation cause I still don't have stuff from the county. If you look at the middle section it shows what we levied the years of 21, 22 and 23. In green that is 3% of the highest figure, it means we are going to be getting about that, but they also take into consideration construction and all that which is what I'm waiting for, for the 3<sup>rd</sup> week of July. At some point when I get that final number, I need to know where to get that money.

**Thompson:** Then we'll be able to vote on this?

**Parsons:** Yes, but if you guys guide me now.

**Thompson:** This is as good as it's going to get isn't it?

**Parsons:** I personally think that if it's more than 689 and you guys want to take the full 3% increase, I say we throw it on streets that has a no limit cap because we're going to be redoing that street. Owyhee and those funds would go towards.

**Mayor Galloska:** We're not talking about a lot, a guesstimation of towards 10-20,000. But the more you put into that fund the more you have the ability to .... Now full disclosure, I had Teresa run it both ways. With not taking it at all or as she just suggested with the 3% which is just what this council has generally done. The only reason this was the only ting we presented tonight was because in my mind I want to be able to give back to the citizens that are paying these taxes as often as we can. However, I do know that at some point we do have to replace that street and knowing that I am open to what you guys have historically voted for which was to take the 3% and not put it into forgone. We don't send it directly back it goes into foregone so that you can use it a later year.

**Thompson:** The problem with that is it's a pain in the bottom to go through all that.

**Mayor Galloska:** I understand. This way in the streets they're not going to get taxed more later on to get the streets done to do it this way.

**Guy:** While we're doing the Owyhee project will we be replacing the water lines when digging up the roads?

**Mayor Galloska:** We got some funds for water line; we have some for sewer.

**Parsons:** We have leftover Cares Act money we have 62,700 for the water fund and Cares Act carry's over for the sewer is 156,000. Which we have documentation from Keller and Associates of those estimates at that time.

**Mayor Galloska:** And remember everything keeps going up.

**Thompson:** Is there any King Hill water there?

**Mayor Galloska:** I don't believe so. We want to do everything under that street before we do it.

**Thompson:** If we put the pipe in the ground so if it ever comes along it is there.

**Mayor Galloska:** Agree, which is what our plan is. Where my thinking is with this is where we don't have any funds set aside to do the pavement after all that's done. We have money to do some of the water lines, the septic and I'm not sure where we land on those numbers, but we at least have some to land on those projects. When we get those projects done, we have to cover it back up. If we don't start saving now we won't ever get that street paved back. The top highlighted line there was the total budget from 2022, \$3,526,911. Last year's budget was \$3,982,733, this year I'm asking for \$ 3,076,604. It's about 900,000 less than last year and \$500,000 than the previous year. Estimation.

**Parsons:** I only have one more week. The next council meeting is the one you have to adopt the tentative budget. You guys need to guide me to where I'm going. If you have any changes and you don't want to take the 3% you need to tell me now. If you want to take it, guide me to put it towards the streets.

**Guy:** That savings fund were not touching that are we for any of this?

**Parsons:** The trust fund, nothing changed on that. It's the 10,000 I pull out to pay for.... Top half is interest, revenue coming in, loan interest coming in, and pulling 11, 750 out of the fun balance and those expenditures are to help pay for administration, auditor and contingency.

**Guy:** So, we're losing 11,000 a year.

**Parsons:** Out of the trust fund yes.

**Guy:** So, we're running on a deficit, correct.

**Thompson:** I didn't realize that, and I've been on the council for 8 years.

**Parsons:** Every year it dwindles. The beginning of this fiscal year that was the trust fund balance. Last year we took out 78,350 and that was because they transferred some of that to help the airport. This year it's to help with administration, auditor, and contingencies. If it's not spent it won't be used. The auditor will definitely be spent 5,550 unless it goes up.

**Guy:** I talked to some of the really old people who were on the council, my grandma, Debbie and from what I understood is if we do lose this we don't ever get this back, right?

**Parsons:** Correct.

**Guy:** I think we really need to start putting money back into it. If we lose it and we're running on a deficit every year, eventually we will be whittling it down enough to where it's gone, and we won't have that extra.

**Inmon:** What do you mean running on a deficit?

**Guy:** They spent 1,700 out of it last year.

**Inmon:** We only spent \$1,700 out of almost 600,000, is that right? So, we're not hardly touching it at all.

**Parsons:** That's what we've spent this year because this is the current year. This is the end of June. Bank interest will go back into it.

**Inmon:** This one says current year to date expenditures. We've spent \$78,300 out of our budget of 82,850.

**Guy:** That would mean we've almost spent all of it.

**Inmon:** We still have 16,150 left.

**Guy:** Yeah and if we started at 82,000 and we're only at 16,000....

**Inmon:** But that's what we budgeted for.

**Parsons:** We're not at 16,000 we have 594 in there.

**Guy:** And we've spent so far out of this year which is half a year.

**Inmon:** 1,700.

**Guy:** How much are we getting back for interest? Do we know how much we spent last year out of it?

**Parsons:** Uhhh mmmm. Last year we budgeted 2,000 for interest. So far we've got 2,352 to date.

**Inmon:** The interest exceeds what we've spent from there. As long as we're keeping those numbers to where we're not whittling it away.

**Mayor Galloska:** We'll bring the tentative to you all the next council meeting then to adopt.

#### **General Fund**

- **Administration (Review Edits)**
- **Law Enforcement**
- **Fire Department (Presentation)**
- **Animal Control**
- **Code Enforcer**
- **Parks (Review Edits)**
- **Revitalization (Review Edits)**
- **Economic Development Professional (Review Edits)**

▪ **General Fund Balance Transfer – Airport**

**Library Fund**  
**Airport Fund**  
**Cemetery Fund**  
**Streets & Alley Fund (Review Edits)**  
**CDBG Three Island Senior Center**  
**Capital Improvement Fund**  
**Liability Insurance Fund**  
**Museum Fund**  
**Trust Fund**  
**Water Fund (Review Edits)**  
**Sewer Fund (Review Edits)**

**Item 10. DISCUSSION/MOTION: [ACTION ITEM] Levy Amount comes out the 3<sup>rd</sup> week of July. Adopt Tentative Budget 2023-24.**

**Parsons:** I do not have the levy amounts yet. I will bring that to the next council meeting.

**Mayor Galloska:** We were told we are not waiting on the county, but the state.

**Parsons:** The State Tax Commission.

**Mayor Galloska:** I want to have a discussion with Kelly Packer and AIC to see if there's not some way we can make that better. I talked to legislators to see about making that a better program because it really puts us in a bind when we're waiting. We're required by law to have it done by a certain date, but if we don't have the numbers it's kind of hard to do. Like right now she's giving you a guesstimate numbers and there's not reason for that.

**Parsons:** We're not the only city that's going through this. We are not the only district city.

**Item 11. DEPARTMENT/COMMITTEE MEMBER REPORT: DISCUSSION/MOTION: [ACTION ITEM]**

**A. Sheriff Office: Sheriff Hollinshead:** Absent.

**B. Fire Chief: Derik Janousek:** N/A

**C. City Engineer: Keller Associates, Inc: Donn Carnahan, PE:**

**Carnahan:** ITD has a grant that's due September 1<sup>st</sup>. It doesn't require any match, so we need to consider if we want to go for that. It can be for roads. It's a strategic initiative grant. There are about 300 eligible entities and it's up to 2-million-dollar grant and there's no match. Which is good there's no match but it's bad cause everybody's going to go for it. They may fund 25-30 or maybe more. The percentages are in that 10% range if everything is equal and I can provide that to you, and we can go through the criteria of how we would rank and then decide. It's probably in the bubble there. It would really be set if you had a road that connected to a state highway and the state highway funneled traffic to your road or caused you some kind of inconvenience or shut down an intersection that caused more traffic.

**Mayor Galloska:** We do.

**Carnahan:** With the business loop there are things we can put in there. I'll send you that and maybe the next council we can decide if we want to do that or not.

**Mayor Galloska:** Let's connect on that.

I don't think it requires any council action since there's no commitment of funds. You may wish to do that just to get people's buy in. It does suggest 5 letters of support. Think about the fire, the county, the highway district.

**D. Public Works Director:**

**Mayor Galloska:** I'm going to use that time to talk about, I do have somebody on the hook. I sent out an offer letter to him he is just outside of Cortez, Colorado called Mancos. Jeff and I sat down with him for about 2 hours talked to him and Jeff is competent in his knowledge and abilities. I'll present him for an appointment soon sometime between now and when he will come on board. He won't be able to come on board until September 1<sup>st</sup>.

**Inmon:** Does he have all the credentials?

**Mayor Galloska:** Not all the credentials, but most of them.

**Thompson:** Is he experienced to run a crew?

**Mayor Galloska:** Yep. Because we found out today that he was going to accept I couldn't get it on the agenda tonight. I kind of wanted to let you guys know and answer all your questions.

**E. Clerk/Treasurer: Teresa Parsons:** N/A

**F. Economic Development: Christy Acord:** Absent.

**G. Librarian: Nicole Askew:** Absent.

**H. Animal Control/Code Enforcement: Jackie Shenk:** Absent.

**I. Building Inspector: Kent Knab:** Absent.

**J. Cemetery Committee: Kurtis Workman:** Absent.

**K. Airport Site Manager: Brian Reid:** Absent.

**L. Historical Museum: Donna Carnahan:** Absent.

**M. Planning & Zoning: Kt Carpenter:** Absent.

**Item 12. MAYOR AND CITY COUNCIL COMMENTS:**

**Mayor Galloska:** (Slideshow Presentation: Pictures of the walking path, the animal intake facility)

**Thompson:** Do we have the roadway built into it?

**Mayor Galloska:** No, we're working on that right now. I have the guys locating dirt so we can put it in. Again, we are not putting in a public roadway because it is not a public building. It is an operational facility only. We will be putting in a fence so the dogs can go outside and exercise and a sally port and don't get loose. Thinking ahead on vicious dogs like we've had in the past.

**Thompson:** What about the trees that the neighbors were complaining. Part of the original deal on this thing is that we were going to put a row of trees between us.

**Mayor Galloska:** I don't recall that, but I'll look into it.

**Thompson:** I remember it. That was one of their issues.

**Mayor Galloska:** The way the facility is you cannot hear anything. When they're out in the fenced area that might be another thing. If that was the agreement then we'll do it.

**Inmon:** Speaking of hearing animals someone got a rooster by me.

**Mayor Galloska:** Call animal control.

**Inmon:** I want a chicken coop; I want to change the code to get hens but roosters. I follow the rules.

**Mayor Galloska:** There is nothing in our code.

**Thompson:** I tell you there is nothing that says you can't, have you read the rules?

**Inmon:** Yes and it's very confusing.

**Guy:** The fire loop, are we still waiting on parts?

**Mayor Galloska:** I talked to JTS, as of last week I was told they were put on the truck. I was told this morning that they are on the truck and on the way. They just had several other stops in between. I was told they would be here Wednesday or Thursday this week. I said 8 months is way past. It was wrong whether it was JTS or the supplier the problem is bad.

**Item 13. ADJOURN: 7:51 PM**

Minutes submitted by: Kristian McFarland

Date: 08/02/2023

Approved by the City Council:

Date: 08/08/2023

---

William L. Galloska - Mayor

Attest: \_\_\_\_\_  
Teresa Parsons - Clerk/Treasurer