City of Glenns Ferry

PO Box 910 | 110 E. 2nd Ave. | Glenns Ferry, ID 83623
Phone: (208)366-7418 | Website: glennsferryidaho.org

City Officials: Susan Case, Mayor | David Payne, City Council President
Steve Alderman, Councilman | Jordan Thomas, Councilman | Luke Guy, Councilman

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Special Meeting Minutes
Tuesday September 15, 2026, at 6:00 PM

Staff Present: Becca Negrete, Alex Bybee, Mark Sage, Derik Janousek
Others Present: Christy Acord, Nathan Jones, Cindy Mitchell, Regina Abney

Item 1. CALL TO ORDER

Timestamp: 00:02–00:09

The Council meeting of the City of Glenns Ferry was called to order at 6:10 pm on Tuesday, September 15, 2026, by Mayor Susan Case.

Item 2. OPEN MEETING/ROLL CALL:

Timestamp: 00:18–00:23

Council Present:
- Councilman Thomas (arrived 6:18)
- Councilman Payne
- Mayor Case

Council Absent:
- Councilman Guy
- Councilman Alderman

Item 3. DISCUSSION / MOTION [ACTION ITEM]: Keller Review CIP

Introduction & Purpose of Master Plan

Timestamp: 01:22–03:56
- Master plans provide a 30,000-foot evaluation of entire wastewater & water systems.
- Identify existing/future deficiencies, required by DEQ for funding and project approval.
- DEQ partially funded both studies; Keller assisted in securing grants.

Wastewater System Review

Population & Flow Projections

Timestamp: 04:23–08:17
- Historical population growth is modest; projected 50-year increase approx. 115 people.
- Flow meter was under-reporting; sensor replaced. Historical data corrected.
- Average day flow planning criteria selected at **99 gallons per person/day**.

Collection System Condition

Timestamp: 08:24–12:38
- 14 miles of collection pipe; many clay pipes approx. 60+ years old.

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• Evidence of corrosion, root intrusion, aging manholes.
• Recommendation: **annual cleaning & inspection program** (jetting & CCTV).

Lift Station Condition & Capacity
Timestamp: 14:16–18:09
• Lift station capacity sufficient; ~5 ft/s velocity, pumps adequate.
• Deficiencies:
- Open wet well (boards instead of secure cover)
- Inadequate fencing/security
- No SCADA alarms
- No backup power
- Recommendation: upgrade and secure lift station.

Treatment Plant Review
Timestamp: 18:15–30:14
• Headworks deficiencies: no screening, no SCADA, debris infiltration, grab-sampling only.
• Recommended **headworks building with mechanical screening and SCADA** (Alternative 3).
• Lagoons need additional aeration, erosion repair, and future relining due to seepage trends.
• R.I. basins 1 & 2 clogged; recommend reconstruction.
• Disinfection not fully adequate; intermittent permit violations.
• Recommended **UV disinfection system** as safest and most modern alternative.

Wastewater CIP Summary
Timestamp: 34:52–37:20
• Five recommended priority projects:
- Lift station upgrades
- Rebuild RI basins
- Headworks expansion
- UV disinfection
- Lagoon aeration & relining (largest cost, may be delayed)
  • Aging infrastructure requires ongoing replacement budget of **$614,000 annually**.

Rate Impacts (Wastewater)
Timestamp: 39:17–40:54
• Fully funding $11.5M priority projects: **+$90/month** user rate increase.
• 50% grant scenario: **+$50/month**.
• 25% grant scenario: **+$70/month**.
• Detailed rate study recommended.

Water System Review

Demand & Flow Projections
Timestamp: 52:28–54:12
• Average day demand: **184 gal/person/day**.
• Max day demand: **372 gal/person/day**.
• Minimal growth → no capacity-related upgrades recommended for WT facility.

Distribution System Condition
Timestamp: 57:01–58:34
• Approximately half the system is 60–100 years old.

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• 25+ leaks repaired last year, confirming aging system.
• 33% of system is 4-inch or smaller pipe → inadequate for fire flow.

Water Rights & Supply
Timestamp: 59:01–01:00:36
• City holds **~2,700 GPM** water rights; demand only ~350 GPM.
• Treatment plant firm supply ~700–750 GPM → no expansion needed.

Storage, Fire Flow & Modeling
Timestamp: 01:00:39–01:06:05
• Tank capacity deficit: **~200,000 gallons** under higher fire-flow requirements.
• Majority of city fails fire-flow modeling (small pipes + storage limits).
• Recommendation: **new 700,000-gallon tank** and strategic pipeline upsizing.

Additional Water System Deficiencies
Timestamp: 01:06:08–01:10:59
• No backup generators at water plant.
• Membranes installed 2018 nearing end-of-life; LT2 compliance required.
• Sedimentation basins never properly functional; hydraulic leveling issue.
• Recommendation: operational plan + minor engineering correction.

Water CIP Summary
Timestamp: 01:15:05–01:17:14
• Total water system improvements: **$43 million**.
• Priority 1A: membrane replacement, LT2 upgrades, CIP automation, generators.
• Priority 1B: pipeline replacements in known leak-prone or aging corridors.

Rate Impacts (Water)
Timestamp: 01:19:39–01:20:22
• Full funding of $8.7M priority projects: **+$62/month**.
• 50% grant: **+$31/month**.
• 25% grant (USDA typical): **+$44/month**.

Combined Funding Strategy Discussion
Timestamp: 01:21:25–01:22:14
• Water & wastewater projects typically funded from different DEQ loan/grant pools.
• USDA may combine both into one larger funding package.
• Smaller phased projects often more competitive for grants.

Public & Council Questions
Timestamp: 01:22:25–01:26:46
• Clarification on full pipeline replacement cost estimates including excavation/restoration.
• Discussion on trenchless limitations (rocky glenstone soils, undersized lines, business access).
• Notes on infrastructure failures in other cities as comparison (Nampa emergency replacement example).

Final Recommendations
Timestamp: 01:26:52–01:29:33
• DEQ funding often allows delayed repayment (up to 1 year post-construction).
• Council encouraged to pursue highest possible grant percentage.
• Keller Associates will provide proposal for full water/sewer rate study ($30k–$50k).

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Item 4. ADJOURNMENT

Timestamp: 01:28:25–01:28:26

- Mayor Case adjourned the meeting at 7:38.

Minutes written by: Rebecca Negrete Date: **09/17/2026**
Approved by the City Council: Date: **09/22/2026**

Susan Case – Mayor

Attest: David Payne - City Council President

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