City of Glenns Ferry

PO Box 910 | 110 E. 2nd Ave. | Glenns Ferry, ID 83623
Phone: (208)366-7418 | Website: glennsferryidaho.org

City Officials: Susan Case, Mayor | David Payne, City Council President
Steve Alderman, Councilman | Jordan Thomas, Councilman | Luke Guy, Councilman
Brenda Chafin-City Clerk

City Council Regular Meeting Minutes
Tuesday June 23, 2026, at 7:00 PM

Staff Present: Brenda Chafin, Alex Bybee, Becca Negrete, Christy Acord
Others Present: Cindy Mitchell, Johnny Hernandez, Wren Hernandez, Jennifer Shrum

Item 1. CALL TO ORDER The Council meeting of the City of Glenns Ferry was called to order at 7:00 pm on Tuesday, June 23, 2026, by Mayor Susan Case.

Item 2. OPEN MEETING/ROLL CALL:
Members Present: Mayor Susan Case, David Payne, Steve Alderman, Jordan Thomas, Luke Guy

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Item 3. PLEDGE OF ALLEGIANCE:

Item 4. PUBLIC COMMENTS:
Johnny Hernandez addressed the council regarding:
- Budget transparency and desire for more detailed, itemized budget lines.
- Long-term planning for water, sewer, roads, hydrants, and lagoons.
- Request for clearer multi-year plans for infrastructure improvements.

No other public comments were offered.

Item 5. MOTION TO: **[ACTION ITEM]** Any amendments to the agenda.
No amendments.

Item 6. MOTION: **[ACTION ITEM]** Consent Agenda.
The consent agenda includes items which require formal council action, but which are typically routine or not of great controversy. Council members can approve the items listed on the consent agenda as one item or, if finding a correction needs to be made, can pull that item for discussion.
A. City Council Regular Meeting Minutes for June 9, 2026.
B. City Council Special Meeting Minutes for June 16, 2026.
Guy: Motion to approve the Consent Agenda
Thomas: Second
Vote: All Aye
Result: Motion Carried
DEPARTMENTAL/COMMITTEE:

Item 7. DEPARTMENT/COMMITTEE MEMBER REPORT: Department head reports are given as requested by the mayor.
- Chamber of Commerce – Traci Beckley
  Presented by **Wren Hernandez**
  Report on 4th of July event preparations:
  - Vendors include lemonade, corn, cotton candy, fruit cups, Mexican snacks, hamburgers, taco salads.

APPROVED

- Activities: bounce houses, baked goods, mechanical bull, inflatable axe-throwing.
- Parking, ADA access, and road closure plans explained.
- Coordination with Nutrien for additional parking.

- Water/Wastewater – Alex Bybee

  Water:
  - Routine maintenance and calibration completed.
  - Lead & copper testing: one site detected low-level lead, below regulatory concern.
  - Water Master Plan progress ongoing.
  - Tank overflow remediation engineering underway following restrictions created by the Verizon tower.

  Wastewater:
  - Lagoon dredging continuing; significant progress reported though slow due to dewatering processes.
  - Investigation of sewer mains revealed severe silt accumulation:
    - Camera inspection showed severe mud obstructions in 18-inch and 24-inch mains.
    - Potential source identified near potato processing facility; pretreatment enforcement measures discussed.
  - Future plan includes expanded manhole inspections and enforcing industrial pretreatment compliance.
- Planning & Zoning/Permitting – Becca Negrete (Agenda Item
- Animal Control – Jackie Shenk (Absent)
- Building Inspector – Kent Knab (Absent)
- Economic Development – Christy Acord
  - America 250 Project updates; picnic tables completed and placed.
  - County considering $7,500 toward economic development funding.
  - Tourism videos underway; Glenns Ferry segment expected by end of July.
  - New food-truck business opening soon.
  - Discussion on major incoming developments (Peregrine Industrial, Simco Road corridor, etc.).

Proclamation:

Item 8. MAYORAL PROCLAMATION

Not presented.

ACTION ITEMS:

Item 9. DISCUSSION/MOTION: **[ACTION ITEM]** Presentation by Jennifer Shrum.

Updates on school track facility project:
- Total project cost: $155,000.
- Recent grant awards totaling **$46,000** (including a national award for 88 hurdles).
- Community check presentation scheduled for **July 3 at 10 a.m.**
- Approximately $98,000 remaining to fully complete Phase 2 facilities and equipment.

APPROVED

Item 10. DISCUSSION/MOTION: **[ACTION ITEM]** Planning & Zoning recommendations for definitions and clarifications in code.
Becca presented recommended updates:

- Requirements for manufactured/modular homes to be placed on permanent foundations.
- Subdivision code cleanup: clarifying administrator role, process steps, definitions, and home-based business rules.
- Discussion about wording adjustments, particularly replacing “decisions” with “conclusions.”

Item 11. DISCUSSION/MOTION: **[ACTION ITEM]** Clerk/Treasurer Position Transition.
Clerk/Treasurer Brenda Chafin announced she will remain on a limited basis and working remotely through August to support budget adoption and transition planning.

Item 12. DISCUSSION/MOTION: **[ACTION ITEM]** Request for City Council approval of a historical project for the Glenns Ferry Cemetery.

- Installation of a historical plaque detailing the three historical cemetery locations in Glenns Ferry at no cost to the city.
- Placement near existing veteran and information signage.

Item 13. DISCUSSION/MOTION: **[ACTION ITEM]** Review of Budget considerations for all funds and possible adoption of proposed budget to be published.
Extensive discussion including:

- Strategy of setting tentative budget high, adjusting after tax rates arrive.
- Levy allocations for General Fund, Streets, Library, Airport, and Cemetery.
- Consideration of increasing liquor and beer license fees.
- Discussion on personnel pay adjustments and retention needs.
- Water/sewer deficits and long-term financial health emphasized.
- Debate regarding funding wants vs. needs (trail projects, benches/barrels maintenance, etc.).
- Fire department ladder truck usage and costs reviewed.

No Action taken. Special meeting will be called.

Item 14. DISCUSSION/MOTION: **[ACTION ITEM]** Wagon Wheel Benches cost comparison.
Costs to refinish existing benches: approx. **$1,000 per bench** due to labor and materials.
Discussion:

- Consideration of replacing aging benches/barrels with metal alternatives due to ongoing maintenance burdens.
- Item tabled for further review.

Item 15. DISCUSSION/MOTION: **[ACTION ITEM]** Discussion and possible direction regarding separating the Irrigation Fund from the Water Fund.

- Council discussed possibly separating the Irrigation Fund from Water Fund for clearer accounting and transparency.
- Councilman Thomas made a motion to separate the Irrigation and the Water funds. Councilman Payne seconded the motion.
- Roll call vote was taken all ayes.

Item 16. MAYOR AND CITY COUNCIL COMMENTS:

Councilman Alderman

- Mention that the city crew was cleaning up a private property last week.

APPROVED

- Question raised about whether proper code-enforcement channels were followed (Sheriff's Department, attorney involvement, etc.).
- Response: Cleanup was coordinated between the property owner, fire chief, and Public Works, all agreeing it was a fire hazard.
- Clarified that in this case, the landowner did NOT pay and was not asked to pay.
- Explanation: A complaint was received involving cigarette butts near tall, dry weeds. Fire chief confirmed it was a fire hazard.
- Mayor acknowledged miscommunication, stating she asked if the crew could clean it "at some point," but Public Works acted immediately without circling back.
- Property owner had already scheduled someone to handle the cleanup; therefore the city cannot charge her since she wasn't informed beforehand.
- Recognition that normal procedure involves multiple process steps, but due to unclear communication and urgency, the crew acted quickly.
- Cleanup completed thoroughly — trimmed, cleaned, hazard removed — and appreciation expressed for their fast response.
- Building inspector has been contacted and remediation steps for the location will continue.
- Statement confirming no doubt the site was a fire hazard.
- Suggestion made to cut budget expenses:
- Council/mayor revert to old pay or work for free (approx. $15,000 savings).
- Eliminate animal control and code enforcement positions, absorbed by other departments (approx. $80,000 savings).
- Total proposed savings: $95,000.

Councilman Guy No Comments
Councilman Thomas: No Comments
Councilman Payne: No Comments

Item 17. ADJOURN: 9:36 PM

Minutes written by: Brenda Chafin Date: **07/09/2026**
Approved by the City Council: Date: **07/14/2026**

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Susan Case – Mayor

Attest: _____
Brenda Chafin, Clerk

APPROVED